

MINUTES OF THE REGULAR PUBLIC MEETING
OF THE TENAFLY BOARD OF EDUCATION
TUESDAY EVENING, APRIL 3, 2012
HELD AT TENAFLY HIGH SCHOOL - LIBRARY MEDIA CENTER
19 COLUMBUS DRIVE, TENAFLY, NJ

DATE

4/23/12

APPROVED

Steven P. Mondillo

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HELD AT TENAFLY HIGH SCHOOL - LIBRARY MEDIA CENTER
19 COLUMBUS DRIVE, TENAFLY, NJ

The meeting was called to order at 7:05 p.m. by Board President Phyllis Perskie-Kesslen who read the following statement:

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.”

In accordance with provisions of this act, the Tenafly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenafly Public Library, administrative building, in the local press and on the district’s web site.

On roll call, the following Board members answered present:

Mark Aronson	Edward J. Salaski
Sam A. Bruno	Lynne W. Stewart
Shana Janoff	Phyllis Perskie-Kesslen
Donald H. Kaplan	
Richard H. Press	

The following Board member was absent:

Jonathan M. Teall

The following staff members were present:

Ms. Lynn Trager, Superintendent
Ms. Barbara Laudicina, Assistant Superintendent
Mr. Louis P. Mondello, Business Administrator/Board Secretary

A motion was made by Mr. Donald H. Kaplan and seconded by Mr. Mark Aronson that the Board convenes in closed session. The session may include discussions of negotiations, contractual matters, litigation and personnel. Pursuant to Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. At this time that cannot be determined. When the need for confidentiality no longer exists, the minutes will be available to the public.

The motion was approved by those present. Mr. Jonathan M. Teall was absent from the meeting.

The meeting recessed to closed session at 7:05 p.m.

The meeting reconvened from closed session at 8:05 p.m.

The meeting was called to order at 8:05 p.m. by Board President Perskie-Kesslen who read the following statement:

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On roll call, the following Board members answered present:

Mark Aronson	Edward J. Salaski
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The following Board member was absent:

Jonathan M. Teall

The following staff members were present:

Ms. Lynn Trager, Superintendent
Ms. Barbara Laudicina, Assistant Superintendent
Mr. Louis P. Mondello, Business Administrator/Board Secretary

The following principal representatives were present:

Dr. Ann Powell, Principal of Middle School
Mr. John Fabbo, Principal of Mackay School

Also present:

Ms. Terry Collins, Assistant to the Superintendent for Human Resources
Mr. Brian Cory, Vice Principal of High School
Ms. Mary Delouvrier, Vice Principal of Middle School
Mr. William Jaeger, Supervisor of Athletics

Allison Starer, Student Representative

President Perskie-Kesslen opened the meeting with the Pledge of Allegiance to the flag.

MACKAY SCHOOL SHOWCASE

Principal Mr. John Fabbo introduced Mackay's Music teacher Ms. Janet Lyman and the student hand chime ensemble. The hand chimes were granted by the TEF about seven years ago. The students gave a wonderful performance.

SPECIAL SPORTS HONORS

Mr. William Jaeger, Supervisor of Athletics, introduced and honored several athletes from the hockey and basketball teams for a terrific and successful winter season, breaking school records, and for their team work and fine sportsmanship. Trophies were presented to the teams. Also honored was coach Andrew Escala, named Coach of the Year by the Bergen County Coaches Assoc. Student Leo Lim was recognized for winning the state championship for swimming.

BOARD PRESIDENT'S REPORT

President Perskie-Kesslen wished everyone a happy and healthy holiday over the school spring vacation.

On behalf of the Board and district, Mr. Sam Bruno expressed sympathy and regret for the passing of long term district employee Mrs. Irene Vanbrandenburg, who was a caring and dedicated individual to students, staff and the district buildings she worked in. Condolences were extended to the family.

SUPERINTENDENT'S REPORT

Ms. Lynn Trager began with congratulations to the following individuals:

- High School teacher Mr. Gary Whitehead for the publication, by the Princeton University Press, of his latest book, *A Glossary of Chickens*. This is another major accomplishment for Mr. Whitehead.
- High School student Emily Waltman won a certificate from the Princeton Prize in Race Relations for her video on diversity in the schools.
- Middle School Science Olympiads and advisors. The Olympiads competed against 25 other teams in the NJ State Science Olympiad competition. Seven out of fifteen team members brought home medals.
- Middle School Math Counts students and advisor. The team finished second in Bergen County and qualified for the state competition.
- 8th grade student Eric Deng qualified for the state Geography Bee, based on his written exam and winning the school Geography Bee.

The Middle School will be conducting a school climate survey to receive information to help them improve all aspects of the school environment. This will be a research based survey done by an established institution, and the inventory will be completed by students, parents and staff in May. The survey results will be reported back to the Board.

The Student Activity Committee will soon reconvene to review the fees collected for the co-curricular programs and make recommendations to the Board.

The state has released the teacher evaluations' application to be a pilot district for the second phase of the new teacher evaluation model. The administration is in the process of reviewing the requirements and benefits if Tenafly decides to participate in this phase as a pilot. The application is due in Trenton on April 26 and a recommendation will be put forth to the Board after a review is made and it is discussed with administrators and teachers. For the 2012-2013 year, the district is required to participate, at least with one school, with piloting the new program in some way with full implementation in the 2013-2014 school year. The Board and community will be updated in May on this topic.

The second superintendent's breakfast with an open forum was held recently. Several people attended and issues about the budget and school programs were discussed.

STUDENT REPRESENTATIVES' REPORT

Adam Zane was absent from the meeting.

Allison Starer reported on the following:

- The High School 4th period started this week
- Spring sports games have begun
- On April 17, the Student Organization will hold its officer elections
- The second annual Senior Citizen Prom will be held on May 24th at the High School

BOARD SECRETARY'S REPORT

Mr. Louis Mondello reported that today was the opening of bids for the standby generator at the High School that the Tenafly district is working in partnership with the Borough. The bids came in significantly under the estimated budget of \$350,000 for construction. The following bids are for construction costs only, and an additional estimated \$50,000 will be needed for engineering and legal costs. The following bid amounts are unofficial until evaluated and approved according to bidding laws:

- 1) TSUJ Corporation - \$134,900
- 2) Electrical Design and Construction Corp. - \$163,700
- 3) Tru-Val Electric Corp. - \$167,900
- 4) SAL Electric - \$170,860

Tomorrow is the bid opening for the Roof Project.

Mr. Mondello announced that the county sent Board candidate kits to the districts. Tenafly has 3 Board seats open, and the process for filing petitions has changed from past practice. Tenafly Board candidates must now file their petition, in person, with the county clerk on or before June 5, 2012 by 4:00 p.m. (the day of the Primary Election), at One Bergen County Plaza, Room 130 in Hackensack. Kits will also be available for pickup at the county office. Questions may be addressed by calling the Election Division at 201-336-7073. Tenafly's Board Election will take place on November 6, 2012. Board candidate information will be posted on the district's website.

Ms. Trager added that the Learning in Tenafly's Budget Issue will be available and mailed after the spring recess.

BOARD COMMITTEE REPORTS

Curriculum Committee

Ms. Phyllis Perskie-Kessler reported that the committee meeting was held on March 28, and the following topics were discussed:

- 1) Mrs. Rabinowitz, a faculty member on the CSI program, gave an update on the internship programs and provided a handout with program options and the wide range of subjects offered that many students are offered and are participating.

Mr. Mark Aronson asked if some specifics could be given on the program, and to possibly have a work session to discuss the challenges involved with the high school senior experiences so the Board can be involved with its implementation. Ms. Barbara Laudicina shared some opportunities available, e.g., working at the Bergen County Prosecutor's office, and Forensics. An assembly was held to present to students information about mentorships available and commitment needed.

- 2) The committee has been intensely discussing the merits of showing the film *Race to Nowhere* to students and faculty. The majority of the committee was in favor of showing the film, which is now on DVD. The film was shown to the community and was well attended.
- 3) Mr. Mikesh's letter regarding his recommendation of establishing a practical engineering dept. was presented to the committee. There is a process to follow when new subjects/ideas are presented and this was explained.

Facilities and Technology Committee

Mr. Sam Bruno reported that the committee meeting was held on March 29, and the following was discussed:

- 1) Geissinger Field Parking Lot - Reports have been received that commuters are parking cars daily off of Jefferson Ave, opposite Mackay School and adjacent to Geissinger Field. This is TPS, not borough property; however, at this time the committee does not recommend using the district's resources to monitor, post signs or tow these vehicles, but urges commuters to respect district property for its designated use.
- 2) Facility Use by Tenafly Recreation Softball to place a portable toilet on Stillman School Property - The committee reviewed the request by the Tenafly Recreation Dept. to grant permission allowing one portable toilet on elementary school property, and unanimously decided that none of the placement locations considered were practical given the building's classrooms or presence of students when on recess.
- 3) THS Student Parking Area (Borough/Swim Clubs Lot) - The district's legal counsel has advised that the old document defining this parking practice should be updated to a shared services agreement; and the district's insurance company is to be contacted by the business administrator for policy requirements before a new agreement is made.

Mr. Mondello stated that the insurance company was contacted and the district is insured regarding the parking lot and anything that may occur in that parking lot.

REPORTS, PRESENTATIONS AND DISCUSSIONS

No reports.

PUBLIC RECOGNITION-COMMUNITY COMMENTARY

President Perskie-Kesslen inquired if there were any members of the audience who wished to address the Board on any item on the agenda.

No comments were made.

RESOLUTIONS

A motion was made by Mr. Richard H. Press and seconded by Mr. Sam A. Bruno to approve the following Resolutions by consent agenda: P-1 through P-5; S-1; and F-1 through F-4.

The motion was approved by those present. Mr. Jonathan M. Teall was absent from the meeting.

PERSONNEL

RESOLUTION P-1 SUBSTITUTES

BE IT RESOLVED that the substitutes with a County License or New Jersey teacher certification listed below be approved by the Board of Education for the 2011/12 school year in accordance with Senate Bill #851 regarding criminal history background check:

<u>NAME</u>	<u>DEGREE</u>	<u>CERTIFICATION</u>	<u>MAJOR/MINOR</u>
Kevin Rosenfield	B.S.	County License	Anthropology
Jeffrey Morrow	B.A.	County License	Public Relations

(Date of hire for Thomas Crisafulli changed to April 16, 2012)

RESOLUTION P-2 HIRES

BE IT RESOLVED that the following person be employed to fill the position listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

<u>NAME AND POSITION</u>	<u>EMPLOYMENT DATES</u>	<u>CLASSIFICATION AND SALARY</u>
Thomas Crisafulli Custodian	4/16/12-6/30/12	Level A, Step 1
Justin Dzadik Substitute Custodian	On-call basis	\$15.00 an hour

RESOLUTION P-3 ISSUANCE OF CONTRACTS TO CUSTODIAL/MAINTENANCE STAFF

BE IT RESOLVED that, upon the recommendation of the Superintendent, the following non-tenured custodial and maintenance staff personnel be issued employment contracts effective July 1, 2012 for the 2012-13 school year consistent with the Agreement to be negotiated between the Board of Education and the Tenafly Education Association on behalf of the Custodian and Maintenance Employees:

LEVEL A – WITHOUT A BLACK SEAL LICENSE

Douglas Bond

LEVEL A – WITH BLACK SEAL LICENSE PROVISION

Paul Bellersen
Michael Donohue
Jerry Burdy *
David Cassidy
Adam Hemmerly
Noel Heron

Joseph Latiano
Harold Lawler
Richard Leuck
Clement Levy
Gary MacClugage
James Mondello
Michael Mullany
Felix Natal
Abel Otalvaro
Robert Raleigh
Theodore Robinson
Yuriy Romaniv
Timothy Sharkey
Isaac Smith
D. Clifton Whilby
John Koll
Jose Martinez
Garrett Whitely

*Plus Grounds Foreman stipend.

LEVEL B – WITH ELEMENTARY HEAD CUSTODIAN AND BLACK SEAL LICENSE PROVISIONS

Taras Fedak
Keith Ruby
Roman Gorelov
Kenneth Best

LEVEL B – MIDDLE SCHOOL HEAD CUSTODIAN WITH BLACK SEAL LICENSE

Alan Lewis

LEVEL B – HIGH SCHOOL HEAD CUSTODIAN WITH BLACK SEAL LICENSE

Stephen Bogue**

**Plus District Foreman stipend

LEVEL C – WITH BLACK SEAL LICENSE

David Inwood***
William Breakfield
Michael Curley
***Plus Cabling Installation & Maintenance Stipend

LEVEL D – WITH BLACK SEAL LICENSE

Thomas Lepore

RESOLUTION P-4 RENEWAL OF CONTRACTS OF NON-TENURED SECRETARIES

BE IT RESOLVED that the Board approves renewal of contracts for the following non-tenured secretaries for the 2012-13 school year in accordance with the Agreement to be negotiated between the Board of Education and the Tenafly Education Association on behalf of secretaries:

<u>NAME</u>	<u>POSITION</u>	<u>YEAR OF TENURE DECISION</u>
Donna Amoroso	Principal's Secretary-Smith School	2013
Lauretta Miller	Principal's Secretary-High School	2014

RESOLUTION P-5 EXTENSION OF LEAVE OF ABSENCE FOR MACKAY TEACHER

BE IT RESOLVED that the Board approves an extension of leave for Susan Saric, Mackay kindergarten teacher from May 7, 2012 through the end of June 2012.

SPECIAL EDUCATION

RESOLUTION S-1 APPROVAL OF IN-DISTRICT PROGRAM FOR LANGUAGE AND LEARNING DISABILITIES

BE IT RESOLVED that the Board of Education approve the formation of an in-district program Language and Learning Disabilities (Mild) class for students in grades 6-8.

FINANCE

RESOLUTION F-1 APPROVAL OF BILLS FOR MARCH 2012

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$6,895,426.11 for March 31, 2012, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund Totals	
(10)	General Fund	\$100,315.30
(11)	General Current Expense	\$5,531,607.18
(12)	Capital Outlay	\$30,400.00
(13)	Special Schools	\$0.00
(18)	Education Job Funds	\$8,525.50
(20)	Special Revenue Funds	\$101,566.98
(40)	Debt Service Funds	\$1,071,682.51
(50)	Enterprise Fund	\$19,460.25
(60)	Trust and Agency Funds	\$31,868.39
	TOTAL	\$6,895,426.11

RESOLUTION F-2 TRANSFERS FOR MARCH 2012

BE IT RESOLVED that the Board of Education approves transfers for the 2011-2012 school budget in a report dated March 31, 2012, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

RESOLUTION F-3 PAYROLL FOR MARCH 2012

BE IT RESOLVED that the regular payroll be and hereby is approved for payment as follows:

	PAYROLL	
<u>Date</u>		<u>Amount</u>
3/15/12		\$1,690,028.01
3/30/12		\$1,752,619.76

RESOLUTION F-4 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

TENAFLY, NEW JERSEY
TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS

April 3, 2012

(Gas Allowance is \$.31 per mile)

TENAFLY PUBLIC SCHOOLS

This listing is an attachment to the Tenafly Board of Education Resolution regarding Registration Fees, allowable Lodging, Transportation and M&IE (Meals and Incidental Expenses) reimbursements to be made by the Tenafly Public Schools.

The following staff/Board member(s) is/are administratively approved to attend work-related events according to the following particulars:

	NAME	CONVENTION, SEMINAR, CONFERENCE, WORKSHOP	LOCATION & DATES	EXPENSES TO THE DISTRICT				TOTAL EXPENSES	PROF. DEV. ACCT. NUM.
				REGIS. FEES	LODGING REIMB.	TRANSP. REIMB.	MEALS & IE REIMB.		
1	Robert Kennedy High School	Princeton Univ. presentation- Molecular Biology	Garfield, NJ (4/17, 4/18, 4/19/12)	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	6469
2	Louis Mondello Central Office	NJASBO - Annual Conf	Atlantic City, NJ (6/6 - 6/7/12)	\$150.00	\$96.00	\$84.64 (& tolls)	\$61.50	\$392.14	5392N
3	Roselinda Velez Prikazsky, THS	NJAATSP Congreso Primaveral	E. Hanover, NJ (4/28/12)	\$50.00	\$0.00	\$19.47	\$0.00	\$69.47	6469
4	Doris Welfel High School	NJAATSP Congreso Primaveral	E. Hanover, NJ (4/28/12)	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	6469
TOTALS				\$300.00	\$96.00	\$104.11	\$61.50	\$561.61	

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

Resolutions P-1 through P-5; S-1; and Resolutions F-1 through F-4 were approved by those present. Mr. Jonathan M. Teall was absent from the meeting.

ORAL COMMUNICATIONS-SECOND OPPORTUNITY

President Perskie-Kesslen inquired if there were any members of the audience who wished to address the Board on any item not on the agenda.

No comments were made.

A motion was made by Mr. Edward J. Salaski and seconded by Ms. Shana Janoff that the Board convenes in closed session. The session may include discussions of negotiations, contractual matters, litigation and personnel. Pursuant to Open Public Meetings Act, the Tenaflly Board of Education is required to notify the public when the minutes of this closed session will be available. At this time that cannot be determined. When the need for confidentiality no longer exists, the minutes will be available to the public.

The motion was approved by those present. Mr. Jonathan M. Teall was absent from the meeting.

The meeting recessed to closed session at 9:00 p.m.

The meeting reconvened from closed session at 9:45 p.m.

A motion was made by Mr. Sam A. Bruno and seconded by Ms. Lynne W. Stewart to adjourn the meeting.

The motion was approved by those present. Mr. Jonathan M. Teall was absent from the meeting.

The meeting adjourned at 9:45 p.m.

Respectfully submitted,



Louis P. Mondello
Business Administrator/
Board Secretary