



Tenafly Public Schools  
Regular Public Meeting  
of the Tenafly Board of Education

September 11, 2012

Hegelein Building  
Central Office  
500 Tenafly Road  
Tenafly, NJ 07670

Board of Education

Ms. Phyllis Perskie-Kesslen, President  
Mr. Richard H. Press, Vice President

Mr. Mark Aronson	Mr. Edward J. Salaski
Mr. Sam A. Bruno	Ms. Lynne W. Stewart
Ms. Shana Greenblatt Janoff	Mr. Jonathan M. Teall
Mr. Donald H. Kaplan	

Ms. Lynn Trager, Superintendent of Schools  
Ms. Barbara Laudicina, Assistant Superintendent  
Mr. Louis P. Mondello, Business Administrator/Board Secretary  
Ms. Teresa Collins, Assistant to the Superintendent for Human Resources  
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services

Representatives to the Board

Students – 2012-2013

Allison Starer, High School Senior  
Joanna Weingast, High School Junior

Administrators

Dr. Dora P. Kontogiannis  
Dr. Ann Powell  
Mr. John Fabbo  
Ms. Jennifer Ferrara  
Mr. Neil Kaplicer  
Ms. Darlene Markman

- I. OPEN SESSION 7:00 p.m.
- II. CLOSED SESSION -- Board will go immediately into Closed Session for one hour
- III. OPEN SESSION – 8:00 p.m.
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|------------------------------|---------------------|
| A. Call to order             | Ms. Perskie-Kesslen |
| B. Adequate Notice Statement | Ms. Perskie-Kesslen |
| C. Roll Call                 | Mr. Mondello        |
| D. Pledge of Allegiance      | Ms. Perskie-Kesslen |
- IV. Approval of Minutes
- Regular Public and Closed Executive Session of August 28, 2012
- V. Board President's Report
- Ms. Perskie-Kesslen
- VI. Superintendent's Report
- Ms. Trager
- VII. Student Representatives' Report
- Ms. Starer  
Ms. Weingast
- VIII. Board Secretary's Report
- Mr. Mondello
- IX. Board Committee Reports
- Facilities Committee
- Mr. Press
- X. Reports, Presentations and Discussions:
- Opening of School Report
  - Enrollment Report
  - Summer facility projects
- Ms. Trager  
Ms. Trager  
Mr. Mondello
- XI. Public Comments -- Agenda  
Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.
- XII. Action Items – Resolutions
- XIII. Public Comments – Second Opportunity  
Citizens may address the Board of Education on any item not on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

*Opportunities for public comment are not scheduled for the Committee-Of-Whole Work Session*

XIV. Open Session

XV. Adjournment to Closed Session

The session may include discussions of negotiations, contractual matters, and personnel, including the personnel consequences and implications for negotiations regarding the 2011-2012 budget. Pursuant to the Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

XVI. Adjournment

The following resolutions are recommended by the Superintendent of Schools:

### **PERSONNEL**

RESOLUTION P-1	RESIGNATIONS
RESOLUTION P-2	CHANGE IN DATE OF HIRE FOR LEAVE REPLACEMENT
RESOLUTION P-3	ELIMINATION OF EXTRA COMPENSATION POSITION OF MIDDLE SCHOOL GLOBAL CARE ADVISOR
RESOLUTION P-4	LEAVE OF ABSENCE FOR MIDDLE SCHOOL FAMILY LIFE AND HEALTH TEACHER
RESOLUTION P-5	RESCIND PORTION OF RESOLUTION P-11 OF JUNE 19, 2012 APPROVING AN ASSISTANT HIGH SCHOOL GIRLS' BASKETBALL COACH

### **ADMINISTRATION**

RESOLUTION A-1	APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN THE FOLLOWING HIB INVESTIGATIONS
RESOLUTION A-2	SECOND READING OF POLICY # 7510 "USE OF SCHOOL FACILITIES"
RESOLUTION A-3	SECOND READING OF POLICY # 2262 "PUPIL ASSESSMENT"
RESOLUTION A-4	SECOND READING OF POLICY # 3321 "ACCEPTABLE USE OF COMPUTER NETWORK(S)/COMPUTERS AND RESOURCES BY STAFF MEMBERS"
RESOLUTION A-5	SECOND READING OF POLICY # 7250 "SCHOOL AND FACILITY NAMES"
RESOLUTION A-6	GIFT

### **CURRICULUM**

RESOLUTION C-1	MIDDLE SCHOOL SIXTH GRADE TRIP
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### **SPECIAL EDUCATION**

RESOLUTION S-1	APPROVAL TO APPLY FOR AND ACCEPT FUNDS ALLOCATED UNDER THE INDIVIDUALS WITH DISABILITIES EDUCATION IMPROVEMENT ACT (IDEA 1) PART B FOR THE FISCAL YEAR 2013
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### **FINANCE**

RESOLUTION F-1	SECRETARY'S REPORT FOR JULY 2012
RESOLUTION F-2	TREASURER'S REPORT FOR JULY 2012
RESOLUTION F-3	APPROVAL OF BILLS FOR AUGUST 16 THROUGH AUGUST 31, 2012
RESOLUTION F-4	TRANSFERS FOR JULY 2012
RESOLUTION F-5	TRANSFERS FOR AUGUST 2012
RESOLUTION F-6	PAYROLL FOR AUGUST 2012
RESOLUTION F-7	TO APPROVE THE 2011-2012 CARRYOVER FUNDS OF THE NO CHILD LEFT BEHIND GRANT
RESOLUTION F-8	APPROVAL TO ACCEPT TUITION FEE ADJUSTMENTS FOR FAMILIES IN THE SCHOOL AGE CHILD CARE (SACC) PROGRAM
RESOLUTION F-9	AGREEMENT FOR THE NON-PUBLIC TECHNOLOGY INITIATIVE FOR 2012-2013
RESOLUTION F-10	APPROVAL OF TUITION FOR 2012-2013 FOR ALPINE BOARD OF EDUCATION STUDENT TO ATTEND TENAFLY MIDDLE SCHOOL
RESOLUTION F-11	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

**PERSONNEL****RESOLUTION P-1 RESIGNATIONS**

BE IT RESOLVED that the Board accepts with regret the following resignations:

<u>NAME</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
Chizu Kennedy .2 FTE Teacher of H.S. Japanese	Personal	August 31, 2012
Elise Campbell .4 Teacher-TV Production – M.S.	Personal	October 26, 2012
Jordana Gertler 19 hr. a week Special Ed Aide-Stillman School	Personal	August 31, 2012

**RESOLUTION P-2 CHANGE IN DATE OF HIRE FOR LEAVE REPLACEMENT**

BE IT RESOLVED that the Board rescinds the portion of Resolution P-4 of June 19, 2012 which approved the hire of Melissa Xepolitos as a leave replacement for a High School Special Education teacher effective approximately October 12, 2012 and approves the following resolution:

“BE IT RESOLVED that the following person be employed to fill the position listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

<u>NAME AND POSITION</u>	<u>EMPLOYMENT DATES</u>	<u>CLASSIFICATION AND SALARY</u>
Melissa Xepolitos Leave replacement-Special Education Teacher High School	9/1/12-6/30/13	B.A.+24, Step 3

**RESOLUTION P-3 ELIMINATION OF EXTRA COMPENSATION POSITION OF ADVISOR TO MIDDLE SCHOOL GLOBAL CARE CLUB**

BE IT RESOLVED that the Board eliminates the extra-compensation position of Middle School Advisor to Global Care Club effective with the 2012-13 school year.

**RESOLUTION P-4 LEAVE OF ABSENCE FOR MIDDLE SCHOOL FAMILY LIFE AND HEALTH TEACHER**

BE IT RESOLVED that the Board, in accordance with Article VI, B. and C. grants Dana Prinz, Middle School Family Life and Health teacher a maternity/disability leave of absence using accumulated sick days effective on or about February 15, 2013 not to exceed 30 calendar days after the birth of her baby expected February 20, 2013 to be followed by an unpaid child-rearing leave of absence under the Family Medical Leave Act if applicable for no more than 12 weeks.

**RESOLUTION P-5 RESCIND PORTION OF RESOLUTION P-11 OF JUNE 19, 2012 APPROVING AN ASSISTANT HIGH SCHOOL GIRLS' BASKETBALL COACH**

BE IT RESOLVED that the Board rescinds the portion of Resolution P-11 of June 19, 2012 that approved Deana Salamone as the Assistant High School Girls' Basketball Coach for the 2012-13 school year.

**ADMINISTRATION****RESOLUTION A-1 APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN THE FOLLOWING HIB INVESTIGATION**

BE IT RESOLVED that the Tenafly Board of Education (hereinafter referred to as the "Board") hereby affirms the Superintendent's decision in HIB Investigation Numbers 2011-30 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

**RESOLUTION A -2 SECOND READING OF POLICY # 7510 "USE OF SCHOOL FACILITIES"**

BE IT RESOLVED that the Board of Education has its second reading and approval of Policy # 7510 "Use of School Facilities"

**RESOLUTION A -3 SECOND READING OF POLICY # 2622 "PUPIL ASSESSMENT"**

BE IT RESOLVED that the Board of Education has its second reading and approval of Policy # 2622 "Pupil Assessment".

**RESOLUTION A -4 SECOND READING OF POLICY # 3321 "ACCEPTABLE USE OF COMPUTER NETWORK(S)/COMPUTERS AND RESOURCES BY STAFF MEMBERS"**

BE IT RESOLVED that the Board of Education has its second reading and approval of Policy # 3321 "Acceptable Use of Computer Network (S)/Computers and Resources by Staff Members"

**RESOLUTION A-5 SECOND READING OF POLICY # 7250 "SCHOOL AND FACILITY NAMES"**

BE IT RESOLVED that the Board of Education has its second reading of Policy # 7250 "School and Facility Names"

**RESOLUTION A-6 GIFT**

BE IT RESOLVED that the Board accepts with thanks and appreciation for the following:

<b>DONOR</b>	<b>SCHOOL/LOCATION</b>	<b>ITEM/AMOUNT</b>
Class of 2012 HSA Project Graduation	High School Auditorium	\$4,492.00 for purchasing screen for High School Auditorium

**CURRICULUM****RESOLUTION C-1 MIDDLE SCHOOL SIXTH GRADE TRIP**

BE IT RESOLVED that the Board of Education approve the Middle School sixth grade trip to Club Getaway for September 20-21, 2012.

**SPECIAL EDUCATION**

**RESOLUTION S-1 APPROVAL TO APPLY FOR AND ACCEPT FUNDS ALLOCATED UNDER THE INDIVIDUALS WITH DISABILITIES EDUCATION IMPROVEMENT ACT (IDEA 1) PART B FOR THE FISCAL YEAR 2013**

BE IT RESOLVED that the Tenafly Board of Education applies for and accepts the following funds allocated under the Individuals with Disabilities Education Improvement Act (IDEA) Part B for the Fiscal Year 2013:

BASIC ALLOCATION:	(Ages 3-21)	\$700,673
PRESCHOOL ALLOCATION:	(Ages 3-5)	\$ 37,777

The Tenafly Board of Education ensures that a free appropriate public education (FAPE) is made available to all students with disabilities registered with the Tenafly Public School System as well as students with disabilities parentally placed into non-public schools within Tenafly as per the New Jersey Administrative Code for Special Education.

The State mandates that a proportionate share of the allocation is designated for use within the non-public schools. Below is the breakdown:

BASIC	NON-PUBLIC = \$46,642	PUBLIC = \$654,031
PRESCHOOL	NON-PUBLIC = \$ 5,247	PUBLIC = \$ 32,530

**FINANCE****RESOLUTION F-1 SECRETARY'S REPORT FOR JULY 2012**

BE IT RESOLVED that the Secretary's report for the month of July 2012, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the board secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**RESOLUTION F-2 TREASURER'S REPORT FOR JULY 2012**

BE IT RESOLVED that the Treasurer's report for the month of July 2012, be accepted as submitted and filed in the official minutes of this meeting.

**RESOLUTION F-3 APPROVAL OF BILLS FOR AUGUST 16 THROUGH AUGUST 31, 2012**

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$994,283.15 for August 16 through August 31, 2012, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	<b><u>Fund Totals</u></b>	
(10)	General Fund	\$7,192.39
(11)	General Current Expense	\$861,658.18
(12)	Capital Outlay	\$98,930.95
(13)	Special Schools	\$2,160.82
(20)	Special Revenue Funds	\$10,550.07
(50)	Enterprise Fund	\$12,002.74
(60)	Trust and Agency Funds	\$1,788.00
	<b>TOTAL</b>	<b>\$994,283.15</b>

**RESOLUTION F-4 TRANSFERS FOR JULY 2012**

BE IT RESOLVED that the Board of Education approves transfers for the 2012-2013 school budget in a report dated July 31, 2012, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.



**RESOLUTION F-5 TRANSFERS FOR AUGUST 2012**

BE IT RESOLVED that the Board of Education approves transfers for the 2012-2013 school budget in a report dated August 31, 2012, as submitted and filed in the Business Administrator/Board Secretary’s office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

**RESOLUTION F- 6 PAYROLL FOR AUGUST 2012**

BE IT RESOLVED that the regular payroll be and hereby is approved for payment as follows:

<b>PAYROLL</b>	
<u>Date</u>	<u>Amount</u>
8/15/12	\$333,465.82
8/31/12	\$312,859.10

**RESOLUTION F-7 TO APPROVE THE 2011-2012 CARRYOVER FUNDS OF THE NO CHILD LEFT BEHIND GRANT**

BE IT RESOLVED that the Board of Education approves the 2011-2012 NCLB carryover funds to be expended in 2012-2013 and the submission of the Final Report when it becomes available the end of January.

<u>Program Name</u>	<u>Grant Number</u>	<u>FY 2012 Carryover</u>
NCLB Consolidated	NCLB516005C	
Title III		\$ 15,302

**RESOLUTION F-8 APPROVAL TO ACCEPT TUITION FEE ADJUSTMENTS FOR FAMILIES IN THE SCHOOL AGE CHILD CARE (SACC) PROGRAM**

BE IT RESOLVED that the Board approves the following families in the SACC program to receive a tuition fee adjustment:

<u>NAME</u>	<u>Regular Monthly Fees</u>	<u>Adjusted Monthly Fees</u>
Family G (3 children)	\$840.00 (\$300,\$270, \$270)	\$450.00 a.m./p.m.
Family K (2 children)	\$570.00	\$300.00 a.m./p.m.
Family O (1 child)	\$300.00	\$150.00 a.m./p.m.

## **RESOLUTION F-9 AGREEMENT FOR THE NON-PUBLIC TECHNOLOGY INITIATIVE FOR 2012-2013**

BE IT RESOLVED that the Board of Education approves the attached agreements between the Tenafly Board of Education and the following schools for the Non-Public School Technology Initiative Aid Agreement for the 2012-2013 school year.

The Montessori House  
Our Lady of Mount Carmel  
The Spring School  
Lubavitch on the Palisades

## **RESOLUTION F- 10 APPROVAL OF TUITION FOR 2012-2013 FOR ALPINE BOARD OF EDUCATION STUDENT TO ATTEND TENAFLY MIDDLE SCHOOL**

BE IT RESOLVED that the Board of Education approves the tuition of \$31,512.00 for the following Alpine student to attend the Middle School for the 2012-2013 school year.

<b>STUDENT</b>	<b>SCHOOL</b>	<b>TYPE</b>	<b>TUITION</b>
#790	Middle School	Self-Contained LLD Class	\$31,512.00

## **RESOLUTION F -11 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT**

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS" for lodging,

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meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).