

TENAFLY BOARD OF EDUCATION

**Meeting Date:
Tuesday, May 7, 2013**

BOARD OF EDUCATION MEETING

OPEN SESSION

CLOSED SESSION

OPEN SESSION – Regular Public Meeting

AGENDA:

Reports/Presentations

Public Comments

Action Items:

- **Personnel**
- **Administration**
- **Curriculum**
- **Special Education**
- **Finance**

Public Comments (2nd Opportunity)

Adjournment

NO FORMAL ACTION IS TAKEN DURING THE CLOSED SESSION



Tenafly Public Schools
Regular Public Meeting
of the Tenafly Board of Education

May 7, 2013

Hegelein Building, 500 Tenafly Road, Tenafly, NJ 07670

Board of Education

Mr. Richard H. Press, President
Mr. Edward J. Salaski, Vice President

Mr. Mark Aronson	Ms. Phyllis Perskie-Kesslen
Mr. Sam A. Bruno	Ms. Lynne Stewart
Ms. Shana Greenblatt-Janoff	Mr. Jonathan M. Teall
Mr. Donald H. Kaplan	

Ms. Lynn Trager, Superintendent of Schools
Ms. Barbara Laudicina, Assistant Superintendent
Dr. Joseph R. Amatuzzi, Interim Business Administrator/Board Secretary
Ms. Teresa Collins, Assistant to the Superintendent for Human Resources
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services

Representatives to the Board

High School Students
[2012-2013]
Allison Starer, Senior
Joanna Weingast, Junior

Administrators
Dr. Dora P. Kontogiannis
Dr. Ann Powell
Mr. John Fabbo
Ms. Jennifer Ferrara
Mr. Neil Kaplicer
Ms. Darlene Markman

1.	OPEN SESSION –7:00 p.m.	
2.	CLOSED SESSION – Board will go immediately into Closed Session	
3.	OPEN SESSION –8:00 p.m. – Regular Public Meeting	
	A. Call to Order	R. Press
	B. Adequate Notice Statement	R. Press
	C. Roll Call	J. Amatuzzi
	D. Pledge of Allegiance	Mr. Press
4.	• THS Showcase -New Science Research Honors program	M. Cohen C. Paz
5.	Approval of Minutes • Regular Public Minutes & Closed Executive Session of April 2, 2013	
6.	Board President’s Report	R. Press
7.	Superintendent’s Report	L. Trager
8.	Student Representatives’ Report	A. Starer J. Weingast
9.	Board Secretary’s Report	J. Amatuzzi
10.	Board Committee Reports •Curriculum Committee/Community Service Programs - What we are presently doing	B. Laudicina
11.	Reports, Presentations, Discussions • Update on District Goals/Planning	B. Laudicina
12.	<u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
13.	Action Items – Resolutions	
14.	<u>Public Comments – Second Opportunity</u> Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them. <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i>	

15.	<p><u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.</p>	
16.	Adjournment	

The following resolutions are recommended by the Superintendent of Schools:

PERSONNEL

RESOLUTION P-1	SUBSTITUTES
RESOLUTION P-2	RESIGNATIONS
RESOLUTION P-3	RENEWAL OF CONTRACTS FOR NON-TENURED TEACHERS
RESOLUTION P-4	RENEWAL OF CONTRACTS FOR NON-TENURED ADMINISTRATORS
RESOLUTION P-5	RENEWAL OF CONTRACT FOR ASSISTANT TO SUPERINTENDENT FOR SPECIAL SERVICES
RESOLUTION P-6	RENEWAL OF CONTRACTS OF NON-TENURED SECRETARIES
RESOLUTION P- 7	HIRES
RESOLUTION P- 8	APPROVAL OF 2013 SUMMER SCHOOL TEACHING STAFF
RESOLUTION P- 9	APPROVAL OF SALARY ADJUSTMENT FOR GRADUATE CREDIT FOR MID-YEAR ADJUSTMENT RETROACTIVE TO FEBRUARY 1, 2013
RESOLUTION P-10	EXTENSION OF LEAVE OF ABSENCE
RESOLUTION P-11	LEAVE OF ABSENCE FOR HIGH SCHOOL CONSUMER SCIENCE TEACHER
RESOLUTION P-12	LEAVE OF ABSENCE
RESOLUTION P-13	CREATION OF NEW POSITIONS FOR THE 2013-2014 SCHOOL YEAR
RESOLUTION P-14	ELIMINATION OF .585 MAUGHAM SCHOOL BASIC SKILLS POSITION AND CREATION OF POSITIONS OF .2 FTE AND .4 FTE BASIC SKILLS

ADMINISTRATION

RESOLUTION A-1	APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN HIB INVESTIGATIONS
RESOLUTION A-2	GIFTS
RESOLUTION A-3	TENAFLY EDUCATIONAL FOUNDATION
RESOLUTION A-4	APPROVAL OF N.J.S.I.A.A. MEMBERSHIP

CURRICULUM

RESOLUTION C-1	APPROVAL OF PROFESSIONAL DEVELOPMENT PLAN
RESOLUTION C-2	APPROVAL OF THE MULTI-SENSORY PHONCS INTERVENTION PROGRAM ADOPTION FOR K-5 BASIC SKILLS AND RESOURCE ROOM CLASSROOMS
RESOLUTION C-3	THE HIGH SCHOOL MATH LEAGUE TRIP

SPECIAL EDUCATION

RESOLUTION S-1	RESCIND A PLACEMENT 2012-2013 SCHOOL YEAR
RESOLUTION S-2	APPROVAL OF TEN-MONTH SCHOOL YEAR PLACEMENT 2012-2013 SCHOOL YEAR

FINANCE

RESOLUTION F-1	SECRETARY'S REPORT FOR MARCH 2013
RESOLUTION F-2	TREASURER'S REPORT FOR MARCH 2013
RESOLUTION F-3	APPROVAL OF BILLS FOR APRIL 1 THROUGH APRIL 23, 2013
RESOLUTION F-4	TRANSFERS FOR APRIL 1 THROUGH APRIL 23, 2013
RESOLUTION F-5	PAYROLL FOR APRIL 2013
RESOLUTION F-6	BOROUGH TAX COLLECTOR PAYMENT SCHEDULE
RESOLUTION F-7	APPROVAL TO DESIGNATE CAPITAL ONE BANK AS DEPOSITORY FOR THE PAYROLL AGENCY ACCOUNT
RESOLUTION F-8	APPROVAL OF FIVE YEAR CONTRACT WITH ALPINE BOARD OF EDUCATION
RESOLUTION F-9	APPROVAL TO HIRE WHITEHALL ASSOCIATES, INC. FOR DEMOGRAPHIC STUDY
RESOLUTION F-10	APPROVAL TO AWARD BID TO LAUMAR ROOFING COMPANY, INC. FOR ROOF REPLACEMENT & REPAIR
RESOLUTION F-11	APPROVAL OF THE SCHOOL BUS EMERGENCY EVACUATION PLAN FOR DRILLS AT THE MIDDLE SCHOOL
RESOLUTION F-12	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT
RESOLUTION F-13	APPROVAL OF SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF TENAFLY AND THE TENAFLY BOARD OF EDUCATION FOR A LIGHTNING DETECTION SYSTEM

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PERSONNEL

RESOLUTION P-1 SUBSTITUTES

BE IT RESOLVED that the substitutes with a County License or New Jersey teacher certification listed below be approved by the Board of Education for the 2012/13 school year in accordance with Senate Bill #851 regarding criminal history background check:

NAME	DEGREE	CERTIFICATION	MAJOR/MINOR
Kyle Kubicki	B.A. in education in progress	County license	Music/Education
Christine Dam	B.A.	Elementary	Elementary Ed.
Nour Kanaan	B.S.	County License	Criminal Justice
Dolores Vujaklija	B.A. in education In progress	County License	English Education
Julia Amaya	B.A.	Elementary	Elementary Ed
Deidre Mitchell	B.A.	County License	Fine Arts

RESOLUTION P-2 RESIGNATIONS

BE IT RESOLVED that the Board accepts with regret the following resignations:

NAME	REASON	EFFECTIVE DATE
Rochelle Ballan Teacher of English -THS	Retirement	June 30, 2013
Sau-Ha Nikki Chen Teacher of Science- THS	Retirement	June 30, 2013
Michael Cohen Vice Principal, Curriculum, Data Analysis & Professional Development -THS	Personal	June 30, 2013
Alice Comer Kindergarten Teacher -Mackay	Retirement	June 30, 2013
Kimberly Dunleavy-Visconti Grade 5 Teacher -Stillman	Retirement	June 30, 2013
Pasqualina Fiordilino Teacher of Italian -THS	Retirement	June 30, 2013
Judy Gibbs Grade 4 teacher–Maugham School	Retirement	June 30, 2013
Jean Hunter Grade 5 –Maugham School	Retirement	June 30, 2013
Darlene Markman Principal – Stillman School	Personal	June 30, 2013
Lynn McCabe Basic Skills/Reading RecoveryMaugham	Retirement	June 30, 2013
JiYun Kim Teacher of Spanish –THS	Personal	June 30, 2013
Paul Roncagliolo .6 Teacher of Spanish -TMS	Personal	June 30, 2013
Carol Shale	Retirement	June 30, 2013

Special Ed Teacher-Stillman		
Felix Natal Custodian	Retirement	June 30, 2013
Sabrina Artice Lunch Aide -Mackay School	Personal	April 5, 2013

RESOLUTION P-3 RENEWAL OF CONTRACTS FOR NON-TENURED TEACHERS

BE IT RESOLVED that the Board approves the following non-tenured teachers for contract renewal for the 2013-2014 school year:

NAME	POSITION	DATE OF HIRE
DISTRICT-WIDE		
Lisa Bianchi	Staff Dev G&T K-8	2/1/12
MACKAY SCHOOL		
Dawn Zeig	Librarian	1/31/11
Matthew Kougasian	Physical Education	9/1/11
Amy Dwyer	Social Worker	9/1/12
Linda Ota	Special Education	9/1/12
MAUGHAM SCHOOL		
Dana McGovern	L.L.D. class teacher	9/01/10
Amy Bembridge	Grade 4	9/01/12
Allison Coughlin	Special Education	3/20/13
SMITH SCHOOL		
Kelly Newman	Kindergarten	9/01/10
Jenevieve Chimento	Kindergarten	9/01/12
Katherine Fritz	Grade 4	9/01/12
Meaghan Keith	Grade 2	9/01/12
Kaitlyn Lyons	Grade 5	9/01/12
Kathy Sullivan	Counselor	9/01/12
STILLMAN SCHOOL		
Britney Palma	Grade 1	9/01/10
Jillian Emma	Grade 5	9/01/10
Elaine Harris	Grade 2	9/01/10
Raeann Schwartz	Grade 3	9/01/10
Catherine Bonard	Grade 4	1/3/11
Brooke Mizrahi	Speech Specialist	9/1/11
Noelle Benz	Preschool-autism	9/1/12(LOA 3.5 mos.)
Kristen Donohue	Grade 1	9/1/12
Jennifer Goodell	Behaviorist	9/1/12
Todd McCabe	Counselor	3/05/13
MIDDLE SCHOOL		
Cynthia Larcheveque	Math	1/24/11
Eric Fahrenkopf	French .4-Spanish HS .6	9/01/10
Jacquelyn Seifert	Special Education	9/01/11
Haeun(Grace) Kim	Counselor	9/01/12

Amanda Knutsen	Special Education	9/01/12
Diana Park	Mathematics	9/01/12
Kathleen Russenberger	Nurse	9/01/12
Jonathan Lauder	TV Production	10/18/12
HIGH SCHOOL		
Caitlin Cranwell	Special Ed	10/11/10
Eric Fahrenkopf	Spanish .6/.4 French MS	9/01/10
Joy Menegatos	Mathematics	9/01/10
Amanda Liu	English	9/01/11
Agapi Schmarge	Social Studies	1/24/12
Eliza Vieira	Science	9/01/11
Matthew White	Science	9/01/11
Marie Nabassoua*	Consumer Science	9/01/12(LOA 1 mo)
Diana Deschene	Teacher of Technology	9/01/12
Melissa Diaz	Social Studies	9/01/12
Scott Hiler	Accounting/Bus Ed	9/01/12
Jeffrey Kolb	Science	9/01/12
Gregory Rosko	English	9/01/12
Mark Sernatinger	Spanish	9/01/12
Chia-Cheng (Jackie)Sung	Chinese	9/01/12
Shauna Wennerod	Chinese .6	9/01/12(LOA 3 mos)
Grace Wolesslagle	Science	9/01/12
SPECIAL SERVICES		
Mary Kay Hamalainen	Speech HS/Smith	9/01/10
Annunziata Parker	L.D.T.C.-MS	9/01/11

*a contract will be issued to Marie Nabassoua upon verification of NJ residency. The NJ Residency Act gives a new employee a full year from the date of hire to move to New Jersey.

RESOLUTION P-4 RENEWAL OF CONTRACTS FOR NON-TENURED ADMINISTRATORS

BE IT RESOLVED that the Board approves the following non-tenured Administrators for contract renewal in accordance with the negotiated agreement between the Board and the Tenafly Administrators and Supervisors Association for the 2013-2014 school year:

<u>ADMINISTRATORS</u>	<u>POSITION</u>	<u>DATE OF HIRE</u>
Jennifer Ferrara	Principal -Maugham	7/01/10
Brian Ross	Supervisor -English	10/03/12

RESOLUTION P-5 RENEWAL OF CONTRACT FOR ASSISTANT TO SUPERINTENDENT FOR SPECIAL SERVICES

BE IT RESOLVED that the Board in accordance with 18A:27-10 approves the renewal of contract for Suzanne Bassett as a non-tenured Assistant to the Superintendent for Special Services for the 2013-2014 school year at a salary to be determined.

RESOLUTION P-6 RENEWAL OF CONTRACTS OF NON-TENURED SECRETARIES

BE IT RESOLVED that the Board approves renewal of contracts for the following non-tenured secretaries for the 2013-14 school year in accordance with the Agreement to be negotiated between the Board of Education and the Tenafly Education Association on behalf of secretaries:

<u>NAME</u>	<u>POSITION</u>	<u>POSITION HIRE DATE</u>
Donna Amoroso	Principal's Secretary-Smith School	October 1, 2010
Nicole DiMaria	Accounts Payable Secretary – CO	March 19, 2012
Patricia Mihalio	Secretary to Supervisor of Athletics, Physical Ed./Family Life – THS	July 1, 2012
Lauretta Miller	Principal's Secretary –THS	August 1, 2011

RESOLUTION P-7 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

<u>NAME AND POSITION</u>	<u>EMPLOYMENT DATES</u>	<u>CLASSIFICATION AND SALARY</u>
Nicoletta LaMarca-Sacco Teacher of E.L.L. –THS	6/1/13-6/30/13	M.A.+24, Step 6 \$56,570 annual prorated for one month
Ellyn Kojanis Leave Replacement- Kindergarten –Smith	5/1/13-6/30/13	Per diem based on B.A., Step 1.
Cheryl DeRosa Lunch Paraprofessional –Mackay	4/29/13-6/30/13	\$18.62 an hour; 8.75 hours a week

RESOLUTION P-8 APPROVAL OF 2013 SUMMER SCHOOL TEACHING STAFF

BE IT RESOLVED that the Board approves the following 2013 Summer School teachers at the Summer School step and salaries indicated:

Last	First	Step	Years	Salary
Alesandro	Tricia	3	Max	\$3,008
Almaguer	Arnold	2	3	\$2,808
Barker	Rachel	2	3	\$2,808
Bianchi	Lisa	2	2	\$2,808
Chmielewski	Josephine	2	2	\$2,808
Cutrone	Christine	2	4	\$2,808
Dolan	Mary	3	Max	\$3,008
Hegarty	Mike	3	Max	\$3,008
Lanni	Stacey	3	Max	\$3,008
MacGregor	Thaddeus	3	Max	\$3,008
Moger	Stephen	3	Max	\$3,008
Nissenbaum	Eric	2	3	\$2,808
O'Brien	Kathryn	3	Max	\$3,008

Parikos	Adrienne	2	2	\$2,808
Sabourin	Brian	1	1	\$2,273
Stanley-Ayre	Ann	3	Max	\$3,008
Strang	Megan	3	Max	\$3,008
Termotto	Marilyn	3	Max	\$3,008
Tully	Anne-Marie	2	4	\$2,808
Vojack	Maria	3	Max	\$3,008
Yoon	EJ	3	Max	\$3,008
Zerling	Ellie	3	Max	\$3,008
Zorovich	Anthony	2	4	\$2,808
Resource Room				
Kahn	Arianna	2	3	\$2,808
Schuldin	Brianna	2	3	\$2,808
Orton				
McGovern	Kathleen	3	Max	\$3,008
SAT				
Hutchinson	Tom			\$3,208
Rupinski	Chuck			\$3,008
Schlavis	William			\$3,008
Tang-Johnson	Mimi			\$3,008

RESOLUTION P-9 APPROVAL OF SALARY ADJUSTMENT FOR GRADUATE CREDIT FOR MID-YEAR ADJUSTMENT RETROACTIVE TO FEBRUARY 1, 2013

BE IT RESOLVED that the salaries of the following teachers be adjusted retroactive to February 1, 2013 based on graduate credits received:

SALARY ADJUSTMENTS - SPRING 2013						
FACULTY MEMBERS	CURRENT STEP	CURRENT CLASSIF.	CURRENT SALARY	ADJUSTED CLASSIF.	NEW SALARY	INCREASE
<u>SMITH SCHOOL</u>						
Jennifer Ritter	5	BA+24	\$51,670	MA	\$53,570	\$1,900
Lindsay Whitt	4	BA+24	\$51,160	MA	\$52,460	\$1,300
Lisa Krommenhoek	16	MA+32	\$100,655	MA+40	\$100,955	\$300*
<u>STILLMAN SCHOOL</u>						
Jessica Berg	11	MA+32	\$71,970	MA+40	\$72,270	\$300
Britney Palma	4	BA	\$50,260	BA+8	\$50,560	\$300
Raeann Schwartz	4	BA+8	\$50,560	BA+16	\$50,860	\$300
<u>HIGH SCHOOL</u>						
Peter Curko	14	BA+8	\$74,755	BA+16	\$75,055	\$300
Patricia Pacheco	6	MA	\$55,670	MA+8	\$55,970	\$300
*retroactive to 9/1/12						
					TOTAL ADJUSTMENT	\$5,000

RESOLUTION P-10 EXTENSION OF LEAVE OF ABSENCE

BE IT RESOLVED that the Board approves an extension of child-rearing leave for MS Family Life/Health teacher Dana Prinz through June 2014.

RESOLUTION P-11 LEAVE OF ABSENCE FOR HIGH SCHOOL CONSUMER SCIENCE TEACHER

BE IT RESOLVED that the Board, in accordance with Article VI, B and C, grants Marie Nabassoua, High School teacher of Consumer Science a maternity/disability leave of absence, using accumulated sick days effective September 3, 2013 not to exceed 30 calendar days after the birth of her baby expected September 7, 2013 to be followed by an unpaid child-rearing leave of absence under the Family Medical Leave Act through November 8, 2013.

RESOLUTION P-12 LEAVE OF ABSENCE

BE IT RESOLVED that the Board, in accordance with Article VI, B and C, grants Amy Trochanowski, Middle School Special Education teacher, a maternity/disability leave of absence, using accumulated sick days effective on September 3, 2013, not to exceed 30 calendar days after the birth of her baby expected August 12, 2013, to be followed by an unpaid child-rearing leave of absence if applicable under the Family Medical Leave Act for no more than 12 weeks through the end of the Middle School second marking period.

RESOLUTION P-13 CREATION OF NEW POSITIONS FOR THE 2013-2014 SCHOOL YEAR

BE IT RESOLVED that the Board creates the following positions in accordance with the approved budget for 2013-2014 school year:

<u>FACULTY POSITIONS</u>	<u>F.T.E.</u>	<u>LOCATION</u>
Special Education teacher	0.4	Stillman
Special Education teacher	1.0	Middle School
Special Education teacher (new after budget approval	0.2	High School
TV/Broadcasting	0.2	Middle School
Science	0.2	Middle School
Math Skill Building	0.2	Middle School
World Languages (Chinese .2 & French .2)	0.4	Middle School
Teacher of K-2 Class for Students with Autism	1.0	Smith School
Speech Specialist	0.4	Smith School
Twenty-first Century Course	0.2	High School
Basic Skills Elementary	0.015	Maugham

SUPPORT STAFF POSITIONS

Secretary – Special Services	0.515	Central Office
Special Ed Aides-K-2 Autism class (two 30 hr. positions)	2.0	Smith School

STIPEND POSITIONS

Second Shift Custodial Foreman	\$1200 above appropriate step
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RESOLUTION P-14 ELIMINATION OF .585 MAUGHAM SCHOOL BASIC SKILLS POSITION AND CREATION OF POSITIONS OF .2 FTE AND .4 FTE BASIC SKILLS

BE IT RESOLVED that the Board approves eliminating the .585 Position of Teacher of Basic Skills at Maugham school; and

BE IT FURTHER RESOLVED that the Board approves the creation of a .4 FTE Teacher of Basic Skills and the creation of a .2 FTE position of Teacher of Basic Skills at Maugham School contingent upon the approval of the additional .015 in Basic Skills at Maugham School in the above resolution.

ADMINISTRATION

RESOLUTION A-1 APPROVAL TO AFFIRM THE SUPERINTENDENT’S DECISION IN THE FOLLOWING HIB INVESTIGATION

BE IT RESOLVED that the Tenafly Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in HIB Investigation Number, 2013-4, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

RESOLUTION A-2 GIFTS

BE IT RESOLVED that the Board of Education accepts with thanks and appreciation for the following:

DONOR	SCHOOL/LOCATION	ITEM/AMOUNT
Creston Electronics Rockleigh, NJ	Tenafly High School	Equipment to replace outdated equipment in the PITT (estimated cost \$30,000+)
VITEK Corp. Valley Cottage, NY	Tenafly High School	Camera bags, Tripod bags, DV2II head, Soom Tripod (estimated cost \$5,000-\$9,999)
Rita Santo on behalf of the children of N. Amicucci	Tenafly High School	\$10,000 scholarship fund for senior majoring in public administration specifically at Bergen Community College. (Scholarship is given in honor of Chief Nicodemous Amicucci, THS alumni - 1943)
Tenafly United Soccer Club (Jeff Toonkel)	Tenafly High School	\$4,360 for the purchase of Europa portable goals for the soccer program.

RESOLUTION A-3 TENAFLY EDUCATIONAL FOUNDATION

BE IT RESOLVED that the Board accepts with thanks and appreciation funding for the following:

School & Teacher/Staff Requesting Grant	Proposal	Amount
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High School Library (David DiGregorio)	"SS United States, Guest Speaker Steven Ujifusa, author of <i>A Man and his Ship</i> " #10/2012-2013	\$940.00
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RESOLUTION A-4 APPROVAL OF N.J.S.I.A.A. MEMBERSHIP

BE IT RESOLVED that the Tenafly Board of Education, as provided in Chapter 172, Laws 1979, (N.J.S.A. 18A:11-3 et seq.) herewith enrolls Tenafly High School as a member of the New Jersey State Inter-scholastic Athletic Association to participate in the approved interschool athletic program sponsored by the N.J.S.I.A.A. for the academic year 2013-2014.

CURRICULUM

RESOLUTION C-1 APPROVAL OF PROFESSIONAL DEVELOPMENT PLAN

BE IT RESOLVED that the Board of Education approve the 2013-2014 District Professional Development Plan.

RESOLUTION C-2 APPROVAL OF THE MULTI-SENSORY PHONICS INTERVENTION PROGRAM ADOPTION FOR K-5 BASIC SKILLS AND RESOURCE ROOM CLASSROOMS

BE IT RESOLVED that the Board of Education approves the K-5 phonics program, Phonics First and supporting materials in the Resource and Basic Skills classrooms.

RESOLUTION C-3 THE HIGH SCHOOL MATH LEAGUE TRIP

BE IT RESOLVED that the Board of Education approve an American Regions Math League (ARML) National Math Contest overnight trip on May 31-June 1, 2013.

SPECIAL EDUCATION

RESOLUTION S-1 RESCIND A PLACEMENT 2012-2013 SCHOOL YEAR

BE IT RESOLVED that the Board of Education rescinds the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#769	Island View	Private	Effective April 8 th , 2013 in the amount of \$14,297.00

RESOLUTION S-2 APPROVAL OF TEN-MONTH SCHOOL YEAR PLACEMENT 2012-2013 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approves the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#769	Sage Day at Rochelle Park	Private	\$48,294.00 Pro-rated: \$12,878.40 Start date -04/09/2013

FINANCE

RESOLUTION F-1 SECRETARY'S REPORT FOR MARCH 2013

BE IT RESOLVED that the Secretary's report for the month of March 2013, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the board secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-2 TREASURER'S REPORT FOR MARCH 2013

BE IT RESOLVED that the Treasurer's report for the month of March 2013, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F- 3 APPROVAL OF BILLS FOR APRIL 1 THROUGH APRIL 23, 2013

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$4,410,795.17 for April 1 through 23, 2013, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund Totals	
(10)	General Fund	\$102,732.41
(11)	General Current Expense	\$3,434,684.03
(12)	Capital Outlay	\$46,063.46
(13)	Special Schools	\$110.00
(20)	Special Revenue Funds	\$154,283.30
(40)	Debt Service Funds	\$605,000.00
(50)	Enterprise Fund	\$10,165.32
(60)	Trust and Agency Funds	\$57,756.65
	TOTAL	\$4,410,795.17

RESOLUTION F-4 TRANSFERS FOR APRIL 1 THROUGH APRIL 23, 2013

BE IT RESOLVED that the Board of Education approves transfers for the 2012-2013 school budget in a report dated April 1 through April 23, 2013, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

RESOLUTION F-5 PAYROLL FOR APRIL 2013

BE IT RESOLVED that the regular payroll be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
4/15/13	\$ 1,752,580.99
4/30/13	\$ 2,244,156.10

RESOLUTION F-6 BOROUGH TAX COLLECTOR PAYMENT SCHEDULE

BE IT RESOLVED that the Borough Tax Collector place in the hands of the Business Administrator, the moneys due the Tenafly Board of Education for current expense and debt service in accordance with the following schedule:

TENAFLY BOARD OF EDUCATION		
2013-2014 CURRENT EXPENSE & DEBT SERVICE SCHEDULE		
Due Date	Current	Debt Service
July 2013		\$1,276,891.00
August 2013	\$ 8,500,000.00	
September 2013	\$ 5,400,000.00	
October 2013	\$ 5,000,000.00	
November 2013	\$ 6,299,916.00	
December 2013	\$ 3,000,000.00	
Subtotal 7/1/13 – 12/31/13	\$28,199,916.00	\$1,276,891.00
January 2014		\$1,276,891.00
February 2014	\$10,100,000.00	
March 2014	-	
April 2014	\$ 6,500,000.00	
May 2014	\$ 9,800,000.00	
June 2014	\$ 1,799,916.00	
Subtotal 1/1/14 – 6/30/14	\$28,199,916.00	\$1,276,891.00
Grant Totals	\$56,399,832.00	\$2,553,782.00
Total Current Expense & Debt Service	\$58,953,614.00	

RESOLUTION F-7 APPROVAL TO DESIGNATE CAPITAL ONE BANK AS DEPOSITORY FOR THE PAYROLL AGENCY ACCOUNT

BE IT RESOLVED that the Board of Education hereby authorizes the change of the following account from Bank of America Account-#004000004222, to Capital One Bank-Account #704788152; and

BE IT FURTHER RESOLVED that the new account be authorized, and that the designated school officials be approved as the signatories:

ACCOUNT	TYPE	NUMBER	SIGNATURES
Payroll Agency	Checking	704788152	Board President Board Secretary

RESOLUTION F-8 APPROVAL OF FIVE YEAR CONTRACT WITH ALPINE BOARD OF EDUCATION

BE IT RESOLVED that the Board of Education approves entering into an agreement with the Alpine Board of Education to provide educational and related services for its High School eligible students for a term beginning July 1, 2013 and extending through June 30, 2018 with terms and conditions stated in the attached agreement.

RESOLUTION F-9 APPROVAL TO HIRE WHITEHALL ASSOCIATES, INC. FOR DEMOGRAPHIC STUDY

BE IT RESOLVED that the Board of Education approves the hiring of Whitehall Associates, Inc. to prepare and submit their demographic study at an approximate fee of \$2,000, as the district recognizes the importance of having current enrollment projections as part of the long-range planning study.

RESOLUTION F-10 APPROVAL TO AWARD BID TO LAUMAR ROOFING COMPANY, INC. FOR ROOF REPLACEMENT & REPAIR

WHEREAS, the Tenafly Board of Education (hereinafter referred to as the "Board") advertised for bids for Roof Replacement and Roof Repair at Tenafly High School, Mackay Elementary School and Stillman Elementary School, (hereinafter referred to as the "Project"); and

WHEREAS, on April 23, 2013, the Board received three (3) bids for the Project, as indicated in the chart below; and

WHEREAS, the lowest responsible bid for this Project was submitted by Laumar Roofing Co., Inc., with a base bid in the amount of \$364,000, together with Alternate No. 1, in the amount of \$17,000, Alternate No. 2, in the amount of \$15,000 and Alternate No. 3, in the amount of \$247,000, for a total contract sum of \$643,000; and

WHEREAS, the bid submitted by Laumar Roofing Co., Inc. is responsive in all material respects and the Board is desirous of awarding the contract for the Project to Laumar Roofing Co., Inc.;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the Roof Replacement and Roof Repair at Tenafly High School, Mackay Elementary School and Stillman Elementary School Project to Laumar Roofing Co., Inc. in a total contract sum of \$643,000, representing a base bid in the amount of \$364,000, together with Alternate No. 1, in the amount of \$17,000, Alternate No. 2, in the amount of \$15,000 and Alternate No. 3, in the amount of \$247,000.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as

required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Bids received from the following:

	Laumar Roofing Company, Inc.	MAK Group, LLC	USA General Contractors Corp.
Base Bid	\$364,000	\$437,000	\$418,000
Alternate #1	\$ 17,000	\$298,000	\$ 33,500
Alternate #2	\$ 15,000	\$ 53,600	\$ 60,000
Alternate #3	\$247,000	\$ 63,000	\$481,000
Total Bid	\$643,000	\$851,600	\$992,500

RESOLUTION F-11 APPROVAL OF THE SCHOOL BUS EMERGENCY EVACUATION PLAN FOR DRILLS AT THE MIDDLE SCHOOL

BE IT RESOLVED that the Board approves the School Bus Emergency Evacuation Plan for drills for all students transported to and from the Middle School.

RESOLUTION F-12 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

RESOLUTION F-13 APPROVAL OF SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF TENAFLY AND THE TENAFLY BOARD OF EDUCATION FOR A LIGHTNING DETECTION SYSTEM

WHEREAS, the Borough of Tenafly (hereinafter referred to as the "Borough") and the Tenafly Board of Education (hereinafter referred to as the "Board") wish to enter into a shared services

agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. dated on or about April 30, 2013, whereby the Borough will manage and maintain a centralized weather alert station and lightning detection system; and

WHEREAS, the parties recognize that lightning strikes due to severe weather can pose a serious threat to life and safety during periods of outside activity conducted without adequate shelter during weather events; and

WHEREAS, the Borough and the Board have determined that the installation of a lightning detection and alert system would reduce the potential for injuries or deaths related to lightning strikes caused by rain and/or thunder storms; and

WHEREAS, the Borough and the Board have agreed to share the cost of a lightning detection system to monitor weather conditions and provide advanced warning of lightning activity; and

WHEREAS, based on previous meetings, discussions, and internal agreements between the parties the Borough has authorized the Borough Engineer to research the available options for lightning detection system; identify, with Board of Education representation, locations for alert stations; prepare plans and technical specifications; solicit vendors and accept bids for the acquisition and installation of a lightning detection system; and

WHEREAS, the parties are desirous of memorializing their respective responsibilities with respect to the procurement and installation of a centralized lightning detection system which covers nine outdoor locations including Municipal Field, Sunnyside Field, Davis-Johnson Park, and six public school sites.

NOW, THEREFORE, it is hereby agreed by and between the parties that the Shared Services Agreement dated April 30, 2013, is hereby accepted as follows:

1. Term: On-going for the life of the equipment

2. Cost Share: The Board hereby agrees to contribute fifty percent (50%) toward the cost of the Project. The cost of acquisition and installation shall be shared equally by the parties as follows:
 - a. Base Bid of \$79,100.00 plus Educational Alternate A of \$3,000.00
 - b. Total Bid of \$82,100.00
 - i. Borough Portion: \$41,050.00
 - ii. Board of Education Portion: \$41,050.00
3. Payment: The Board's share will be paid to the Borough in one single payment upon receipt of an invoice in the final amount based on the Board's decision to accept or reject Alternate A for the Educational Weather Package.
4. Project Oversight: The Borough shall be responsible for the award of the contract, payment to the contractor, and oversight of the Project. The Borough shall secure and enforce all necessary governmental approvals and permits for the lightning detection system as may be required by the governmental entities with jurisdiction over the Project.
5. Project Implementation: The Borough shall authorize the Borough Engineer to oversee the implementation and completion of the project in accordance with the plans and technical specifications prepared for the procurement and installation of a lightning detection system and related equipment.
6. Maintenance of Equipment and Operations: The Borough of Tenafly will assign the responsibility for the day-to-day maintenance and operation of the lightning detection system to the Department of Public Works. The Borough will pay the annual maintenance and repair cost for the system equipment installed at the Department of Public Works. The Director of Public Works will be the designated contact for the Borough with the responsibility for keeping the designated Board of Education contact advised of any issues related to maintenance or needed repairs. In the case of any operating problems or breakdowns of equipment the Department of Public Works will immediately notify the Board and contact the vendor to resolve the issue.
7. Amendments and Dissolution: The terms and conditions set forth in the Shared Services Agreement for the Borough and Board's sharing of a lightning detection system shall remain unchanged and in full force and effect until either party seeks to formally amend or dissolve this agreement. In this event, the party initiating the action must provide a minimum of ninety days' notice of its intent and rationale for taking the proposed action.

IN WITNESS WHEREOF, the parties have hereunto set their hand and seals the day and year first above written.

WITNESS: BOROUGH OF TENAFLY

_____ Dated: _____
LISSETTE APORTELA-HERNANDEZ
Borough Clerk

_____ Dated: _____
PETER S. RUSTIN
Mayor

WITNESS: TENAFLY BOARD OF EDUCATION

_____ Dated: _____

_____ Dated: _____

Joseph R. Amatuzzi
Interim Business Administrator

Richard H. Press
Board President

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