



**TENAFLY PUBLIC SCHOOLS
TENAFLY BOARD OF EDUCATION**

**Meeting Date:
Tuesday, October 1, 2013**

BOARD OF EDUCATION MEETING

OPEN SESSION – Regular Public Meeting

AGENDA:

Reports/Presentations

Public Comments

Action Items:

- **Board**
- **Personnel**
- **Administration**
- **Curriculum**
- **Special Education**
- **Finance**

Public Comments (2nd Opportunity)

Adjournment

NO FORMAL ACTION IS TAKEN DURING THE CLOSED SESSION



Tenafly Public Schools
Regular Public Meeting
of the Tenafly Board of Education

October 1, 2013

Hegelein Building, 500 Tenafly Road, Tenafly, NJ 07670

Board of Education

Mr. Richard H. Press, President
Mr. Edward J. Salaski, Vice President

Mr. Mark Aronson	Mr. Donald H. Kaplan
Mr. Sam A. Bruno	Ms. Lynne Stewart
Ms. Shana Greenblatt-Janoff	Mr. Jonathan M. Teall

Ms. Lynn Trager, Superintendent of Schools
Ms. Barbara Laudicina, Assistant Superintendent
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Teresa Collins, Assistant to the Superintendent for Human Resources
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services
Mr. Marc Gold, Assistant to the Superintendent for Teacher Evaluation and Effectiveness

Representatives to the Board

High School Students
[2013-2014]
Joanna Weingast, Senior
Emma Bochner, Junior

Administrators
Dr. Dora P. Kontogiannis
Dr. Ann Powell
Mr. John Fabbo
Ms. Jennifer Ferrara
Mr. Neil Kaplicer
Ms. Gayle Lander

1.	OPEN SESSION – 7:30 p.m. – Regular Public Meeting	
2.	CLOSED SESSION – Board will go immediately into Closed Session	
3.	OPEN SESSION – 8:00 p.m. – Regular Public Meeting	
	A. Call to Order	R. Press
	B. Adequate Notice Statement	R. Press
	C. Roll Call	Y. Usami
	D. Pledge of Allegiance	R. Press
4.	Approval of Minutes <ul style="list-style-type: none"> • Regular Public & Closed Minutes of Sept 10, 2013 • Special Meeting Minutes of Sept 23, 2013 	
5.	Action Item – Resolution B1 Oath of Office Roll Call	Y. Usami
6.	Board President’s Report	R. Press
7.	Superintendent’s Report	L. Trager
8.	Student Representatives’ Report	J. Weingast E. Bochner
9.	Board Secretary’s Report <ul style="list-style-type: none"> • Budget Calendar 	Y. Usami
10.	<u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
11.	Action Items – Remaining Resolutions	
12.	<u>Public Comments – Second Opportunity</u> Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 60 minutes for all communications are allowed. Large groups are urged to select someone to represent them. <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i>	

13.	<u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenaflly Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.	
14.	Adjournment	

The following resolutions are recommended by the Superintendent of Schools:

BOARD

RESOLUTION B-1	APPOINTMENT OF TENAFLY BOARD OF EDUCATION MEMBER
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PERSONNEL

RESOLUTION P-1	SUBSTITUTES
RESOLUTION P-2	RESIGNATION
RESOLUTION P-3	REVISED DATE OF RESIGNATION OF PSYCHOLOGIST
RESOLUTION P-4	CREATION OF THREE ADDITIONAL 30 HOUR A WEEK SPECIAL EDUCATION PARAPROFESSIONAL POSITIONS
RESOLUTION P-5	CREATION OF SPECIAL EDUCATION PARAPROFESSIONAL POSITIONS FOR AFTER-SCHOOL CLUBS
RESOLUTION P-6	TRANSFER OF A 19 HOUR A WEEK PARAPROFESSIONAL TO A 30 HOUR A WEK PARAPROFESSIONAL POSITION AT SMITH SCHOOL
RESOLUTION P-7	HIRES
RESOLUTION P-8	APPROVAL OF NEW HIRE FOR S.A.C.C. FOR 2013-2014
RESOLUTION P-9	APPOINTMENT TO EXTRA-COMPENSATION POSITION
RESOLUTION P-10	APPROVAL OF INSTRUCTORS FOR DISCOVERY PROGRAM
RESOLUTION P-11	ELEMENTARY AFTER-SCHOOL CLUB INSTRUCTORS

ADMINISTRATION

RESOLUTION A-1	FIRST READING OF POLICY 5350
RESOLUTION A-2	CUSTODIAN / MAINTENANCE STAFF APPRECIATION WEEK
RESOLUTION A-3	APPROVAL TO APPOINT DISTRICT LIASION TO LAW ENFORCEMENT AND CHILD WELFARE AUTHORITIES

SPECIAL EDUCATION

RESOLUTION S-1	APPROVAL OF TWELVE MONTH PLACEMENT FALL 2013 -2014
RESOLUTION S-2	APPROVAL OF TEN MONTH PROGRAMS FALL 2013 -2014

CURRICULUM

RESOLUTION C-1	APPROVAL OF STUDENT'S TRIP TO NASHVILLE, TENN FOR THE 2013 NAFME (NATIONAL ASSOC. FOR MUSIC EDUCATION) ALL-NATIONAL HONORS ENSEMBLES
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FINANCE

RESOLUTION F-1	SECRETARY'S REPORT FOR AUGUST 2013
RESOLUTION F-2	TREASURER'S REPORT FOR AUGUST 2013
RESOLUTION F-3	APPROVAL OF BILLS FOR SEPTEMBER 2013
RESOLUTION F-4	TRANSFERS FOR SEPTEMBER 2013
RESOLUTION F-5	PAYROLL FOR SEPTEMBER 2013
RESOLUTION F-6	APPROVAL OF TENAFLY TIGERS HOCKEY CLUB AGREEMENT FOR 2013-2014
RESOLUTION F-7	APPROVAL OF TENAFLY SWIM TEAM BOOSTER CLUB AGREEMENT FOR 2013-2014
RESOLUTION F-8	APPROVAL TO APPOINT THE DISTRICT INDOOR AIR QUALITY DESIGNATED PERSON
RESOLUTION F-9	APPROVAL TO DESIGNATE THE DISTRICT INTEGRATED PEST MANAGEMENT COORDINATOR
RESOLUTION F-10	APPROVAL FOR DISPOSAL OF WRESTLING MAT
RESOLUTION F-11	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

BOARD

RESOLUTION B-1 APPOINTMENT OF TENAFLY BOARD OF EDUCATION MEMBER

BE IT RESOLVED that the Tenafly Board of Education appoints Ms. Janet Horan to fill the unexpired term of Ms. Phyllis Perskie-Kesslen effective October 1, 2013, and terminating at the next Organization Meeting of the Board, January 7, 2014.

PERSONNEL

RESOLUTION P-1 SUBSTITUTES

BE IT RESOLVED that the substitutes with a County License or a New Jersey teacher certification listed below be approved by the Board of Education for the 2013-14 school year in accordance with Senate Bill #851 regarding criminal history background check:

NAME	DEGREE	CERTIFICATION	MAJOR/MINOR
Katherine Lupfer	B.A.	Music teacher	Music/Education
Victor Lotito	B.S.	County License	Marketing
Daniel Ardizzone	B.A.	County License	Political Science/enrolled in Alternate Route course work for Social Studies certification
Nancy McDonough	B.A.	Elementary	Elementary Education
Cindy Seyrek	B.A.	Preschool-Gr. 3	Early Childhood Education

RESOLUTION P-2 RESIGNATION

BE IT RESOLVED that the Board accepts with regret the following resignation from an Extra-Compensation Position:

NAME	REASON	EFFECTIVE DATE
Cammy Sarkisian Assistant Girls' Soccer Coach	Personal	September 13, 2013

RESOLUTION P-3 REVISED DATE OF RESIGNATION OF PSYCHOLOGIST

BE IT RESOLVED that the Board accepts a revised date of resignation of Psychologist Jacklyn Covell from September 30, 2013 to September 18, 2013.

RESOLUTION P-4 CREATION OF THREE ADDITIONAL 30 HOUR A WEEK SPECIAL EDUCATION PARAPROFESSIONAL POSITIONS

BE IT RESOLVED that the Board creates two additional 30 hour a week Special Education Paraprofessional positions for Smith School K-2 Class for Students with Autism and an additional 30 hour a week Special Education Paraprofessional position for Stillman Pre-school Class for Students with Autism in accordance with the Agreement between the Tenafly Board of Education and the Tenafly Education Association on behalf of Paraprofessionals.

RESOLUTION P-5 CREATION OF SPECIAL EDUCATION PARAPROFESSIONAL POSITIONS FOR BEFORE AND AFTER-SCHOOL ACTIVITIES

BE IT RESOLVED that the Board creates an additional After-School Paraprofessional position at an hourly rate of \$19.80 to assist a Mackay School Special Education student for approximately 20 hours while attending After-School Clubs during the period October 2013 through mid-January 2014; an additional After-School Paraprofessional position at an hourly rate of \$19.80 to assist a Smith School Special Education student while attending After-School Clubs during the period October 2013 through early February 2014; and ; an additional Before-

School Paraprofessional position at an hourly rate of \$19.80 to assist a Smith School Special Education student while attending early morning Orchestra during the 2013-14 school year.

RESOLUTION P-6 TRANSFER OF A 19 HOUR A WEEK PARAPROFSSIONAL TO A 30 HOUR A WEEK PARAPROFSSIONAL POSITION AT SMITH SCHOOL

BE IT RESOLVED that the Board approves the following transfer effective September 23, 2013:

NAME	CURRENT POSITION	NEW POSITION
Stephanie Pascale	19 hour a week Paraprofessional-Smith- \$13,769 annual salary with toileting stipend	30 hour a week Paraprofessional-Smith \$21,740 annual salary without toileting stipend

RESOLUTION P-7 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

NAME AND POSITION	EMPLOYMENT DATES	CLASSIFICATION AND SALARY
Christopher Gill 30 hr. a week Paraprofessional Smith K-2 Class for Students with Autism-Pending approval of above resolution creating position and pending fingerprinting clearance	Approximately 10/7/13 - 6/30/14	\$19.80 an hour, 6 hours a day, annual salary of \$21,740 prorated
Cris Sakalauskas Substitute Custodian	On-call as needed	\$15.00 an hour as needed
Lisa DeNorscia Hourly Paraprofessional for After School Club & S.A.C.C.	On as-needed basis during 2013-2014 school year	\$19.80 an hour

RESOLUTION P-8 APPROVAL OF NEW HIRE FOR S.A.C.C. FOR 2013-2014

BE IT FURTHER RESOLVED that the Board approves the following as a new hire of the Tenafly School Age Child Care Program for the 2013-14 school year for the S.A.C.C. position listed below:

<u>SCHOOL</u>	<u>NAME</u>	<u>S.A.C.C. POSITION</u>	<u>HOURLY RATE</u>
Stillman	Nicholas Hanson	Afternoon Assistant 3 hours a day	\$9.50

RESOLUTION P-9 APPOINTMENT TO EXTRA-COMPENSATION POSITION

BE IT RESOLVED that the Board approves the following extra-compensation appointment for the 2013-14 school year:

NAME	EXTRA COMPENSATION POSITION	STIPEND
Alecia Ali	Color Guard-HS	\$1,312
Robert Gansel	Elementary Dismissal Supervisor-Stillman	\$ 825
Leigh Barker	Peer Training Advisor-HS	\$2,821
David Sachs	Assistant Girls' Soccer Coach (HS-JV Coach) Effective 9/23/13	\$6,185 prorated

RESOLUTION P-10 APPROVAL OF INSTRUCTORS FOR DISCOVERY PROGRAM

BE IT RESOLVED that the Board approves the following individuals as Instructors in the Gifted and Talented/Discovery Program:

NAME	SUBJECT AREA
Jean Terman	Photography
Andrey Andreyev	Fencing

RESOLUTION P-11 ELEMENTARY AFTER-SCHOOL CLUB INSTRUCTORS

BE IT RESOLVED that the Board approves the following individuals as Elementary After-School Club Instructors for the 2013-14 school year:

NAME	CLUB	SCHOOL
Nicole Anderson (Syme)	Treasure Hunt Team Makers	MG/MK
Diane Altamore	Mad Science	MG
Eliran Arzi-Laufer	Cooking	MK
Rosanna Azrak	Cyber Robotics	SM/MG/MK
Jodi Bienenfeld	Yoga	MG
Cathy Blake	Karate	ST/SM
Lauren Blitz	Magic Hobby Quest	MG/ST
Helena Bogosian	Clay Charms	MG/ST
Gloria Boucher	In Motion	MG
Samantha Cain	DubeZone	ST/SM
Anria Chacko	Cyber Robotics	MG/MK
Liat Chiprut	Tennis	MK
Rosanna DeCandia	Heart to Heart	MG
Phoebe Deutsch	Drawing/Duct Tape/ Origami/Cartoon	MG/MK
Michael Dube	DubeZone	SM
Rachel Gasataya	Music Starts	MG
Laurie Kaiden	Cheerleading	MK
Carolyn Kerr (Armbruster)	Team Makers	MG/SM
Susan Klausner	Karate Assistant	MK
Danielle Klimcsak	Robotics	MG/MK
Christine Kostianis	Tennis	SM
Izyaslav Koza	Chess	MG/MK
Solomon Learner	Chess	MG/SM
Elizabeth Levy	Fashion Design Hobby Quest	MG/ST/MK

Alyssa Lopez	Cheerleading	MG/SM
Ernesto Martinez	Chess	ST
Neima Norouzi	Aviation	MG/ST/MK
Joseph Pacella	Chess	MG/SM/MK
Etta Parsons	Knitting	ST
Randi Peters	Team Makers	MG/SM/MK
Michael Preston	Bug Club/Ceramics	MG
Andrew Reyes	Mad Science	MK
Kevin Rooney	Golf	SM
Nelson Riveras	Music Starts	MG/MK/ST
Karl Romain	Kung Fu	ST
Francis Romano	Chess	MG
Ivette Rubio	Chess	MK
Tomas Ruiz	Activing Improv	ST
Benny Sabag	Hobby Quest	MK
David Sansone	Soccer	SM
Maxwell Schwartz	Chess	ST
Ann Shteynblik	Painting	SM/MK
Oumar Soumare	Soccer	SM
Diana Tulman	Chess	MG/MK/SM
David Velarde	Dinosaurs Rock	MG
Stefan Waldman	Music Start	MG/MK
Karen Williams	Kids in the Kitchen	MG
Rebecca (Bonnie) Wilson	Scrapbooking	MG
Dianne Barba	Lego Cyber Robotics	MG/MK
Adelina Garabet	Mad Science	MK
Julie Colon	Mad Science	MK
Susanna Daly	Once Upon a Time	MK
Raiesa Nosova	Drawing	MK

ADMINISTRATION

RESOLUTION A-1 FIRST READING OF POLICY 5350

BE IT RESOLVED that the Board of Education will have the First Reading of the following policy:

Policy 5350 Pupil Suicide Prevention

RESOLUTION A-2 CUSTODIAN/MAINTENANCE STAFF APPRECIATION WEEK

WHEREAS the demonstration of pride in the work of the custodians and maintenance staff of the Tenafly Public Schools is shown in the outstanding quality of their service, and

WHEREAS the Tenafly Board of Education recognizes this service and wishes to honor these men,

THE BOARD PROCLAIMS October 1-5, 2013, as the annual Custodian/Maintenance Staff Appreciation Week throughout the school district, and

RESOLVES that October 1-5, 2013 be designated as Custodian/Maintenance Staff Appreciation Week, and

FURTHER RESOLVES that a copy of this Resolution be sent to the custodians and maintenance staff, building principals and the Supervisor of Buildings and Grounds.

RESOLUTION A-3 APPROVAL TO APPOINT DISTRICT LIASION TO LAW ENFORCEMENT AND CHILD WELFARE AUTHORITIES

Be it resolved that The Board of Education approves the appointment of Lynn Trager, Superintendent of the Tenafly Schools, as the District Liaison to law enforcement and child welfare authorities in the reporting of missing and abused children from October 1, 2013 – January 7, 2014.

CURRICULUM

RESOLUTION C-1 APPROVAL OF STUDENT’S TRIP TO NASHVILLE, TENN FOR THE 2013 NAFME (NATIONAL ASSOC. FOR MUSIC EDUCATION) ALL-NATIONAL HONORS ENSEMBLES

BE IT RESOLVED that the Board of Education approves the trip for a high school student’s participation in the NAFME national program, in Nashville, Tennessee, on October 27-30, 2013.

SPECIAL EDUCATION

RESOLUTION S-1 APPROVAL OF TWELVE MONTH PLACEMENT FALL 2013 -2014

BE IT RESOLVED that the Board of Education approve the placement for the following pupil:

STUDENT	SCHOOL	TYPE	TUITION
#803 –	New Alliance	Private	\$74,970.00

RESOLUTION S-2 APPROVAL OF TEN MONTH PROGRAMS FALL 2013-2014

BE IT RESOLVED that the Board of Education approve the placement for the following pupils:

STUDENT	SCHOOL	TYPE	TUITION
#620 –	Bleshman	BCSS	\$67,860.00
#602 –	Bleshman	BCSS	\$67,860.00
#705 –	Bleshman	BCSS	\$67,860.00
#802 –	Nova North Emerson	BCSS	\$54,360.00
#715 –	Visions Emerson	BCSS	\$53,820.00
#635 –	Visions Emerson	BCSS	\$53,820.00

#153 –	Transition Center at Wood-Ridge	BCSS	\$53,820.00
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FINANCE

RESOLUTION F-1 SECRETARY’S REPORT FOR AUGUST 2013

BE IT RESOLVED that the **Secretary’s report** for the month of August 2013, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the board secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-2 TREASURER’S REPORT FOR AUGUST 2013

BE IT RESOLVED that the **Treasurer’s report** for the month of August 2013, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-3 APPROVAL OF BILLS FOR SEPTEMBER 2013

BE IT RESOLVED that **bills** properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$5,945,141.73 for September 30, 2013, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund Totals	
(10)	General Fund	\$191,618.93
(11)	General Current Expense	\$5,336,874.11
(12)	Capital Outlay	\$344,788.28
(13)	Special Schools	\$3,382.16
(20)	Special Revenue Funds	\$16,973.65
(50)	Enterprise Fund	\$32,650.22
(60)	Trust and Agency Funds	\$18,854.38
	TOTAL	\$5,945,141.73

RESOLUTION F-4 TRANSFERS FOR SEPTEMBER 2013

BE IT RESOLVED that the Board of Education approves **transfers** for the 2013-2014 school budget in a report dated September 30, 2013, as submitted and filed in the Business Administrator/Board Secretary’s office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

RESOLUTION F-5 PAYROLL FOR SEPTEMBER 2013

BE IT RESOLVED that the regular payroll for September be and hereby is approved for payment as follows:

<u>Date</u>	PAYROLL	<u>Amount</u>
9/13/13		\$1,770,343.11
9/30/13		\$1,746,343.22

RESOLUTION F-6 APPROVAL OF TENAFLY TIGERS HOCKEY CLUB AGREEMENT FOR 2013-2014

BE IT RESOLVED that the Tenafly Board of Education approves the agreement between the Tenafly Board of Education and the **Tenafly Tigers Hockey Club, Inc.** for the period of October 1, 2013 through June 30, 2014.

RESOLUTION F-7 APPROVAL OF TENAFLY SWIM TEAM BOOSTER CLUB AGREEMENT FOR 2013-2014

BE IT RESOLVED that the Board of Education approves the agreement between Tenafly Board of Education and **Tenafly Swim Team** Booster Club for the period of October 1, 2013 through June 30, 2014.

RESOLUTION F-8 APPROVAL TO APPOINT THE DISTRICT INDOOR AIR QUALITY DESIGNATED PERSON

BE IT RESOLVED that the Board appoints Mr. Vincent Benenati as the Indoor Air Quality Designated Person effective September 4, 2013 to January 7, 2014.

RESOLUTION F-9 APPROVAL TO DESIGNATE THE DISTRICT INTEGRATED PEST MANAGEMENT COORDINATOR

BE IT RESOLVED that the Board of Education approves Mr. Vincent Benenati to serve as the district's Integrated Pest Management Coordinator effective September 4, 2013 to January 7, 2014. Services are provided by Alliance Commercial Pest Control, Inc.

RESOLUTION F-10 APPROVAL FOR DISPOSAL OF WRESTLING MAT

BE IT RESOLVED that the Tenafly Board of Education approves the disposal of an approximately 10 year old Resolite wrestling mat that has little or no value.

RESOLUTION F-11 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on **the attached list** are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

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