

TENAFLY BOARD OF EDUCATION

Tuesday, January 22, 2013

BOARD OF EDUCATION MEETING

CLOSED SESSION

AGENDA

SESSION I: FOLLOWING OPEN SESSION

- **Personnel**
- **Contractual matters**
- **Negotiations**
- **Litigation**

NO FORMAL ACTION IS TAKEN DURING THE CLOSED SESSION



Tenafly Public Schools
Regular Public Meeting
of the Tenafly Board of Education

January 22, 2013

Hegelein Building, 500 Tenafly Road, Tenafly, NJ 07670

Board of Education

| | |
|-----------------------|----------------|
| Mr. Richard H. Press | President |
| Mr. Edward J. Salaski | Vice President |

| | |
|-----------------------------|-----------------------------|
| Mr. Mark Aronson | Ms. Phyllis Perskie-Kessler |
| Mr. Sam A. Bruno | Ms. Lynne Stewart |
| Ms. Shana Greenblatt-Janoff | Mr. Jonathan M. Teall |
| Mr. Donald H. Kaplan | |

Ms. Lynn Trager, Superintendent of Schools
Ms. Barbara Laudicina, Assistant Superintendent
Dr. Joseph R. Amatuzzi, Interim Business Administrator/Board Secretary
Ms. Teresa Collins, Assistant to the Superintendent for Human Resources
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services

Representatives to the Board

| | |
|---|---|
| <u>High School Students</u> [2012-2013] Allison Starer, Senior Joanna Weingast, Junior | <u>Administrators</u> Dr. Dora P. Kontogiannis Dr. Ann Powell Mr. John Fabbo Ms. Jennifer Ferrara Mr. Neil Kaplicer Ms. Darlene Markman |
|---|---|

| | | |
|-------|--|------------------------------|
| I. | OPEN SESSION –7:00 p.m. | |
| II. | CLOSED SESSION – Board will go immediately into Closed Session for 30 minutes | |
| III. | OPEN SESSION –8:00 p.m. | |
| | A. Call to Order | Mr. Press |
| | B. Adequate Notice Statement | Mr. Press |
| | C. Roll Call | Dr. Amatuzzi |
| | D. Pledge of Allegiance | Mr. Press |
| IV. | Approval of Minutes <ul style="list-style-type: none"> • Organization/Regular Public Minutes and Closed Executive Meeting of January 8, 2013 | |
| V. | Board President’s Report | Mr. Press |
| VI. | Superintendent’s Report | Ms. Trager |
| VII. | Student Representatives’ Report | Ms. Starer Ms. Weingast |
| VIII. | Board Secretary’s Report | Dr. Amatuzzi |
| IX. | Board Committee Reports <ul style="list-style-type: none"> • No reports | |
| X. | Reports, Presentations, Discussions <ul style="list-style-type: none"> • 2011-12 Assessment Report | B. Laudicina J. Bembridge |
| XI. | <u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them. | |
| XII. | Action Items – Resolutions | |
| XIII. | <u>Public Comments – Second Opportunity</u> Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i> | |
| XIV. | OPEN SESSION | |

| | | |
|------|--|--|
| XV. | <p><u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.</p> | |
| XVI. | Adjournment | |

The following resolutions are recommended by the Superintendent of Schools:

PERSONNEL

| | |
|-----------------|--|
| RESOLUTION P-1 | SUBSTITUTES |
| RESOLUTION P-2 | RESIGNATIONS |
| RESOLUTION P-3 | EXTENSION OF LEAVE |
| RESOLUTION P-4 | HIRES |
| RESOLUTION P-5 | SIXTH PERIOD ASSIGNMENT |
| RESOLUTION P-6 | APPOINTMENT TO EXTRA COMPENSATION POSITIONS |
| RESOLUTION P-7 | CONSULTANT FOR MIDDLE SCHOOL DISCOVERY PROGRAM |
| RESOLUTION P-8 | APPOINTMENT OF THERAPIST/PROVIDER |
| RESOLUTION P-9 | CREATION OF TWO ADDITIONAL 19 HOUR A WEEK SPECIAL EDUCATION AIDE POSITIONS |
| RESOLUTION P-10 | APPROVAL OF TOILETING STIPEND FOR SPECIAL ED AIDE |

ADMINISTRATION

| | |
|----------------|---|
| RESOLUTION A-1 | APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN THE FOLLOWING HIB INVESTIGATIONS |
| RESOLUTION A-2 | APPROVAL OF 2013-2014 SCHOOL CALENDAR |
| RESOLUTION A-3 | GIFTS |
| RESOLUTION A-4 | FIRST READING OF POLICY 2431.4 "Prevention and Treatment of Sports-Related Concussions and Head Injuries" |
| RESOLUTION A-5 | TENAFLY EDUCATIONAL FOUNDATION |

SPECIAL EDUCATION

| | |
|----------------|---|
| RESOLUTION S-1 | 10 MONTH PROGRAMS |
| RESOLUTION S-2 | 12 MONTH PROGRAMS |
| RESOLUTION S-3 | EXTRAORDINARY SERVICES One-to-One AIDES |
| RESOLUTION S-4 | APPROVAL OF TRANSPORTATION CONTRACT |

FINANCE

| | |
|----------------|--------------------------------------|
| RESOLUTION F-1 | SECRETARY'S REPORT FOR DECEMBER 2012 |
|----------------|--------------------------------------|

| | |
|----------------|--|
| RESOLUTION F-2 | TREASURER'S REPORT FOR DECEMBER 2012 |
| RESOLUTION F-3 | TRANSFERS FOR DECEMBER 2012 |
| RESOLUTION F-4 | APPROVAL TO SUBMIT THE AMENDED 2012-2013 GRANT TO INCLUDE THE 2011-2012 CARRY-OVER FUNDS UNDER THE NO CHILD LEFT BEHIND GRANT (NCLB) |
| RESOLUTION F-5 | APPROVAL TO ACCEPT TUITION FEE ADJUSTMENTS FOR FAMILIES IN THE SCHOOL AGE CHILD CARE (SACC) PROGRAM |
| RESOLUTION F-6 | APPROVAL TO DISPOSE OF OBSOLETE VEHICLE |
| RESOLUTION F-7 | APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT |

PERSONNEL

RESOLUTION P-1 SUBSTITUTES

BE IT RESOLVED that the substitutes with a County License or New Jersey teacher certification listed below be approved by the Board of Education for the 2012/13 school year in accordance with Senate Bill #851 regarding criminal history background check:

| <u>NAME</u> | <u>DEGREE</u> | <u>CERTIFICATION</u> | <u>MAJOR/MINOR</u> |
|---------------|---------------|-----------------------|------------------------|
| Ruth Burstein | M.A. | Social Studies, Elem. | Reading/ Psychology |
| Claire Tunick | M.A. | Reading/Elem. | Reading/Elementary Ed. |

RESOLUTION P-2 RESIGNATIONS

BE IT RESOLVED that the Board accepts with regret the following resignations:

| <u>NAME AND POSITION</u> | <u>REASON</u> | <u>EFFECTIVE DATE</u> |
|---|---------------|-----------------------|
| Gina Lucibello 19 hr. a week Special Ed Aide-Maugham School | Personal | January 23, 2013 |
| Natasha Kline Special Ed Teacher .8 FTE Maugham School | Personal | Mid-March or earlier |

RESOLUTION P-3 EXTENSION OF LEAVE

BE IT RESOLVED that the Board approves an extension of a child-rearing leave through the remainder of the 2012-13 school year for Dana Prinz, Middle School Teacher of Family Life.

RESOLUTION P-4 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

| <u>NAME AND POSITION</u> | <u>EMPLOYMENT DATES</u> | <u>CLASSIFICATION AND SALARY</u> |
|--------------------------|-------------------------|----------------------------------|
|--------------------------|-------------------------|----------------------------------|

| | | |
|---|--------------------------|---|
| Kimberly Zodda –Grade 2 Leave Replacement-Smith | Approx. 2/20/13- 6/30/13 | Per diem based on M.A. Step 3, \$51,855 annual |
| Molly Maggiore-MS Family Life Leave Replacement | 2/15/13-6/30/13 | Per diem based on B.A., Step 3, \$49,655 annual |
| Katelyn Gang 19 hr. a week Special Ed Aide-Stillman Preschool | 1/22/13 -6/30/13 | \$19.04 an hour, \$13,240 Annual salary prorated |

RESOLUTION P-5 SIXTH PERIOD ASSIGNMENT

BE IT RESOLVED that the Board approves the following Sixth Period Assignment during the 2012/13 school year:

| | |
|-----------------|---|
| Chia-Cheng Sung | Stipend based on one-sixth of salary for Teacher of Chinese HS Sixth Period Assignment prorated for actual days worked |
|-----------------|---|

RESOLUTION P-6 APPOINTMENT TO EXTRA COMPENSATION POSITIONS

BE IT RESOLVED that the Board approves the following extra-compensation appointments for the 2012-13 school year:

| <u>NAME</u> | <u>EXTRA COMPENSATION POSITION</u> | <u>STIPEND</u> |
|--------------|------------------------------------|----------------|
| James Stanek | Girls' Golf Coach | \$4,560 |

RESOLUTION P-7 CONSULTANT FOR MIDDLE SCHOOL DISCOVERY PROGRAM

BE IT RESOLVED that the Board approves Andre Andreyev as an outside consultant to the Middle School Discovery Program in the area of fencing instruction for the period of late winter through Spring, 2013.

RESOLUTION P-8 APPOINTMENT OF THERAPIST/PROVIDER

BE IT RESOLVED that the Board approves the following as a therapist/provider:
Inspire Vision & Learning Center, PC (vision therapy)

RESOLUTION P-9 CREATION OF TWO ADDITIONAL SPECIAL EDUCATION AIDE POSITIONS AT STILLMAN

BE IT RESOLVED that the Board approves the creation of two additional 19 hour Special Education Aide positions in Stillman School.

RESOLUTION P-10 APPROVAL OF TOILETING STIPEND FOR SPECIAL EDUCATION AIDE

BE IT RESOLVED that the Board approves, in accordance with the Agreement between the Board and the Tenafly Education Association on behalf of Aides, a prorated share of a \$1,000 toileting stipend for Special Education Aide Maurilyn Morgan, whose hire effective January 9, 2013, was Board approved on January 8, 2013

ADMINISTRATION

RESOLUTION A-1 APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN THE FOLLOWING HIB INVESTIGATIONS

BE IT RESOLVED that the Tenaflly Board of Education (hereinafter referred to as the "Board") hereby affirms the Superintendent's decision in HIB Investigation Numbers, 2013-1/THS1; 2012-2/SM1, 2012-3/TMS1, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

RESOLUTION A-2 APPROVAL OF REVISED 2013-2014 SCHOOL CALENDAR

BE IT RESOLVED that the Board of Education approves the attached revised 2013-14 school calendar for the 2013-2014 school year.

RESOLUTION A-3 GIFTS

BE IT RESOLVED that the Board accept with thanks and appreciation for the following:

| DONOR | SCHOOL/LOCATION | ITEM/AMOUNT |
|---------------|-----------------------------|-------------|
| Private donor | High School (Band Uniforms) | \$ 10,000 |

RESOLUTION A-4 FIRST READING OF POLICY 2431.4 "Prevention and Treatment of Sports-Related Concussions and Head Injuries"

BE IT RESOLVED that the Board of Education will have its First Reading of Policy 2431.4 "Prevention and Treatment of Sports-Related Concussions and Head Injuries"

RESOLUTION A-5 TENAFLY EDUCATIONAL FOUNDATION

BE IT RESOLVED that the Board accept with thanks and appreciation funding for the following:

| School & Teacher(s) Requesting Grant | Proposal | Amount |
|---|--|------------|
| Stillman School (Terri Eisenberg and Jennifer Shenloogian) | "Stand Up for Learning - Student Desks" #04/2012-2013 | \$1,600.00 |

SPECIAL EDUCATION

RESOLUTION S-1 APPROVAL OF 10-MONTH PROGRAM

BE IT RESOLVED that the Board of Education approve the placement for the following pupil.

| STUDENT | SCHOOL | TYPE | TUITION |
|---------|------------------------|---------|--|
| #796 | Community Lower School | Private | \$23,032.62 pro-rated. Start date 01/02/2013 |

RESOLUTION S-2 APPROVAL OF 12-MONTH PROGRAM

BE IT RESOLVED that the Board of Education approve the placement for the following pupils.

| STUDENT | SCHOOL | TYPE | TUITION |
|---------|---------------------|---------|---|
| #798 | Chapel Hill Academy | Private | \$34,578 pro-rated. Start date 01/02/2013 |

| | | | |
|------|----------------|---------|---|
| #799 | Forum School | Private | \$28,034.64 pro-rated. Start date 01/02/2013 |
| #797 | Valley Program | Public | \$37,723.00 pro-rated. Start date 01/07/2013 |

RESOLUTION S-3 APPROVAL OF EXTRAORDINARY SERVICES ONE-TO-ONE AIDE

BE IT RESOLVED that the Board of Education approve the one-to-one aide for the following pupil.

| STUDENT | SCHOOL | TYPE | TUITION |
|---------|----------------|--------|-------------|
| #797 | Valley Program | Public | \$24,276.00 |

RESOLUTION S-4 APPROVAL OF TRANSPORTATION CONTRACT

WHEREAS, a stipulation of settlement has been negotiated between counsel for the Tenafly Board of Education and the parents of student #533 that would fully resolve all outstanding claims, issues and disputes involving the parties:
and

WHEREAS, said stipulation of settlement included the provision for a transportation contract between the district and the parents and was approved at a previous board meeting

NOW, THEREFORE BE IT RESOLVED that the Board approves the transportation contract.

FINANCE

RESOLUTION F-1 SECRETARY'S REPORT FOR DECEMBER 2012

BE IT RESOLVED that the Secretary's report for the month of December 2012, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the board secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-2 TREASURER'S REPORT FOR DECEMBER 2012

BE IT RESOLVED that the Treasurer's report for the month of December 2012, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-3 TRANSFERS FOR DECEMBER 2012

BE IT RESOLVED that the Board of Education approves transfers for the 2012-2013 school budget in a report dated December 31, 2012, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

RESOLUTION F-4 APPROVAL TO SUBMIT THE AMENDED 2012-2013 GRANT TO INCLUDE THE 2011-2012 CARRY-OVER FUNDS UNDER THE NO CHILD LEFT BEHIND GRANT (NCLB)

BE IT RESOLVED that the Tenafly Board of Education approves the submission of the amended 2012-2013 NCLB grant to include 2011-2012 carry-over funds for NJDOE approval:

| Program Name | Grant Number | FY 2012 Carryover |
|-------------------|--------------|-------------------|
| NCLB Consolidated | NCLB516005C | |
| Title III | | \$15,058 |

RESOLUTION F-5 APPROVAL TO ACCEPT TUITION FEE ADJUSTMENTS FOR FAMILIES IN THE SCHOOL AGE CHILD CARE (SACC) PROGRAM

BE IT RESOLVED that the Board approves the following family in the SACC program to receive a tuition fee adjustment:

| NAME | Regular Monthly Fees | Adjusted Monthly Fees | Program |
|----------|----------------------|-----------------------|-----------|
| Family R | \$300.00 | \$150.00 | a.m./p.m. |

RESOLUTION F-6 APPROVAL TO DISPOSE OF OBSOLETE VEHICLE

BE IT RESOLVED that the Tenafly Board of Education approves the disposal of a vehicle that is obsolete (listed below) and has been replaced:

1996 Dodge 3500 Mason Dump Truck

RESOLUTION F-7 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

###