

TENAFLY BOARD OF EDUCATION

Tuesday, February 26, 2013

BOARD OF EDUCATION MEETING

OPEN SESSION

CLOSED SESSION

OPEN SESSION – Regular Public Meeting

AGENDA:

Reports/Presentations

Public Comments

Action Items:

- **Personnel**
- **Administration**
- **Curriculum**
- **Special Education**
- **Finance**

Public Comments (2nd Opportunity)

Adjournment

NO FORMAL ACTION IS TAKEN DURING THE CLOSED SESSION



Tenafly Public Schools
Regular Public Meeting
of the Tenafly Board of Education

February 26, 2013

Hegelein Building, 500 Tenafly Road, Tenafly, NJ 07670

Board of Education

Mr. Richard H. Press	President
Mr. Edward J. Salaski	Vice President

Mr. Mark Aronson	Ms. Phyllis Perskie-Kesslen
Mr. Sam A. Bruno	Ms. Lynne Stewart
Ms. Shana Greenblatt-Janoff	Mr. Jonathan M. Teall
Mr. Donald H. Kaplan	

Ms. Lynn Trager, Superintendent of Schools
Ms. Barbara Laudicina, Assistant Superintendent
Dr. Joseph R. Amatuzzi, Interim Business Administrator/Board Secretary
Ms. Teresa Collins, Assistant to the Superintendent for Human Resources
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services

Representatives to the Board

<u>High School Students</u> [2012-2013] Allison Starer, Senior Joanna Weingast, Junior	<u>Administrators</u> Dr. Dora P. Kontogiannis Dr. Ann Powell Mr. John Fabbo Ms. Jennifer Ferrara Mr. Neil Kaplicer Ms. Darlene Markman
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I.	OPEN SESSION –7:15 p.m.	
II.	CLOSED SESSION – Board will go immediately into Closed Session	
III.	OPEN SESSION –8:00 p.m. -Regular Public Meeting	
	A. Call to Order	Mr. Press
	B. Adequate Notice Statement	Mr. Press
	C. Roll Call	Dr. Amatuzzi
	D. Pledge of Allegiance	Mr. Press
IV.	Approval of Minutes • Regular Public Minutes February 5, 2013	
V.	Board President’s Report	Mr. Press
VI.	Superintendent’s Report	Ms. Trager
VII.	Student Representatives’ Report	Ms. Starer Ms. Weingast
VIII.	Board Secretary’s Report	Dr. Amatuzzi
IX.	Board Committee Reports • Curriculum Committee Report • Facilities Committee Report	P. Kessler R. Press
X.	Reports, Presentations, Discussions • Stillman Showcase • School VV-SA/HIB Report (Violence and Vandalism-Substance Abuse/HIB Report) • Budget Ideas for 2013-14	D. Markman B. Laudicina L. Trager
XI.	<u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
XII.	Action Items – Resolutions	
XIII.	<u>Public Comments – Second Opportunity</u> Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i>	

XIV.	<p><u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.</p>	
XV.	Adjournment	

The following resolutions are recommended by the Superintendent of Schools:

PERSONNEL

RESOLUTION P-1	SUBSTITUTES
RESOLUTION P-2	RESIGNATION
RESOLUTION P-3	HIRES
RESOLUTION P-4	CREATION OF ADDITIONAL SPECIAL EDUCATION AIDE POSITION
RESOLUTION P-5	APPROVAL OF THERAPISTS/PROVIDERS
RESOLUTION P-6	APPROVAL OF REVISED JOB DESCRIPTION FOR SCHOOL NURSE

ADMINISTRATION

RESOLUTION A-1	RESOLUTION A-1 APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN HIB INVESTIGATIONS
RESOLUTION A-2	SECOND READING OF POLICY 9270 "Home Schooling and Equivalent Education Outside the Schools"
RESOLUTION A-3	TENAFLY EDUCATIONAL FOUNDATION
RESOLUTION A-4	APPROVAL OF THE VIOLENCE, VANDALISM AND SUBSTANCE ABUSE REPORT AND HIB (VV-SA & HIB) SUMMARY REPORT FOR PERIOD 1 FOR 2012-2013

CURRICULUM

RESOLUTION C-1	HIGH SCHOOL DISTRICT CONVENTION – KEY CLUB
RESOLUTION C-2	MONTCLAIR CO-TEACHING INITIATIVE
RESOLUTION C-3	APPROVAL OF THE ACTION PLANS FOR STILLMAN, MIDDLE SCHOOL AND HIGH SCHOOL

SPECIAL EDUCATION

RESOLUTION S-1	RESCIND A PLACEMENT
RESOLUTION S-2	APPROVAL OF TEN -MONTH SCHOOL YEAR PLACEMENT 2012/2013
RESOLUTION S-3	APPROVAL OF TRIAL VISIT FEE – PLACEMENT 2012/2013

FINANCE

RESOLUTION F-1	SECRETARY'S REPORT FOR JANUARY 2013
RESOLUTION F-2	TREASURER'S REPORT FOR JANUARY 2013
RESOLUTION F-3	RENEWAL OF COOPERATIVE BIDDING FOR 2013-2014
RESOLUTION F-4	RENEWAL OF RIGHT TO KNOW SERVICE FOR 2013-2014
RESOLUTION F-5	APPROVE AGREEMENT WITH REVISION FOR THE MONTESSORI HOUSE SCHOOL FOR NON-PUBLIC NURSING SERVICES WITH BERGEN COUNTY DEPT OF HEALTH SERVICES FOR THE 2012-2013 SCHOOL YEAR
RESOLUTION F-6	APPROVAL TO CONTINUE MEMBERSHIP IN THE NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP EFFECTIVE JULY 1, 2013 TO JUNE 30, 2016
RESOLUTION F-7	APPROVAL OF NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP FUND MEMBERSHIP, INDEMNITY AND TRUST AGREEMENT
RESOLUTION F-8	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

PERSONNEL

RESOLUTION P-1 SUBSTITUTES

BE IT RESOLVED that the substitutes with a County License or New Jersey teacher certification listed below be approved by the Board of Education for the 2012/13 school year in accordance with Senate Bill #851 regarding criminal history background check:

NAME	DEGREE	CERTIFICATION	MAJOR/MINOR
Monica Franklin	B.A	Elementary K–5	Elementary Ed
Araya Negest	B.A.	County License	Women's Studies
Julie O'Neill	B.A.	Elementary & Teacher of Students w/Disabilities	Elementary Ed & Special Ed
Elizabeth Pearl	B.A.	Elementary & Teacher of Handicapped	Elementary Ed & Special Ed
Thomas Romeo	B.A.	Physical Ed/Health	Physical Ed/Health
Ilene Weiss	B.A.	County License	Communications/Autism courses

RESOLUTION P-2 RESIGNATION

BE IT RESOLVED that the Board accepts with regret the following resignation:

NAME	REASON
Li Li Lin Leave replacement-.6 Teacher of Chinese T.H.S.	Personal

RESOLUTION P-3 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

NAME AND POSITION	EMPLOYMENT DATES	CLASSIFICATION AND SALARY
Chelsea Stabile Leave replacement Grade 2 Mackay	3/18/13-6/30/13	Per diem based on B.A., Step 3 \$49,655 annual, prorated for days worked
Maura Romanowski Leave replacement - Maugham Grade 2	2/11/13-6/30/13	Per diem based on B.A.,+24, Step 3, \$50,555 annual, prorated for days worked
Debe Besold Interim- Assistant to Business Administrator	3/1/13-8/31/13	Per diem of \$300 for days worked
Timothy Kerrisk 30 hr. a week Special Ed Aide-Stillman	3/1/13-6/30/13	\$19.04 an hour, \$20,906 annual prorated
Amanda Chernack 19 hr. a week aide- Stillman Kindergarten	2/20/13-6/30/13	\$13,240 annual prorated
Karen Kovins - .5 FTE Leave replacement for Speech Language Spec.	Approx. mid-March* to June 30, 2013	M.A., Step 3, \$25,928 annual salary based on .5 FTE and prorated for start date
Alison Coughlin .8 Special Ed-Maugham	Approx. mid-March* To June 30, 2013	M.A., Step 5, \$53,475 annual salary prorated for .8 and prorated for March start date

*pending successful completion of criminal history background check.

RESOLUTION P-4 CREATION OF ADDITIONAL SPECIAL EDUCATION AIDE POSITION

BE IT RESOLVED that the Board creates an additional 30 hour a week ABA Special Education Aide position in the Stillman Preschool Program.

RESOLUTION P-5 APPROVAL OF THERAPISTS/PROVIDERS

BE IT RESOLVED that the Board approves the following as a therapist/provider:

Joseph Novak, Speech Language Pathologist, BCBA, Assistive Technology Professional

RESOLUTION P-6 APPROVAL OF REVISED JOB DESCRIPTION FOR SCHOOL NURSE

BE IT RESOLVED that the Board approves the following revised job description for School Nurse:

TITLE: SCHOOL NURSE

QUALIFICATIONS: New Jersey Certificate: School Nurse

REPORTS TO: Building Principal or Designee

JOB GOAL: To protect and promote the health and well-being of students and staff members in the Tenafly Public Schools by assuming a leadership role in the development and implementation of a school-wide health program.

MAJOR PERFORMANCE RESPONSIBILITIES:

1. Works together with school personnel, school physician, school health professionals (dentist, non-certified nurses, optometrist, etc.) members of the staff, parents and community health professionals in the development and implementation of the school health program to ensure a healthy school climate and to minimize absence due to illness.
2. Participates in the development of a comprehensive health education curriculum and serves as a health/safety education resource person to teachers. Upon request, assists teachers with instruction of certain health units and/or may provide direct instruction to students.
3. Maintains a professional office environment.
4. Plans and conducts the health screening examinations, (blood pressure, vision, hearing, height, weight, scoliosis and assisting with athletic physicals) health appraisals and health surveys as established by local Board of Education policy. Makes referrals as indicated, and informs parents and appropriate personnel of the need for corrective care. (N.J.S.A. 18A:40-4 and N.J.A.C. 6A:16-2.2).
5. Maintains and ensures the confidentiality of complete up-to-date student health records. Such records include, but are not limited to immunization data, TB testing, health screenings, referrals, required follow-ups and specific system for students including health history, immunization data, tuberculosis testing, as well as the results of health appraisal screenings, referrals, and follow-up and specific medical conditions.
6. Provides emergency care in case of sudden illness and administers first –aid in case of injury to students and staff according to established policies and procedures.
7. Contacts the homes of children regarding absenteeism or for further health referral.
8. Counsels students, staff, and parents concerning health issues, care, treatment and other community health issues.
9. Follows acceptable and established procedures for the administration of prescribed medication to students in accordance with law and as specified in approved Board policy. Provides training and supervision of the emergency administration of epinephrine and glucagon for designated staff.
10. Works with community health agencies and resources to provide a comprehensive and coordinated health services program for the school and its students.
11. Recommends policies and procedures that promote a healthy school environment and a clean, safe facility. Identify and communicate to the principal any unsafe practices or conditions.
12. Follows acceptable and established procedures for the disposal of medical waste.

13. Prepares health and safety reports as may be required by federal, state, local guidelines and/or requested by the principal
14. Attends required staff meetings and serves, as appropriate, on staff committees.
15. Participates as a health specialist and assumes an active leadership role in identifying students with health problems that may interfere with their effective learning. Advises the School Administrator, IR&S team and Child Study team when the need to make adjustments in the instructional program is required as a result of a health condition. (ie:504)
16. Arranges for purchase and storage of appropriate medical supplies and equipment necessary to operate the school health office. Recommends a budget to support the health services program.
17. Helps prevent and control communicable disease through lectures, inspections, exclusion and re-admission of students and staff in keeping with state, federal and local regulations and school board policies.
18. Communicates important health information to school community as appropriate with approval of building principal.
19. Follows district policy for Crisis Intervention and Division of Child Protection & Permanency reporting by notifying immediately appropriate personnel of any evidence of substance abuse, child abuse, child neglect, severe medical conditions, potential suicide, or individuals appearing to be under the influence of alcohol, controlled substances, or anabolic steroids.
20. Displays the highest ethical and professional behavior and standards when working with students, parents, school personnel and other agencies associated with the school.
21. Performs other related duties that may be required by the Superintendent of Schools or designee that are within the scope of the New Jersey Nurse Practice Act, adhere to New Jersey school law, contractual obligations and Board of Education policies and regulations.

TERMS OF EMPLOYMENT: Ten Month Year

EVALUATION: Annual evaluation in accordance with state law and regulations and Tenafly Board policy.

ADMINISTRATION

RESOLUTION A-1 APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN THE FOLLOWING HIB INVESTIGATIONS

BE IT RESOLVED that the Tenafly Board of Education (hereinafter referred to as the "Board") hereby affirms the Superintendent's decision in HIB Investigation Numbers, 2013-2 and 2013-3, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

RESOLUTION A-2 SECOND READING OF POLICY 9270 "Home Schooling and Equivalent Education Outside the Schools"

BE IT RESOLVED that the Board of Education will have the First Reading of Policy 9270 "Home Schooling and Equivalent Education Outside the Schools"

RESOLUTION A-3 TENAFLY EDUCATIONAL FOUNDATION

BE IT RESOLVED that the Board accepts with thanks and appreciation funding for the following:

School & Teacher Requesting Grant	Proposal	Amount
Middle School (Dee Kalman/Ellen Nelson)	"Middle/Math/6 th Grade – Flipped Classroom" #05/2012-2013	\$220.88
High School (Veronica Capone)	"Physical Education/Family Life/Peers – Motivational Thoughts" #06/2012-2013	\$110.00
High School (Jim Millar)	"THS Music – Mindfulness for Musicians" #07/2012-2013	\$600.00
High School Music Dept. (James Stanek)	"Clinic by Composer Marshall Crutcher" #08/2012-2013	\$1,250.00

RESOLUTION A-4 APPROVAL OF THE VIOLENCE, VANDALISM AND SUBSTANCE ABUSE REPORT & HIB (VV-SA & HIB) SUMMARY REPORT FOR PERIOD 1 (2012-2013)

BE IT RESOLVED that the Board of Education approves the Violence, Vandalism and Substance Abuse Report and HIB Summary Report for Period 1 for the 2012-2013 school year as per attached.

CURRICULUM

RESOLUTION C-1 HIGH SCHOOL DISTRICT CONVENTION – KEY CLUB

BE IT RESOLVED that the Board of Education approves the High School District Convention Key Club trip from April 5-7, 2013 to the Ocean Plaza Convention Center in Long Branch, New Jersey.

RESOLUTION C-2 MONTCLAIR CO-TEACHING INITIATIVE

BE IT RESOLVED that the Board of Education approve the participation of Tenafly teachers in the MSUNER Co-teaching Initiative.

RESOLUTION C-3 APPROVAL OF THE ACTION PLANS FOR STILLMAN, MIDDLE SCHOOL AND HIGH SCHOOL

BE IT RESOLVED that the Board of Education approve the action plans submitted by the Stillman School, Middle School and High School in response to subgroups identified by the NJDOE as not having met the established Progress Targets in each school.

SPECIAL EDUCATION

RESOLUTION S-1 RESCIND A PLACEMENT

BE IT RESOLVED that the Board of Education rescind the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#773	Cornerstone Day School	Private	Effective 10/05/2013, in the amount of \$53,625.00

RESOLUTION S-2 APPROVAL OF TEN-MONTH SCHOOL YEAR PLACEMENT 2012/2013

BE IT RESOLVED that the Board of Education approve the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#773	Union County Educational Services Commission	Public	\$25,412.50 Pro-rated: Start date 01/25/2013

RESOLUTION S-3 APPROVAL OF TRIAL VISIT FEE – PLACEMENT 2012/2013

BE IT RESOLVED that the Board of Education approve the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#514	Triform Camphill Community	Private	\$4108.00 April 8-May 4, 2013 Education Portion only

FINANCE

RESOLUTION F-1 SECRETARY’S REPORT FOR JANUARY 2013

BE IT RESOLVED that the Secretary’s report for the month of January 2013, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the board secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-2 TREASURER’S REPORT FOR JANUARY 2013

BE IT RESOLVED that the Treasurer’s report for the month of January 2013, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-3 RENEWAL OF COOPERATIVE BIDDING FOR 2013-2014

BE IT RESOLVED that the Tenafly Board of Education renews the Bidding L&M (Licensing and Maintenance) Service Agreement with Educational Data Services, 236 Midland Avenue, Saddle Brook, New Jersey 07663, for the 2013-2014 year at a fee of \$6,520.00.

PAYMENT SCHEDULE	
DATE	BIDDING L&M
07/1/2013	\$1,630
10/1/2013	\$1,630
01/1/2014	\$1,630
04/1/2014	\$1,630
TOTAL	\$6,520

RESOLUTION F-4 RENEWAL OF RIGHT TO KNOW SERVICE FOR 2013-2014

BE IT RESOLVED that the Tenafly Board of Education renews the Right to Know Service Agreement with Educational Data Services, 236 Midland Avenue, Saddle Brook, New Jersey 07663, for the 2013-2014 school year at a fee of \$3,560.00.

RIGHT TO KNOW	
DATE	RTK
07/1/2013	\$1,780
10/1/2013	
01/1/2014	\$1,780
04/1/2014	
TOTAL	\$3,560

RESOLUTION F-5 APPROVE AGREEMENT WITH REVISION FOR THE MONTESSORI HOUSE SCHOOL FOR NON-PUBLIC NURSING SERVICES WITH BERGEN COUNTY DEPT OF HEALTH SERVICES FOR THE 2012-2013 SCHOOL YEAR

BE IT RESOLVED that the Board of Education accepts the funds and approves the agreement, with a revision for the Montessori House School, with the Bergen County Department of Health Services to provide non-public nursing and related services to eligible students for the following schools as stipulated in PL. 1991, Chapter 226:

The Spring School
Our Lady of Mount Carmel
The Montessori House School
Lubavitch on the Palisades

BE IT FURTHER RESOLVED that The Tenafly Board of Education will pay the nurses employed in the NP schools listed below following the federal, county and local regulations governing said employment in accordance with Senate Bill #851 regarding a criminal history background check:

Name and Position	NP School	Hourly Pay
Lucille B. Ermita Nurse	Our Lady of Mt Carmel 10 County Rd., Tenafly	\$25 per hr.
Tamar Laderman Nurse	The Spring School 67 North Summit St., Tenafly	\$25 per hr.
Theresa Silvestri Nurse	The Montessori House School, Tenafly 426 Knickerbocker Rd, Tenafly	\$31.00 per hr.
Elaine Gilboa Nurse	Lubavitch on the Palisades, Tenafly 11 Harold Street, Tenafly	\$25 per hr.

RESOLUTION F-6 APPROVAL TO CONTINUE MEMBERSHIP IN THE NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP EFFECTIVE JULY 1, 2013 TO JUNE 30, 2016

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance GROUP as permitted by N.J. Title 18A-.18B and;

WHEREAS, said GROUP was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP, and;

WHEREAS, the Board of Education of Tenafly has determined that membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP is in the best interest of the District;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of Tenafly does hereby agree to renew membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP and hereby accepts the Bylaws as approved and adopted. The renewal term is from July 1, 2013 to June 30, 2016.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GROUP as are required by the Group's Bylaws and to deliver the same to the Executive Director.

INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY

DATE

RESOLUTION F-7 APPROVAL OF NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP FUND MEMBERSHIP, INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT, made this first day of July 2013 in the County of Bergen, State of New Jersey By and Between: NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP Hereinafter referred to as the GROUP; and the Board of Education of Tenafly a duly constituted unit of government hereinafter referred to as the Board:

WITNESSETH:

WHEREAS, several local school districts have collectively formed or are in the process of forming a School Board GROUP as such an entity is authorized and described in NJSA 18A: 18B and the administrative regulations promulgated pursuant thereto and:

WHEREAS, the Board has agreed to renew membership in the Pool and to share in the obligations and benefits flowing from such membership with other members of the GROUP in accordance with and to the extent provided for in the Bylaws of the GROUP and in consideration of such obligations and benefits to be shared by the membership of the GROUP:

NOW THEREFORE, it is agreed as follows:

1. The BOARD accepts the GROUP's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of the said Bylaws and the pertinent Statutes and Administrative Regulations pertaining to the same.

2. The BOARD agrees to participate in the GROUP with respect to the types of insurance offered by the GROUP: Self-Insured Workers' Compensation, Property, Liability, Auto, Crime, Excess Liability, Environmental, School Board Legal and any other insurance offered by the GROUP, allowed by law.
3. The BOARD agrees to renew membership in the GROUP for the period of three (3) years, the commencement of which shall be July 1, 2013.
4. The BOARD certifies that it has never defaulted any claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two years prior to the date hereof.
5. In consideration of membership in the GROUP the BOARD agrees that it shall jointly and severally assume and discharge the liability of each and every member of the GROUP, all of whom as a condition of membership in the GROUP shall execute a verbatim counter-part of this Agreement and by execution hereof the full faith and credit of the BOARD is pledged to the punctual payment of any sums which shall become due to the GROUP in accordance with the Bylaws thereof, this Agreement or any applicable Statute.
6. If the GROUP in the enforcement of any part of this Agreement shall incur necessary expense or become obligated to pay an attorney's fees and/or Court costs the BOARD agrees to reimburse the GROUP for all such reasonable expenses, fees and costs on demand.
7. The BOARD and the GROUP agree that the Pool shall hold all monies paid by the BOARD to the GROUP as fiduciaries for the benefit of Pool claimants all in accordance with NJSA 18a;18b.
8. The GROUP shall establish separate Trust Accounts for each of the following categories of risk and liability:
 - a) Claims or Loss Retention Fund
 - b) Administrative
 - c) Workers' Compensation Premium

The GROUP shall maintain Trust Accounts aforementioned in accordance with NJSA 18A:18B, the Pool's Bylaws and such other Statutes as maybe applicable. Specifically the "Claims or Loss Retention Fund" Trust Account shall be utilized solely for the payment of claims, allocated claim expense and excess insurance or re-insurance premiums for each such risk or liability or as "surplus",

9. Each BOARD who shall become a member of the GROUP shall be obligated to execute this Agreement.

NESBIG _____
GROUP

TENAFly BOARD OF EDUCATION

INTERIM BUSINESS ADMINISTRATOR/
BOARD SECRETARY

RESOLUTION F-8 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

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