

TENAFLY BOARD OF EDUCATION

Tuesday, April 2, 2013

BOARD OF EDUCATION MEETING

OPEN SESSION

CLOSED SESSION

OPEN SESSION – Regular Public Meeting

AGENDA:

Reports/Presentations

Public Comments

Action Items:

- **Personnel**
- **Administration**
- **Curriculum**
- **Special Education**
- **Finance**

Public Comments (2nd Opportunity)

Adjournment

NO FORMAL ACTION IS TAKEN DURING THE CLOSED SESSION



Tenafly Public Schools
Regular Public Meeting
of the Tenafly Board of Education

April 2, 2013

Hegelein Building, 500 Tenafly Road, Tenafly, NJ 07670

Board of Education

Mr. Richard H. Press, President
Mr. Edward J. Salaski, Vice President

Mr. Mark Aronson	Ms. Phyllis Perskie-Kessler
Mr. Sam A. Bruno	Ms. Lynne Stewart
Ms. Shana Greenblatt-Janoff	Mr. Jonathan M. Teall
Mr. Donald H. Kaplan	

Ms. Lynn Trager, Superintendent of Schools
Ms. Barbara Laudicina, Assistant Superintendent
Dr. Joseph R. Amatuzzi, Interim Business Administrator/Board Secretary
Ms. Teresa Collins, Assistant to the Superintendent for Human Resources
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services

Representatives to the Board

High School Students
[2012-2013]
Allison Starer, Senior
Joanna Weingast, Junior

Administrators
Dr. Dora P. Kontogiannis
Dr. Ann Powell
Mr. John Fabbo
Ms. Jennifer Ferrara
Mr. Neil Kaplicer
Ms. Darlene Markman

1.	OPEN SESSION –7:30 p.m.	
2.	CLOSED SESSION – Board will go immediately into Closed Session	
3.	OPEN SESSION –8:00 p.m. -Regular Public Meeting	
	A. Call to Order	R. Press
	B. Adequate Notice Statement	R. Press
	C. Roll Call	J. Amatuzzi
	D. Pledge of Allegiance	Mr. Press
4.	<ul style="list-style-type: none"> • Maugham Showcase (Suzuki Violins) • THS Athlete Recognition 	J. Ferrara/J. Lyman W. Jaeger
5.	Approval of Minutes <ul style="list-style-type: none"> • Regular Public Minutes of March 21, 2013 	
6.	Board President’s Report	R. Press
7.	Superintendent’s Report	L. Trager
8.	Student Representatives’ Report	A. Starer J. Weingast
9.	Board Secretary’s Report	J. Amatuzzi
10.	Board Committee Reports	
11.	Reports, Presentations, Discussions <ul style="list-style-type: none"> • NFL-Play 60 Challenge Presentation (TMS) • District Goals Discussion 	S. Toth/B. Calabrese B. Laudicina
12.	<u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
13.	Action Items – Resolutions	
14.	<u>Public Comments – Second Opportunity</u> Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them. <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i>	

15.	<p><u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.</p>	
16.	Adjournment	

The following resolutions are recommended by the Superintendent of Schools:

PERSONNEL

RESOLUTION P-1	RESIGNATIONS
RESOLUTION P-2	LEAVE OF ABSENCE FOR HIGH SCHOOL MATHEMATICS TEACHER
RESOLUTION P-3	HIRE
RESOLUTION P-4	ISSUANCE OF CONTRACTS TO CUSTODIAL/MAINTENANCE STAFF
RESOLUTION P-5	APPROVAL OF SALARY ADJUSTMENTS RETROACTIVE TO SEPTEMBER 2012
RESOLUTION P-6	RESOLUTION P- 6 APPROVAL OF SUMMER SCHOOL STAFF

ADMINISTRATION

RESOLUTION A-1	SECOND READING OF POLICY #1110 "Organizational Chart"
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CURRICULUM

RESOLUTION C-1	HIGH SCHOOL CHOIR AND ART TRIP TO EUROPE
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SPECIAL EDUCATION

RESOLUTION S-1	ESTABLISHMENT OF A K-2 AUTISM CLASS PROGRAM
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FINANCE

RESOLUTION F-1	APPROVAL OF BILLS FOR MARCH 2013
RESOLUTION F-2	TRANSFERS FOR MARCH 2013
RESOLUTION F-3	PAYROLL FOR MARCH 2013
RESOLUTION F-4	APPROVE DICARA/RUBINO ARCHITECTS' PROPOSAL FOR PROFESSIONAL SERVICES TO DEVELOP BID DOCUMENTS FOR ROOFING PROJECT
RESOLUTION F-5	APPROVAL OF JOINT PURCHASING AGREEMENT WITH REGION V FOR NON PUBLIC IDEA PART B SERVICES
RESOLUTION F-6	APPROVAL OF SHARED SERVICES AGREEMENT WITH THE ALPINE BOARD OF EDUCATION FOR SUPPORTING MAINTENANCE PROGRAM

RESOLUTION F-7	APPROVAL OF TENAFLY SCHOOL-AGE CHILD CARE SUMMER PROGRAM FOR 2013
RESOLUTION F-8	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

PERSONNEL

RESOLUTION P-1 RESIGNATIONS

BE IT RESOLVED that the Board accepts with regret the following resignations:

NAME	REASON	EFFECTIVE DATE
Shannah Messinger Guidance Counselor – High School	Personal	June 30, 2013
Polyxeni Derdemezis Teacher of ELL – High School	Retirement	May 31, 2013
Michael Curley Maintenance Worker	Retirement	June 30, 2013
Mary Rodriguez Paraprofessional-Stillman school	Personal	March 28, 2013

RESOLUTION P-2 LEAVE OF ABSENCE FOR HIGH SCHOOL MATHEMATICS TEACHER

BE IT RESOLVED that the Board approves a leave of absence for Edward Yealu, High School teacher of mathematics, using accumulated sick days for the period beginning April 4, 2013 for approximately eight (8) weeks.

RESOLUTION P-3 HIRE

BE IT RESOLVED that the following person be employed to fill the position listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

NAME AND POSITION	EMPLOYMENT DATES	CLASSIFICATION AND SALARY
Matthew O'Neill Leave replacement – HS teacher of Mathematics	4/4/13-5/30/13	B.A., Step 1, \$49,750 Prorated for April 4 start

RESOLUTION P-4 ISSUANCE OF CONTRACTS TO CUSTODIAL/MAINTENANCE STAFF

BE IT RESOLVED that, upon the recommendation of the Superintendent, the following non-tenured custodial and maintenance staff personnel be issued employment contracts effective July 1, 2013 for the 2013-2014 school year consistent with the negotiated Agreement between the Board of Education and the Tenafly Education Association on behalf of the Custodian and Maintenance Employees:

LEVEL A – WITHOUT BLACK SEAL LICENSE PROVISION

NAME	STEP
Justin Dzadik	Step 2

LEVEL A – WITH BLACK SEAL LICENSE PROVISION

NAME	STEP
Paul Bellersen	Step 6
Douglas Bond	Step 3
Jerry Burdy *	Step 6
David Cassidy	Step 6
Thomas Crisafulli	Step 2
Michael Donohue	Step 6
Adam Hemmerly	Step 6
Noel Heron	Step 6
Joseph Latiano	Step 6
Harold Lawler	Step 6
Richard Leuck	Step 6
Clement Levy	Step 6
Gary MacClugage	Step 6
Jose Martinez	Step 6
Michael Mullany	Step 6
Robert Raleigh	Step 6
Theodore Robinson	Step 6
Yuriy Romaniv	Step 6
Timothy Sharkey	Step 6
Isaac Smith	Step 6
Derrick Clifton Whilby	Step 6
John Koll	Step 6
Garrett Whitely	Step 6

*Plus Grounds Foreman stipend.

LEVEL B – WITH ELEMENTARY HEAD CUSTODIAN AND BLACK SEAL LICENSE PROVISIONS

Taras Fedak	Step 6
Keith Ruby	Step 6
Roman Goryelov	Step 6
Kenneth Best	Step 6

LEVEL B – MIDDLE SCHOOL HEAD CUSTODIAN WITH BLACK SEAL LICENSE

Alan Lewis	Step 6
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LEVEL B – HIGH SCHOOL HEAD CUSTODIAN WITH BLACK SEAL LICENSE

Stephen Bogue**	Step 6
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****Plus District Foreman stipend
LEVEL C – WITH BLACK SEAL LICENSE**

David Inwood***	Step 6
William Breakfield	Step 6

***Plus Cabling Installation & Maintenance Stipend

LEVEL D – WITH BLACK SEAL LICENSE

Thomas Lepore	Step 6
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RESOLUTION P-5 APPROVAL OF SALARY ADJUSTMENTS RETROACTIVE TO SEPTEMBER 2012

BE IT RESOLVED that the Board approves the following salary adjustments for graduate credit retroactive to September 2012.

<u>FACULTY MEMBERS</u>	<u>2012/13 STEP</u>	<u>CLASSIF.</u>	<u>2012/13 SALARY</u>	<u>ADJUSTED CLASSIF.</u>	<u>NEW 2012/13 SALARY</u>	<u>INCREASE</u>
<u>MACKAY</u>						
Arnold Almaguer	6	BA+16	\$52,870	MA	\$55,670	\$2,800
Jennifer Jordan	5	BA+24	\$51,670	MA	\$53,570	\$1,900
<u>SMITH SCHOOL</u>						
Jody Adams	13	BA+16	\$70,395	BA+24	\$70,695	\$300
Lisa Krommenhoek	16	MA+24	\$93,555	MA+32	\$100,655	\$7,100
Gayle Lander	16	BA+16	\$85,155	MA	\$92,655	\$7,500
Jennifer Ritter	5	BA+8	\$51,070	BA+24	\$51,670	\$600
<u>STILLMAN</u>						
Elaine Harris	12	BA+16	\$65,970	BA+24	\$66,270	\$300
Raeann Schwartz	4	BA	\$50,260	BA+8	\$50,560	\$300
<u>MIDDLE SCHOOL</u>						
Suzanne Cariddi	9	MA+24	\$62,570	MA+32	\$65,770	\$3,200
Amanda Knutsen	4	BA+16	\$50,860	BA+24	\$51,160	\$300
<u>HIGH SCHOOL</u>						
Kristen Barrett-Barnes	9	MA+16	\$62,270	MA+24	\$62,570	\$300
Caitlin Cranwell	4	BA	\$50,260	BA+8	\$50,560	\$300
Peter Curko	14	BA	\$74,455	BA+8	\$74,755	\$300
Cristina Cutrone	7	MA	\$57,570	MA+8	\$57,870	\$300
Stanley Flood	16	MA+40	\$100,955	MA+48	\$101,255	\$300
Ji Yun Kim	4	MA	\$52,460	MA+16	\$53,527	\$1,067
Amanda Liu	6	BA	\$52,270	MA	\$55,670	\$3,400
Kristen McCall	10	MA+8	\$64,470	MA+16	\$64,770	\$300
Christine Phommathep	4	MA+8	\$53,276	MA+16	\$53,527	\$251
Amanda Saudino	4	BA+16	\$50,860	BA+24	\$51,160	\$300
Shauna Wennerod	8 (.6 FTE)	MA+32	\$37,662	MA+40	\$37,842	\$180
Megan Williams	8	MA+16	\$60,270	MA+24	\$60,570	\$300
Meslissa Xepolitos	1	BA+24	\$50,650	MA	\$51,950	\$1,300
<u>DISTRICT</u>						
Claudia Guerrero	16	MA+8	\$92,955	MA+16	\$93,255	\$300

TOTAL ADJUSTMENT

\$30,398

RESOLUTION P-6 APPROVAL OF SUMMER SCHOOL STAFF

BE IT RESOLVED that the Board approves the following appointments to the 2013 Summer School at the indicated salaries:

NAME	SUMMER SCHOOL POSITION	
James Morrison	Director	\$8,404
Daniel Foerg-Spittel	Assistant Director	6,304
Barbara Lyons	Nurse	4,550
Secretary/Registrar	Jessica Lehman	2,703
Secretary	Tyler Lang	2,040

ADMINISTRATION

RESOLUTION A-1 SECOND READING OF POLICY 1110 “Organizational Chart”

BE IT RESOLVED that the Board of Education will have the First Reading of Policy 1110 “Organizational Chart”

CURRICULUM

RESOLUTION C-1 HIGH SCHOOL CHOIR AND ART TOUR TRIP TO EUROPE

BE IT RESOLVED that the Board of Education approve the High School Choir and Art Tour trip to Europe April 12-19, 2013.

SPECIAL EDUCATION

RESOLUTION S-1 ESTABLISHMENT OF A K-2 AUTISM CLASS PROGRAM

BE IT RESOLVED that the Board of Education approve the formation of an in-district program for Kindergarten through Grade 2 children with autism.

FINANCE

RESOLUTION F-1 APPROVAL OF BILLS FOR MARCH 2013

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$6,507,504.84 for March 2013, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund Totals	
(10)	General Fund	\$203,608.89
(11)	General Current Expense	\$5,654,643.85
(12)	Capital Outlay	\$6,050.00
(20)	Special Revenue Funds	\$75,752.66
(40)	Debt Service Funds	\$477,151.26
(50)	Enterprise Fund	\$17,994.55
(60)	Trust and Agency Funds	\$72,303.63
	TOTAL	\$6,507,504.84

RESOLUTION F-2 TRANSFERS FOR MARCH 2013

BE IT RESOLVED that the Board of Education approves transfers for the 2012-2013 school budget in a report dated March 31, 2013, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

RESOLUTION F-3 PAYROLL FOR MARCH 2013

BE IT RESOLVED that the regular payroll be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
3/15/13	\$1,737,591.11
3/28/13	\$1,759,355.43

RESOLUTION F-4 APPROVE DICARA/RUBINO ARCHITECTS' PROPOSAL FOR PROFESSIONAL SERVICES TO DEVELOP BID DOCUMENTS FOR ROOFING PROJECT

BE IT RESOLVED that the Tenafly Board of Education approves the proposal submitted by DiCara/Rubino Architects to develop bid documents for reroofing and renovations at the Tenafly High School, Mackay Elementary School and Stillman Elementary School at a total fee of \$52,000.

RESOLUTION F-5 APPROVAL OF JOINT PURCHASING AGREEMENT WITH REGION V FOR NON PUBLIC IDEA PART B SERVICES

BE IT RESOLVED that the Tenafly Board of Education approves a joint purchasing agreement with Region V Council - Special Education for Non Public IDEA Part B Services for supplies, materials or work.

RESOLUTION F-6 APPROVAL OF SHARED SERVICES AGREEMENT WITH THE ALPINE BOARD OF EDUCATION FOR SUPPORTING MAINTENANCE PROGRAM

BE IT RESOLVED that the Tenafly Board of Education approves the shared services agreement with the Alpine Board of Education for maintenance support services for the period of March 1 to June 30, 2013.

RESOLUTION F-7 APPROVAL OF TENAFLY SCHOOL-AGE CHILD CARE SUMMER PROGRAM FOR 2013

BE IT RESOLVED that the Board of Education approves the operation of the tuition-based Tenafly School-Age Child Care Summer Program from Tuesday, June 25 and end on Friday, August 2, 2013.

BE IT FURTHER RESOLVED that the Board of Education authorizes the use of the Middle School for this program.

RESOLUTION F-8 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

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