



**TENAFLY PUBLIC SCHOOLS  
TENAFLY BOARD OF EDUCATION**

**Meeting Date:  
Thursday, January 8, 2015**

**BOARD OF EDUCATION MEETING**

**OPEN SESSION**

**CLOSED SESSION**

- **No Formal Action is Taken during the Closed Session**

**OPEN SESSION**

**AGENDA**

**SESSION 1: REORGANIZATION MEETING**

- **Reorganization Resolutions**

**SESSION 2: FOLLOWING OPEN SESSION**

- **Personnel Resolutions**
- **Administration Resolutions**
- **Curriculum Resolutions**
- **Special Education Resolutions**
- **Finance Resolutions**

**Public Comments (2<sup>nd</sup> Opportunity)**

**Adjournment**



Tenafly Public Schools  
**Reorganization & Regular Public Meeting**  
of the Tenafly Board of Education

January 8, 2015

Hegelein Building, 500 Tenafly Road, Tenafly, NJ 07670

**Board of Education**

Mr. Edward J. Salaski, President  
Ms. Lynne Stewart, Vice President

Ms. Stephanie Addison-Fontaine	Mr. Mark Aronson
Mr. Sam A. Bruno	Ms. Janet Horan
Ms. Eileen Pleva	Mr. Richard Press
Ms. April Uram	

\* Outgoing BOE Members: Mr. Donald H. Kaplan, Ms. Sherri Rothstein

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Ms. Lynn Trager, Superintendent of Schools  
Ms. Barbara Laudicina, Assistant Superintendent  
Mr. Yas Usami, Business Administrator/Board Secretary  
Ms. Teresa Collins, Assistant to the Superintendent for Human Resources  
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services  
Mr. Marc Gold, Assistant to the Superintendent for Teacher Evaluation and Effectiveness

**Representatives to the Board**

High School Students  
[2014-2015]

Emma Bochner, Senior  
Aliya (Allie) Shamus, Junior

Administrators

Dr. Dora P. Kontogiannis  
Dr. Ann Powell  
Mr. John Fabbo  
Ms. Jennifer Ferrara  
Ms. Sue Jain  
Ms. Gayle Lander

1.	OPEN SESSION – 7:30 p.m. – Regular Public Meeting	
2.	CLOSED SESSION – Board will go immediately into Closed Session	
3.	OPEN SESSION –8:00 p.m. – Regular Public Meeting	
	A. Call to Order	Y. Usami
	B. Adequate Notice Statement	Y. Usami
	C. Roll Call	Y. Usami
	D. Pledge of Allegiance	Y. Usami
	E. Reading of Election Results into Record	Y. Usami
	F. Administering of Oath to elected Board Members	Y. Usami
4.	Election of President President assumes role of Chairperson of the meeting	Y. Usami President-Elect
5.	Election of Vice President	President-Elect
6.	<u>Public Comments – Reorganization Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
7.	Action Items – Reorganization Resolutions	
8.	Adjourn Reorganization Meeting to Convene a Regular Public Open Session	

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**(SESSION I)**

**REORGANIZATION**

RESOLUTION O-1	DESIGNATION OF DEPOSITORIES
RESOLUTION O-2	INVESTMENT OF FUNDS
RESOLUTION O-3	PAYROLL AUTHORIZATION
RESOLUTION O-4	APPROVAL OF APPOINTMENTS OF SUMMER SCHOOL DIRECTOR AND ASSISTANT DIRECTOR
RESOLUTION O-5	DESIGNATION OF OFFICIAL NEWSPAPERS
RESOLUTION O-6	ADOPTION OF CODE OF ETHICS
RESOLUTION O-7	MEMBERSHIP IN NEW JERSEY SCHOOL BOARDS ASSOCIATION AND BERGEN COUNTY SCHOOL BOARDS ASSOCIATION

RESOLUTION O-8	AUTHORIZATION TO DISBURSE FUNDS FOR SOCIAL SECURITY, AND HEALTH AND DENTAL BENEFITS
RESOLUTION O-9	APPROVE THE APPOINTMENT OF MEDICAL PHYSICIAN FOR THE TENAFLY SCHOOL DISTRICT
RESOLUTION O-10	DESIGNATION OF SERVICE REPRESENTATIVES
RESOLUTION O-11	ANNUAL SCHEDULE OF BOARD MEETINGS FROM JANUARY 8, 2015 TO JANUARY 7, 2016
RESOLUTION O-12	DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER
RESOLUTION O-13	APPOINTMENT OF THE QUALIFIED PURCHASING AGENT FOR THE DISTRICT
RESOLUTION O-14	APPROVAL OF CUSTODIAN OF GOVERNMENT RECORDS
RESOLUTION O-15	APPROVAL TO APPOINT DISTRICT LIAISON TO LAW ENFORCEMENT AND CHILD WELFARE AUTHORITIES
RESOLUTION O-16	AFFIRMATIVE ACTION OFFICER
RESOLUTION O-17	APPOINTMENT OF DISTRICT ANTI-BULLYING COORDINATOR
RESOLUTION O-18	APPROVAL OF STATE AUTHORIZED CONTRACTORS
RESOLUTION O-19	APPROVAL TO APPOINT EIFERT FRENCH & COMPANY AS RISK MANAGEMENT CONSULTANT
RESOLUTION O-20	APPROVAL TO APPOINT BROWN & BROWN INSURANCE BROKER
RESOLUTION O-21	APPROVAL TO ADOPT EXISTING, REVISED AND NEW DISTRICT POLICIES & REGULATIONS
RESOLUTION O-22	APPROVAL TO APPOINT THE DISTRICT INDOOR AIR QUALITY DESIGNATED PERSON
RESOLUTION O-23	DESIGNATION OF SERVICE REPRESENTATIVE FOR AHERA COMPLIANCE
RESOLUTION O-24	APPROVAL TO DESIGNATE THE DISTRICT INTEGRATED PEST MANAGEMENT COORDINATOR

**REORGANIZATION MEETING**

**RESOLUTION O-1 DESIGNATION OF DEPOSITORIES**

BE IT RESOLVED that the Board of Education hereby designate the following listed banks as depositories for funds of the Board of Education and Tenafly schools; that the indicated accounts be authorized, and that the designated school officials be approved as the signatories for each account and the designated depositories of funds and school officials will serve at the pleasure of the Board.

<b>Capital One Bank - Cresskill, NJ</b>				
<b>ACCOUNT</b>	<b>TYPE</b>	<b>ACCOUNT NUMBER</b>	<b>NUMBER OF SIGNATURES NEEDED</b>	
General Account	Checking	7047888152	(3 of 3)	Board President Board Vice President Board Secretary Treasurer of School Monies

Net Payroll	Checking	7047888160	(2)	Board President Board Secretary Treasurer of School Monies
Payroll Agency Account	Checking	7527400427	(2)	Board Secretary Board President
Petty Cash Account	Checking	7047888179	(2)	Board Secretary Asst. to Business Administrator
School General Account	Checking	7047888187	(2)	Board Secretary Asst. to Business Administrator
Student Organization Middle School	Checking	7047888233	(2 of 4)	M.S. Principal or Vice Principal; <b>and</b> M.S. Principal Secretary or M.S. Bookkeeper
Unemployment Acct. (Board)	Checking	7047888241	(2)	Board President Board Secretary
Cafeteria Account	Checking	7047888195	(2)	Board Secretary Asst. to Business Administrator
T. E. F. Account	Checking	7047888209	(2)	Board Secretary Asst. to Business Administrator
Special Projects	Checking	7047888217	(2)	Board Secretary Asst. to Business Administrator
High School Student Organization	Checking	7047888268	(2 of 4)	H.S. Principal or Vice Principal; <b>and</b> H.S. Bookkeeper or Principal Secretary
High School Class Account	Checking	7047888276	(2 of 4)	H.S. Principal or Vice Principal; <b>and</b> H.S. Bookkeeper or Principal Secretary
Extra-Curricular Fee Account	Checking	7047888284	(2 of 3)	Board Secretary or Superintendent/; <b>and</b> Asst. to Business Administrator
Athletic Account	Checking	7047888292	(2 of 5)	H.S. Principal or Vice Principal or Board Secretary or Supervisor of Athletics; <b>and</b> Athletic Secretary
Compensating Account	Checking	7047895736	(2 of 2)	Board President Business Administrator/Bd. Sec'y
Flex Spending Account	Checking	7047896449	(2)	Board Secretary Asst. to Business Administrator

**RESOLUTION O-2 INVESTMENT OF FUNDS**

BE IT RESOLVED that the Business Administrator/Board Secretary be authorized to invest Board of Education funds as available without prior Board approval, with said action to be ratified at the next public meeting of the Board following said investment (s) when appropriate; and

BE IT FURTHER RESOLVED, investments shall only be made with the banks heretofore approved as designated depositories for board funds, and only in instrumentalities approved for investment of these public moneys:

Capital One Bank

**RESOLUTION O-3 PAYROLL AUTHORIZATION**

BE IT RESOLVED that the Business Administrator/Board Secretary be authorized to transfer funds from the general accounts to the net payroll and agency accounts, as needed to provide for payment of payrolls and legal obligations in connection therewith, and to disburse funds from the net payroll and agency accounts to and on behalf of employees, all in a manner consistent with law and the contractual obligations between the Board and its employees, and

BE IT FURTHER RESOLVED that the Board President, and Business Administrator/Board Secretary shall certify each payroll as required by law, and

BE IT FURTHER RESOLVED that a resolution shall be submitted to the Board each month for approval of all payrolls paid the prior month.

**RESOLUTION O-4 APPROVAL OF APPOINTMENTS OF SUMMER SCHOOL DIRECTOR AND ASSISTANT DIRECTOR**

BE IT RESOLVED that the Board approves the following appointments for the 2015 Summer School at the indicated salaries:

<b>NAME</b>	<b>SUMMER SCHOOL POSITION</b>	<b>SALARY</b>
James Morrison	Director	\$8,404
Daniel Foerg-Spittel	Assistant Director	\$6,304

**RESOLUTION O-5 DESIGNATION OF OFFICIAL NEWSPAPERS**

BE IT RESOLVED that The Record, and/or Star Ledger and/or Press Journal and/or Suburbanite be designated as the official newspapers from January 8, 2015 to the next Reorganization meeting of January 7, 2016, to be used for legal notices needed at the discretion of the Business Administrator/ Board Secretary in accordance with the statutes of the State of New Jersey.

**RESOLUTION O-6 ADOPTION OF CODE OF ETHICS**

BE IT RESOLVED that the following Code of Ethics, developed by the New Jersey School Boards Association, be adopted as the code to which each Tenafly Board member subscribes during the elected term of January 8, 2015 to January 7, 2016.

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policymaking, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer schools, but together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action, which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals, or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

**RESOLUTION O-7 MEMBERSHIP IN NEW JERSEY SCHOOL BOARDS ASSOCIATION AND BERGEN COUNTY SCHOOL BOARDS ASSOCIATION**

BE IT RESOLVED that the Board of Education approves membership in the New Jersey School Boards Association and the Bergen County School Boards Association from January 8, 2015 to January 7, 2016.

**RESOLUTION O-8 AUTHORIZATION TO DISBURSE FUNDS FOR SOCIAL SECURITY, AND HEALTH AND DENTAL BENEFITS**

BE IT RESOLVED that the Board of Education authorizes the Business Administrator/Board Secretary to disburse funds in payment of employees' share of social security, health benefits and dental benefits when they are due without prior Board of Education approval from January 8, 2015 to January 7, 2016.

**RESOLUTION O-9 APPROVE THE APPOINTMENT OF MEDICAL PHYSICIAN FOR THE TENAFLY SCHOOL DISTRICT**

BE IT RESOLVED that the Board of Education appoints Dr. John Owens as the medical physician for the Tenafly School District.

**RESOLUTION O-10 DESIGNATION OF PROFESSIONALS**

BE IT RESOLVED that the following firms are designated as the official professionals of the Board of Education for the following services for the following dates:

		Term	Contract Amount
ARCHITECT	Di Cara Rubino Architects 30 Galesi Drive, West Wing Wayne, NJ 07470	1/08/15 - 1/07/16	\$45 - \$175/hr
AUDITOR	Lerch, Vinci & Higgins 17-17 Route 208N Fair Lawn, NJ 07410	1/08/15 - 1/07/16	\$31,000 - Audit \$45 - \$170/hr
LEGAL	Fogarty & Hara 21-00 Route 208 South Fair Lawn, NJ 07410	1/08/15 - 6/30/15  7/01/15 – 1/07/16	\$165/hr - Partners \$145/hr - Associates  \$175/hr – Partners \$155/hr - Associates

**RESOLUTION O-11 ANNUAL SCHEDULE OF BOARD MEETINGS FROM JANUARY 8, 2015 TO JANUARY 7, 2016**

WHEREAS, the Open Public Meetings Law, P.L. 1975, requires that annual notice must be given each year compiling and disseminating a schedule of meetings to be held by a public body during the coming year; and

WHEREAS, the annual notice must be disseminated within seven days following the Annual Reorganization of the Board of Education; now

THEREFORE, BE IT RESOLVED that the attached annual meeting schedule be adopted and posted in accordance with law.

**TENAFLY PUBLIC SCHOOLS  
OFFICIAL  
Schedule of Public Meetings of the Tenafly Board of Education**

Pursuant to the requirements of the Open Public Meetings Act, Chapter 231, P. L. 1975, notice is hereby given of the schedule of Public Meetings of the Tenafly Board of Education to be held on January 8, 2015 through January 7, 2016 (the next Reorganization Meeting).

All meetings begin with a closed session at 7:30 p.m. and an open session immediately following at 8:00 p.m., location is the Hegelein Building, 500 Tenafly Road, Tenafly, except where noted.

If the date of any of the scheduled public meetings is changed, or if an additional meeting is scheduled, a notice of such Special Public Meeting shall be issued and posted as required by law.



Official action may be taken at any public meeting. In addition, official action may also be taken at any public meeting to hold an executive session to handle matters, which by law may be discussed in closed session. Such matters include negotiations, personnel, security, real estate, litigation, and investments.

Public comment and questions are permitted during Board of Education Regular Public Meetings.

Copies of the annual schedule will be sent to:

Clerk, Borough of Tenafly, The Tenafly Library, The Record, The Suburbanite, Star Ledger, Northern Valley Press, All Schools, HSA Representatives and Tenafly Public Schools' Website.

**Tenafly Board of Education** (Rev. 12-22-14)  
500 Tenafly Road, Tenafly, NJ 07670

**Schedule of Public Meetings**

***All meetings begin with a closed session at 7:30 p.m. and an open session immediately following at 8:00 p.m. at the Hegelein Building, 500 Tenafly Road, Tenafly, except where noted. (Meeting dates are subject to change.)***

<b>Thursday, January 8, 2015</b>	<b>Reorganization of the Board/Regular Public Mtg</b>
Tuesday, January 27	<b>Board Retreat</b>
<b>Thursday, February 5</b>	Regular Public Meeting
Tuesday, February 10	<b>Budget Retreat</b>
Tuesday, March 3	Regular Public Meeting
Tuesday, March 17	<b>Preliminary Budget Meeting</b>
Tuesday, March 31	Regular Public Meeting
Tuesday, April 28	<b>Budget Hearing Meeting</b>
Tuesday, May 12	Regular Public Meeting
Tuesday, June 16	Regular Public Meeting
Tuesday, July 21	Regular Public Meeting
Tuesday, August 25	Regular Public Meeting
Tuesday, September 8	Regular Public Meeting
Tuesday, October 6	Regular Public Meeting
Tuesday, October 20	Regular Public Meeting
Tuesday, November 10	<b>Board Retreat</b>
Tuesday, November 17	Regular Public Meeting
Tuesday, December 15	Regular Public Meeting
<b>Thursday, January 7, 2016</b>	<b>Reorganization of the Board/Regular Public Meeting</b>

**RESOLUTION O-12 DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER**

BE IT RESOLVED that the Board of Education approves the appointment of Mr. Yas Usami as the designated Public Agency Compliance Officer (P.A.C.O.) effective January 8, 2015 to January 7, 2016.

**RESOLUTION O-13 APPOINTMENT OF THE QUALIFIED PURCHASING AGENT FOR THE DISTRICT**

WHEREAS 18A:18A-2 provides that the Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisement, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS 18A:18A-3 provides that contracts, awarded by the Qualified Purchasing Agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$36,000), may be awarded by the Qualified Purchasing Agent without advertising for bids when so authorized by board resolution, and

WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$5,400) may be awarded by the Qualified Purchasing Agent without soliciting competitive quotations if so authorized by board resolution,

NOW THEREFORE BE IT RESOLVED that the Tenafly Board of Education pursuant to the statutes cited above hereby appoints Mr. Yas Usami as its duly authorized Qualified Purchasing Agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Tenafly Board of Education, and

BE IT FURTHER RESOLVED that Mr. Yas Usami is hereby authorized to award contracts on behalf of the Tenafly Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$5,400) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Mr. Yas Usami is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when said contracts in the aggregate exceed 15% of the bid threshold (currently \$5,400) but less than the bid threshold of \$36,000, effective immediately and to continue to the next reorganization meeting of the Board.

**RESOLUTION O-14 APPROVAL OF CUSTODIAN OF GOVERNMENT RECORDS**

BE IT RESOLVED that the Board of Education appoints Mr. Yas Usami, School Business Administrator/Board Secretary, as the Custodian of Government Records (other than students and personnel) as per the New Jersey Open Public Records Act, N.J.S.A. 47A:1A-1, until January 7, 2016.

**RESOLUTION O-15 APPROVAL TO APPOINT DISTRICT LIAISON TO LAW ENFORCEMENT AND CHILD WELFARE AUTHORITIES**

BE IT RESOLVED that the Board of Education approves the appointment of Ms. Lynn Trager, Superintendent of the Tenafly Schools, as the District Liaison to law enforcement and child welfare authorities in the reporting of missing and abused children from January 8, 2015 – January 7, 2016.

**RESOLUTION O-16 AFFIRMATIVE ACTION OFFICER**

BE IT RESOLVED that the Board of Education approves the appointment of Ms. Barbara Laudicina as Affirmative Action Officer from January 8, 2015 to January 7, 2016.

**RESOLUTION O-17 APPOINTMENT OF DISTRICT ANTI-BULLYING COORDINATOR**

BE IT RESOLVED that the Board of Education approves the appointment of Ms. Barbara Laudicina as District Anti-Bullying Coordinator from January 8, 2015 to January 7, 2016.

**RESOLUTION O-18 APPROVAL OF STATE AUTHORIZED CONTRACTORS**

BE IT RESOLVED that the Tenafly Board of Education approves the purchase of professional services from the following state authorized contractors:

<b>STATE CONTRACTOR</b>	<b>STATE CONTRACT #</b>
ACTION OFFICE SUPPLIES	80979
ADVANCED EDUCATIONAL PRODUCTS	86063
APPLE INC	70259
AT&T	80811
AT&T CORP	85944
AT&T MOBILITY	82584
AVAYA INC	80802
AXA EQUITABLE LIFE INSURANCE	81898
BMI EDUCATIONAL SERVICE	80999
BANK OF AMERICA	84675
BANK OF AMERICA/STAPLES 415256	77249
BEN SCHAFFER & ASSOCIATES INC	81415
BRODART COMPANY	81004
BRODART COMPANY	83737
BRODHEAD GARRETT	80984
BSN SPORTS	81413
CAROUSEL INDUSTRIES OF NORTH	85946
CHAS S WINNER INC	83173
CHAS S WINNER INC	82925
CHAS S WINNER INC	86921
CHAS S WINNER INC	81165
CHAS S WINNER INC	88228
CHAS S WINNER INC	83012
CHAS S WINNER INC	83576
CHAS S WINNER INC	83558
CHAS S WINNER INC	83559
CISCO SYSTEMS INC	87720
CREAM O LAND DAIRIES LLC	84099
DELL MARKETING LP	77003
DELL MARKETING LP	70256
DEMCO INC	80987

EBCO SUBSCRIPTION SERVICES	86068
EMC CORPORATION	75580
ETA HAND2MIND	80985
FISHER SCIENTIFIC COMPANY LLC	75827
FISHER SCIENTIFIC COMPANY LLC	80978
FLINN SCIENTIFIC INC	75832
FREY SCIENTIFIC	81001
GRAYBAR ELECTRIC CO INC	85151
HESS CORPORATION	78058
HEWLETT PACKARD CO	88130
HEWLETT PACKARD COMPANY	70262
HOME DEPOT INC	83930
HON COMPANY	81641
HONEYWELL INTERNATIONAL INC	67052
HORIZON BLUE CROSS BLUE	82736
HORIZON BLUE CROSS BLUE	82693
IBM CORPORATION	70265
JEWEL ELECTRIC SUPPLY CO	75876
JEWEL ELECTRIC SUPPLY CO	85578
KURTZ BROS INC	80982
LAKESHORE LEARNING MATERIALS	80991
LEVY'S INC	81161
LEXIS NEXIS A DIVISION OF REED	68459
LEXMARK INTERNATIONAL INC	74922
MCI COMMUNICATIONS SERVICES INC	80813
MEDCO HEALTH SOLUTIONS INC	74999
METUCHEN CENTER INC.	81162
NESTLE WATERS NORTH AMERICA	83769
ORACLE AMERICA INC	70258
PANASONIC CORPORATION OF NORTH	75583
PAPER CLIPS INC	80981
PAPER MART INC	81663
PARA SCIENTIFIC CO	75822
PASCO SCIENTIFIC	75835
PITNEY BOWES INC	75237
RICCIARDI BROTHERS INC	82224
S & S WORLDWIDE INC	80976
SAFCO PRODUCTS CO	81729
SCHOOL SPECIALTY	80986
SHERWIN WILLIAMS CO	82236
SHI INTERNATIONAL CORP	77560
STEPS TO LITERACY	80980
STORR TRACTOR COMPANY	76921
TELE MEASUREMENTS INC	81123

UNITED MOTOR PARTS INC	85998
UNITED RENTALS	83007
VERIZON WIRELESS	82583
VIRCO INC	83753
VWR SCIENTIFIC	75846
W B MASON COMPANY INC	80975
W W GRAINGER INC	79875
WARDS NATURAL SCIENCE	81002
WOLFINGTON BODY CO INC	70794
XEROX CORPORATION	64042
XEROX CORPORATION	68053
XEROX CORPORATION	74851
XEROX CORPORATION	82703

**RESOLUTION O-19 APPROVAL TO APPOINT EIFERT FRENCH & COMPANY AS RISK MANAGEMENT CONSULTANT**

WHEREAS, the Tenafly Board of Education (hereinafter referred to as the “Board”) desires to retain the services of a Risk Manager, without public bidding in accordance with N.J.S.A. 18A:18A-5(a)(10); and

WHEREAS, Eifert French & Company (hereinafter referred to as “Eifert French” has submitted a proposal to provide Risk Management services; and

WHEREAS, the Board finds the fee structure submitted by Eifert French in its proposal to be favorable; and

WHEREAS, based on the positive reputation of Eifert French and the fee structure, the Board desires to award a Risk Manager contract to Eifert French; and

WHEREAS, N.J.S.A. 18A:18A-5(a)(10) authorizes the Board to award a contract for Risk Management services without public bidding, in accordance with the procedures established for an extraordinary unspecifiable service (hereinafter referred to as “EUS”), pursuant to N.J.S.A. 18A:18A-5(a)(2); and

WHEREAS, Eifert French has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Bergen, Borough of Tenafly or Tenafly Board of Education in the previous one (1) year, and that the contract will prohibit it from making any reportable contributions through the term of the contract; and

WHEREAS, the parties are desirous of memorializing the terms of their agreement;

BE IT FURTHER RESOLVED that Eifert French shall be appointed to provide Risk Management services and that a contract for such services shall be awarded for the following reasons:

1. The fee structures proposed are most advantageous to the Board, price and other factors considered.

2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the Risk Manager are satisfactory.

BE IT FURTHER RESOLVED that:

1. The Board hereby appoints Eifert French to provide Risk Management services subject to the execution of an agreement to be prepared by the Board Attorney.
2. The Business Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board.
3. The Board authorizes the Board President and the Business Administrator/Board Secretary to execute the Agreement and any other documents and to take all actions necessary to effectuate the terms of this resolution.

**RESOLUTION O-20 APPROVAL TO APPOINT BROWN & BROWN INSURANCE BROKER**

WHEREAS, the Tenafly Board of Education (hereinafter referred to as the "Board") desires to retain the services of an Insurance Consultant, without public bidding in accordance with N.J.S.A. 18A:18A-5(a)(10); and

WHEREAS, Brown & Brown Benefit Advisors (hereinafter referred to as "Brown & Brown") has submitted a proposal to provide Insurance Consultant services; and

WHEREAS, the Board finds the fee structure submitted by Brown & Brown in its proposal to be favorable; and

WHEREAS, based on the positive reputation of Brown & Brown and the fee structure, the Board desires to award an Insurance Consultant contract to Brown & Brown; and

WHEREAS, N.J.S.A. 18A:18A-5(a)(10) authorizes the Board to award a contract for Insurance Consultant services without public bidding, in accordance with the procedures established for an extraordinary unspecifiable service (hereinafter referred to as "EUS"), pursuant to N.J.S.A. 18A:18A-5(a)(2); and

WHEREAS, Brown & Brown has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Bergen, Borough of Tenafly or Tenafly Board of Education in the previous one (1) year, and that the contract will prohibit it from making any reportable contributions through the term of the contract; and

WHEREAS, the parties are desirous of memorializing the terms of their agreement;

BE IT FURTHER RESOLVED that Brown & Brown shall be appointed to provide Insurance Consultant services and that a contract for such services shall be awarded for the following reasons:

1. The fee structures proposed are most advantageous to the Board, price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the Insurance Consultant are satisfactory.

BE IT FURTHER RESOLVED that:

1. The Board hereby appoints Brown & Brown to provide Insurance Consultant services subject to the execution of an agreement to be prepared by the Board Attorney.
2. The Business Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board.
3. The Board authorizes the Board President and the Business Administrator/Board Secretary to execute the Agreement and any other documents and to take all actions necessary to effectuate the terms of this resolution.

**RESOLUTION O-21 APPROVAL TO ADOPT EXISTING, REVISED AND NEW DISTRICT POLICIES & REGULATIONS**

BE IT RESOLVED that the Tenafly Board of Education approves the adoption of existing, revised and new district policies and regulations throughout the year.

**RESOLUTION O-22 APPROVAL TO APPOINT THE DISTRICT INDOOR AIR QUALITY DESIGNATED PERSON**

BE IT RESOLVED that the Board appoints Mr. Vincent Benenati as the Indoor Air Quality Designated Person effective January 8, 2015 to January 7, 2016.

**RESOLUTION O-23 DESIGNATION OF SERVICE REPRESENTATIVE FOR AHERA COMPLIANCE**

BE IT RESOLVED that the following firm is designated as the official representative of the Tenafly Board of Education for the following service and dates (proposal is attached):

		<b>DATE</b>
AHERA Management Program for Asbestos	<b>ER&amp;M Inc.</b> (Environmental Remediation & Management Inc.) P.O. Box 9026 Trenton, NJ 08650	1/08/15 - 1/07/16

**RESOLUTION O-24 APPROVAL TO DESIGNATE THE DISTRICT INTEGRATED PEST MANAGEMENT COORDINATOR**

BE IT RESOLVED that the Board of Education approves Mr. Vincent Benenati to serve as the district's Integrated Pest Management Coordinator effective January 8, 2015 to January 7, 2016. Services are provided by Alliance Commercial Pest Control, Inc.



1.	A. Call to Order B. Adequate Notice Statement C. Roll Call	Board President Board President Y. Usami
2.	Approval of Minutes • <b>Regular</b> Board Meeting and <b>Closed</b> Executive Meeting of December 9, 2014	
3.	Board President's Report	President-Elect
4.	Superintendent's Report	Ms. Trager
5.	Student Representatives' Report	E. Bochner A. Shamus
6.	Board Secretary's Report • Fire & Security Drill Report for December 2014	Y. Usami
7.	Board Committee Reports • <b>Facilities</b>	R. Press
8.	Presentations and Discussions • Program of Studies • Board of Education Committee System	B. Laudicina E. Salaski
9.	New Business	E. Salaski
10.	<p><u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.</p>	
11.	Action Items – for Regular Public Session	
12.	<p><u>Public Comments – Second Opportunity</u> Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.</p> <p><i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i></p>	
13.	<p><u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.</p>	
14.	Adjournment	

**(SESSION 2)**

The following resolutions are recommended by the Superintendent of Schools:

**PERSONNEL**

RESOLUTION P-1	APPROVAL OF SUBSTITUTES
RESOLUTION P-2	LEAVE OF ABSENCE FOR MAUGHAM GRADE 3 TEACHER
RESOLUTION P-3	HIRES
RESOLUTION P-4	LEAVE OF ABSENCE FOR HIGH SCHOOL TEACHER OF MATHEMATICS
RESOLUTION P-5	SIXTH PERIOD ASSIGNMENTS FOR HIGH SCHOOL SPANISH TEACHERS
RESOLUTION P-6	TRANSFER 19 HOUR A WEEK PARAPROFESSIONAL POSITION FROM HIGH SCHOOL TO MACKAY SCHOOL
RESOLUTION P-7	TRANSFER OF PARAPROFESSIONAL FROM HIGH SCHOOL TO MACKAY
RESOLUTION P-8	APPROVAL OF THERAPISTS/PROVIDERS
RESOLUTION P-9	APPROVAL OF HOME INSTRUCTOR
RESOLUTION P-10	RESIGNATION
RESOLUTION P-11	RESCIND EXTRA COMPENSATION APPOINTMENT
RESOLUTION P-12	LEAVE OF ABSENCE FOR SMITH KINDERGARTEN TEACHER
RESOLUTION P-13	LEAVE OF ABSENCE FOR HS SPECIAL EDUCATION TEACHER
RESOLUTION P-14	TEMPORARY INCREASE IN ASSIGNMENT OF E.L.L. TEACHER

**ADMINISTRATION**

RESOLUTION A-1	APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN HIB INVESTIGATIONS
RESOLUTION A-2	ACCEPTANCE OF GIFTS
RESOLUTION A-3	TENAFLY EDUCATIONAL FOUNDATION

**CURRICULUM**

RESOLUTION C-1	APPROVAL OF HIGH SCHOOL WASHINGTON AREA MODEL UNITED NATIONS COMPETITION
RESOLUTION C-2	HIGH SCHOOL PROGRAM OF STUDIES
RESOLUTION C-3	MIDDLE SCHOOL PROGRAM OF STUDIES
RESOLUTION C-4	ELEMENTARY SCHOOL PROGRAM OF STUDIES

**SPECIAL EDUCATION**

RESOLUTION S-1	APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE
RESOLUTION S-2	APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE
RESOLUTION S-3	APPROVAL OF 12 MONTH PLACEMENT 2014-2015
RESOLUTION S-4	APPROVAL OF 10 MONTH PLACEMENT 2014-2015
RESOLUTION S-5	RESCIND 10 MONTH PLACEMENT 2014-2015

**FINANCE**

RESOLUTION F-1	APPROVAL OF BILLS FOR DECEMBER 31, 2014
RESOLUTION F-2	TRANSFERS FOR DECEMBER 2014
RESOLUTION F-3	PAYROLL FOR DECEMBER 2014
RESOLUTION F-4	APPROVAL TO AWARD BID CONTRACT TO SMAC CORP FOR ROOF REPLACEMENT AT J. SPENCER SMITH ELEMENTARY SCHOOL
RESOLUTION F-5	APPROVE AMENDING RESOLUTION (F10) PREVIOUSLY ADOPTED ON DECEMBER 9, 2014
RESOLUTION F-6	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

FIRE DRILLS & SECURITY DRILLS 2014-2015 SCHOOL YEAR						
MO.	HIGH	MIDDLE	MACKAY	MAUGHAM	SMITH	STILLMAN
Dec. 2014	12/01/14 p.m.  Security/ Lockdown Drill:  12/18/14 p.m.	12/04/14 a.m.  Security/ Evacuation (Bomb Threat) Drill:  12/19/14 p.m.	12/15/14 p.m.  Security/ (Shelter-in- Place) Drill:  12/23/14 p.m.	12/12/14 a.m.  Security/ Lockdown (Active Shooter) Drill:  12/19/14 p.m.	12/19/14 a.m.  Security/ Lockdown Drill:  12/08/14 a.m.	12/15/14 p.m.  Security/ (Shelter-in- Place & CPR) Drill:  12/12/14 a.m.

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**REGULAR PUBLIC SESSION**

**PERSONNEL**

**RESOLUTION P-1 APPROVAL OF SUBSTITUTES**

BE IT RESOLVED that the substitutes with a County License or a New Jersey teacher certification listed below be approved by the Board of Education for the 2014-2015 school year in accordance with Senate Bill #851 regarding criminal history background check:

NAME	DEGREE	CERTIFICATION	MAJOR/MINOR
Jina Yang-Choi	M.S.	Childhood Ed cert. In progress	Childhood Ed.
Lauren Olivola	B.A.	Music in progress	Music Ed

**RESOLUTION P-2 LEAVE OF ABSENCE FOR MAUGHAM GRADE 3 TEACHER**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Kristen Langford, Maugham Grade 3 teacher, a maternity/disability leave of absence, using accumulated sick days effective March 23, 2015 not to exceed 30 calendar days after the birth of her baby expected May 9, 2015, to be followed by an unpaid child-rearing leave of absence under the Family Medical Leave Act through the end of the 2014-15 school year.

**RESOLUTION P-3 HIRES**

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

NAME AND POSITION	EMPLOYMENT DATES	CLASSIFICATION AND SALARY
Frank Rosenthal Leave replacement Teacher of Family Life – M.S.	1/5/15-6/30/15	B.A., Step 1-3 \$51,215 annual salary prorated
Ivona Saniewska Teacher of Math – M.S.	1/26/15-6/30/15	B.A., Step 1-3 \$51,215 annual salary prorated

**RESOLUTION P-4 LEAVE OF ABSENCE FOR HIGH SCHOOL TEACHER OF MATHEMATICS**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Joy Argerakis, High School mathematics teacher, a maternity/disability leave of absence, using accumulated sick days effective March 19, 2015, not to exceed 30 calendar days after the birth of her baby expected April 18, 2015, to be followed by an unpaid child-rearing leave of absence under the Family Medical Leave Act for no more than twelve weeks through approximately October 16, 2015.

**RESOLUTION P-5 SIXTH PERIOD ASSIGNMENTS FOR HIGH SCHOOL SPANISH TEACHERS**

BE IT RESOLVED that the Board approves the following World Language teachers as receiving a Sixth Period High School Spanish Assignment based on one-sixth of their annual salaries for days worked during the period January 5 through April 2, 2015:

NAME	SIXTH PERIOD ASSIGNMENT
Eric Fahrenkopf Teacher of Spanish	Stipend based on one-sixth annual salary For one Sixth Period Assignment prorated for days actually worked Stipend based on M.A., Step 14
Claudia Guerrero Teacher of Spanish	Stipend based on one-sixth annual salary For one Sixth Period Assignment prorated for days actually worked Stipend based on M.A.+16, Step 16

**RESOLUTION P-6 TRANSFER 19 HOUR A WEEK PARAPROFESSIONAL POSITION FROM HIGH SCHOOL TO MACKAY SCHOOL**

BE IT RESOLVED that the Board transfers a 19 hour a week Paraprofessional position from the High School to Mackay School effective December 11, 2014.

**RESOLUTION P-7 TRANSFER OF PARAPROFESSIONAL FROM HIGH SCHOOL TO MACKAY**

BE IT RESOLVED that the Board approves the following transfer of a Paraprofessional effective December 11, 2014:

NAME	CURRENT POSITION	NEW POSITION
Jennifer Charoonsriswad*	19 hr. a week Paraprofessional-High School	19 hr. a week *Paraprofessional -Mackay

\*pending approval of above resolution

**RESOLUTION P-8 APPROVAL OF THERAPISTS/PROVIDERS**

BE IT RESOLVED that the Board approves the following as a therapist/provider:

Monica Franklin, ABA Provider (currently employed as a Para at Smith School)

**RESOLUTION P-9 APPROVAL OF HOME INSTRUCTOR**

BE IT RESOLVED that the Board approve the following as a Home Instructor:

NAME	CERTIFICATION	STATUS
James Morrison	Teacher of Social Studies	THS Social Studies Teacher

**RESOLUTION P-10 RESIGNATIONS**

BE IT RESOLVED that the Board accepts with regret the following resignations:

NAME AND POSITION	REASON	EFFECTIVE DATE
Ann Crawford Music teacher-Stillman & MS	Retirement	June 30, 2015
Johanna Greer Lunch Para - Mackay	Personal	December 22, 2014

**RESOLUTION P-11 RESCIND EXTRA COMPENSATION APPOINTMENT**

BE IT RESOLVED that the Board rescinds the portion of Resolution P-20 of May 13, 2014 appointing Ellyn Kojanis as Assistant Boys' Tennis Coach.

**RESOLUTION P-12 LEAVE OF ABSENCE FOR SMITH SCHOOL KINDERGARTEN TEACHER**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Smith School kindergarten teacher Jennifer Ritter a maternity/disability leave

of absence, using accumulated sick days effective April 20, 2015 not to exceed 30 calendar days after the birth of her baby expected May 9, 2015 to be followed by an unpaid child-rearing leave of absence under the Family Medical Leave Act through the end of the 2014-15 school year.

**RESOLUTION P-13 LEAVE OF ABSENCE FOR HIGH SCHOOL SPECIAL EDUCATION TEACHER**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Amanda Saudino, High School Special Education teacher, a maternity/disability leave of absence, using accumulated sick days effective April 20, 2015 not to exceed 30 calendar days after the birth of her baby expected May 19, 2015, to be followed by an unpaid child-rearing leave of absence under the Family Medical Leave Act for no more than twelve weeks through approximately November 20, 2015.

**RESOLUTION P-14 TEMPORARY INCREASE IN ASSIGNMENT OF E.L.L. TEACHER**

BE IT RESOLVED that the Board approves the following temporary increase in the assignment of English Language Learner Phillip Lee for the period effective January 20, 2015 to approximately February 27, 2015.

NAME	CURRENT ASSIGNMENT	NEW ASSIGNMENT
Phillip Lee Teacher of E.L.L.	.6 Stillman School .2 Middle School	.6 Stillman School .4 Middle School

**ADMINISTRATION**

**RESOLUTION A-1 APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN HIB INVESTIGATIONS**

BE IT RESOLVED that the Tenafly Board of Education (hereinafter referred to as the "Board") hereby affirms the Superintendent's decision in HIB Investigation Numbers, 2014-15-6/THS-3; 2014-15-4/TMS-1; 2014-15-5/TMS-2; 2014-15-7/TMS-3; 2014-15-8/TMS-4; 2014-15-9/TMS-5; 2014-15-10/TMS-6 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

**RESOLUTION A-2 ACCEPTANCE OF GIFTS**

BE IT RESOLVED that the Board of Education accepts with thanks and appreciation for the following:

DONOR	SCHOOL/LOCATION	ITEM/AMOUNT
Maugham School HSA	Maugham	Twenty iPads and one cart \$11,799.00
Tenafly Japanese Community Association (donations from the proceeds of Annual Bazaar -10/26/14)	Tenafly BOE High School Middle School Mackay School Maugham School Smith School	\$ 500.00 2,900.00 1,800.00 1,000.00 400.00 1,000.00

	Stillman School	1,000.00
		\$ 8,600.00 Total

**RESOLUTION A-3 TENAFLY EDUCATIONAL FOUNDATION**

BE IT RESOLVED that the Board accepts with thanks and appreciation funding for the following:

School & Teacher Requesting Grant	Proposal	Amount
Maugham School – 5 <sup>th</sup> Grade (Maria Smith)	“Skin Keyboard Covers” #06/2014-15	\$765.70
Mackay School (Barbara Lyons)	“K-12 Mindful Schools Curriculum Training” #07/2014-15	\$550.00

**CURRICULUM**

**RESOLUTION C-1 APPROVAL OF HIGH SCHOOL WASHINGTON AREA MODEL UNITED NATIONS COMPETITION**

BE IT RESOLVED that the Board of Education approve the High School Washington Area Model **United Nations Competition** from March 19-22, 2015 at The Omni Shoreham Hotel in Washington, DC.

**RESOLUTION C-2 HIGH SCHOOL PROGRAM OF STUDIES**

BE IT RESOLVED that the Board of Education adopt the High School Program of Studies for the 2015-2016 school year.

**RESOLUTION C-3 MIDDLE SCHOOL PROGRAM OF STUDIES**

BE IT RESOLVED that the Board of Education adopt the Middle School Program of Studies for the 2015-2016 school year.

**RESOLUTION C-4 ELEMENTARY SCHOOL PROGRAM OF STUDIES**

BE IT RESOLVED that the Board of Education adopt the Elementary School Program of Studies for the 2015-2016 school year.

**SPECIAL EDUCATION**

**RESOLUTION S-1 APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE**

BE IT RESOLVED by the Tenafly Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the **Settlement Agreement** and Release between the Board and the Parents of a student (#761) whose name is on file in the Superintendent’s office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

**RESOLUTION S-2 APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE**

BE IT RESOLVED by the Tenafly Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the **Settlement Agreement** and Release between the Board and the Parents of a student (#772) whose name is on file in the Superintendent's office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

**RESOLUTION S-3 APPROVAL OF 12 MONTH PLACEMENT 2014-2015**

BE IT RESOLVED that the Board of Education approve the placement for the following pupil:

STUDENT	SCHOOL	TYPE	TUITION
#810	Valley Program	Public	\$56,550.53 Pro-rated as of 10/13/14

**RESOLUTION S-4 APPROVAL OF 10 MONTH PLACEMENT 2014-2015**

BE IT RESOLVED that the Board of Education approve the placement for the following pupil:

STUDENT	SCHOOL	TYPE	TUITION
#802	Holmstead School	Private	\$36,224.55 Pro-rated as of 11/06/14

**RESOLUTION S-5 RESCIND 10 MONTH PLACEMENT 2014-2015**

BE IT RESOLVED that the Board of Education rescind the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#802	Holmstead School	Private	\$27,637.99 Pro-rated as of 12/23/2014

**FINANCE**

**RESOLUTION F-1 APPROVAL OF BILLS FOR DECEMBER 1 THROUGH DECEMBER 31, 2014**

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$5,745,527.64 for December 1 through December 31, 2014, as shown on **the list of bills** submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	<b>Fund Totals</b>	
10	General Fund	\$190,158.91
11	General Current Expense	\$5,188,436.39
13	Special Schools	\$266.22



20	Special Revenue Funds	\$264,273.94
30	Capital Projects Funds	\$436.39
50	Enterprise Fund	\$29,094.55
60	Trust and Agency Funds	\$72,861.24
	<b>TOTAL</b>	<b>\$5,745,527.64</b>

**RESOLUTION F-2 TRANSFERS FOR DECEMBER 2014**

BE IT RESOLVED that the Board of Education approves **transfers** for the 2014-2015 school budget in a report dated December 31, 2014, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

**RESOLUTION F-3 PAYROLL FOR DECEMBER 2014**

BE IT RESOLVED that the regular payroll for December be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
12/15/14	\$1,832,040.58
12/23/14	\$1,842,142.46

**RESOLUTION F-4 APPROVAL TO AWARD BID CONTRACT TO SMAC CORP FOR ROOF REPLACEMENT AT J. SPENCER SMITH ELEMENTARY SCHOOL**

WHEREAS, the Tenafly Board of Education (hereinafter referred to as the "Board") advertised for bids for the Roof Replacement at J. Spencer Smith Elementary School (hereinafter referred to as the "Project"); and

WHEREAS, on December 10, 2014, the Board received eight (8) bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid was submitted by SMAC Corp. (hereinafter referred to as "SMAC"), with a Base Bid in the amount of \$727,000, together with Alternate #1, Remove the Skylight and Cover with Metal Decking and Roofing, in the amount of \$12,000, for a total contract sum of \$739,000; and

WHEREAS, the bid submitted by SMAC is responsive in all material respects and it is the Board's desire to award the contract for the Project to SMAC;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards the contract for the Roof Replacement at J. Spencer Smith Elementary School to SMAC Corp., in a total contract amount of \$739,000, representing a Base Bid in the amount of \$727,000, together with Alternate #1, Remove the Skylight and Cover with Metal Decking and Roofing, in the amount of \$12,000.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as

required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to issue the agreement to the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

**RESOLUTION F-5 APPROVE AMENDING RESOLUTION (F10) PREVIOUSLY ADOPTED ON DECEMBER 9, 2014**

WHEREAS, on December 9, 2014, the Tenafly Board of Education (hereinafter referred to as the, "Board") adopted a resolution for the award of a contract pursuant to State Term Contract No. M0003 and State Contract No. 77003 (hereinafter referred to as the, "Resolution"); and

WHEREAS, the Board desires to amend the Resolution to properly reflect the identity of the Lessor on the lease purchase of the equipment;

NOW THEREFORE, IT IS HEREBY RESOLVED that the December 9, 2014 Resolution for the award of a contract pursuant to State Term Contract No. M0003 and State Contract No. 77003 is hereby amended to reflect the identity of Lessor on the lease purchase of the equipment as ePlus Group, Inc. The Board hereby ratifies and reaffirms all other terms and conditions set forth in the Resolution.

**RESOLUTION F-6 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT**

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

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