



**PUBLIC SCHOOLS
TENAFLY BOARD OF EDUCATION**

**Meeting Date:
Tuesday, October 7, 2014**

BOARD OF EDUCATION MEETING

OPEN SESSION

CLOSED SESSION

- **No Formal Action is Taken During the Closed Session**

OPEN SESSION

AGENDA

Presentations/Reports

Public Comments

Action Items:

- **Personnel Resolutions**
- **Administration Resolutions**
- **Curriculum Resolutions**
- **Special Education Resolutions**
- **Finance Resolutions**

Public Comments (2nd Opportunity)

Adjournment



Tenafly Public Schools
Regular Public Meeting
of the Tenafly Board of Education

October 7, 2014

Hegelein Building, 500 Tenafly Road, Tenafly, NJ 07670

Board of Education

Mr. Edward J. Salaski, President
Ms. Lynne Stewart, Vice President

Mr. Mark Aronson
Mr. Sam A. Bruno
Mr. Richard Press
Ms. April Uram

Mr. Donald H. Kaplan
Ms. Eileen Pleva
Ms. Sherri Rothstein

Ms. Lynn Trager, Superintendent of Schools
Ms. Barbara Laudicina, Assistant Superintendent
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Teresa Collins, Assistant to the Superintendent for Human Resources
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services
Mr. Marc Gold, Assistant to the Superintendent for Teacher Evaluation and Effectiveness

Representatives to the Board

High School Students
[2014-2015]
Emma Bochner, Senior
Aliya (Allie) Shamus, Junior

Administrators
Dr. Dora P. Kontogiannis
Dr. Ann Powell
Mr. John Fabbo
Ms. Jennifer Ferrara
Ms. Sue Jain
Ms. Gayle Lander

1.	OPEN SESSION – 6:45 p.m. – Regular Public Meeting	
2.	CLOSED SESSION – Board will go immediately into Closed Session	
3.	OPEN SESSION – 8:00 p.m. – Regular Public Meeting	
4.	<ul style="list-style-type: none"> • Call to Order • Adequate Notice Statement • Roll Call • Pledge of Allegiance 	E. Salaski E. Salaski Y. Usami E. Salaski
5.	Approval of Minutes <ul style="list-style-type: none"> • Regular Meeting Public & Closed Executive Session of September 16, 2014 	E. Salaski
6.	Board President’s Report	E. Salaski
7.	Superintendent’s Report	L. Trager
8.	Student Representatives’ Report	E. Bochner A. Shamus
9.	Presentation and Discussion <ul style="list-style-type: none"> • RHOWR (<u>R</u>ational <u>H</u>ome<u>W</u>ork <u>R</u>eview) 	K. Janssen O. Shargian
10.	Board Secretary’s Report <ul style="list-style-type: none"> • Fire & Security Drill Report for September • 2015-2016 Budget Calendar 	Y. Usami
11.	<u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
12.	Action Items	
13.	<u>Public Comments – Second Opportunity</u> Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 60 minutes for all communications are allowed. Large groups are urged to select someone to represent them. <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i>	
14.	<u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.	
15.	Adjournment	

FIRE DRILLS & SECURITY DRILLS 2014-2015 SCHOOL YEAR						
MO.	HIGH	MIDDLE	MACKAY	MAUGHAM	SMITH	STILLMAN
Sept. 2014	9/05/14 p.m. 9/19/14 p.m.	9/12/14 a.m. 9/18/14 a.m.	9/05/14 p.m. 9/15/14 p.m.	9/09/14 p.m. 9/29/14 a.m.	9/05/14 p.m. 9/30/14 p.m.	9/05/14 p.m. 9/22/14 p.m.
	Security/ Evacuation Drill:	Security/ Evacuation Drill:	Security/ Shelter in Place Drill:	Security/ Evacuation Drill:	Security/ Lockdown Drill:	Security/ Bomb Threat/ Evacuation Drill:
	9/10/14 p.m.	9/09/14 a.m.	9/17/14 p.m.	9/12/14 p.m.	9/10/14 a.m.	9/12/14 p.m.

The following resolutions are recommended by the Superintendent of Schools:

PERSONNEL

RESOLUTION P-1	RESIGNATIONS
RESOLUTION P-2	CREATION OF ADDITIONAL FOUR 19-HOUR A WEEK SPECIAL EDUCATION PARAPROFESSIONAL POSITIONS AT STILLMAN SCHOOL
RESOLUTION P-3	HIRES
RESOLUTION P-4	CREATION OF NEW EXTRA-COMPENSATION POSITIONS
RESOLUTION P-5	RESCIND PORTIONS OF RESOLUTION P-20 OF MAY 13, 2014
RESOLUTION P-6	APPROVAL OF EXTRA COMPENSATION APPOINTMENTS
RESOLUTION P-7	INCREASE IN TEACHER ASSIGNMENT
RESOLUTION P-8	CHANGES IN E.L.L. TEACHERS' ASSIGNMENTS
RESOLUTION P-9	APPROVAL OF PARAPROFESSIONALS TO ACCOMPANY STUDENTS TO AFTER SCHOOL CLUBS
RESOLUTION P-10	UNPAID LEAVE OF ABSENCE FOR MIDDLE SCHOOL PARAPROFESSIONAL
RESOLUTION P-11	LEAVE OF ABSENCE FOR HIGH SCHOOL TEACHER OF SPANISH
RESOLUTION P-12	LEAVE OF ABSENCE FOR HIGH SCHOOL SCIENCE TEACHER
RESOLUTION P-13	SIXTH PERIOD ASSIGNMENTS FOR HIGH SCHOOL SCIENCE TEACHERS
RESOLUTION P-14	TOILETING STIPEND FOR MIDDLE SCHOOL PARAPROFESSIONAL
RESOLUTION P-15	CREATION OF HOME INSTRUCTOR POSITION AND APPOINTMENT

ADMINISTRATION

RESOLUTION A-1	SECOND READING OF POLICY 2412, POLICY 2417, POLICY 2481, POLICY 5460, POLICY 5610, POLICY 5611, POLICY 5612, POLICY 5613, POLICY 5620, POLICY AND REGULATION 8462, AND POLICY 8613
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CURRICULUM

RESOLUTION C-1	APPROVAL OF DISTRICT CURRICULA ALIGNED TO NEW JERSEY CORE CURRICULUM CONTENT STANDARDS (NJCCCS) AND COMMON CORE STATE STANDARDS (CCSS) FOR 2014-2015
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SPECIAL EDUCATION

RESOLUTION S-1	APPROVAL OF 10 MONTH PLACEMENT FALL 2014-2015
RESOLUTION S-2	APPROVAL OF EXTENDED SCHOOL YEAR PLACEMENT SUMMER 2014
RESOLUTION S-3	AMEND THE FOLLOWING 12 MONTH PLACEMENT FALL 2014-2015
RESOLUTION S-4	APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDE ESY AND FALL 10 MONTH PLACEMENT 2014-2015
RESOLUTION S-5	AMEND THE FOLLOWING EXTRAORDINARY SERVICES ONE TO ONE AIDE FALL 10 MONTH PLACEMENT 2014-2015
RESOLUTION S-6	APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE

FINANCE

RESOLUTION F-1	SECRETARY'S REPORT FOR JULY 2014
RESOLUTION F-2	TREASURER'S REPORT FOR JULY 2014
RESOLUTION F-3	APPROVAL OF BILLS FOR SEPTEMBER 12 THROUGH SEPTEMBER 30, 2014
RESOLUTION F-4	TRANSFERS FOR SEPTEMBER 2014
RESOLUTION F-5	PAYROLL FOR SEPTEMBER 2014
RESOLUTION F-6	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

REGULAR PUBLIC SESSION

PERSONNEL

RESOLUTION P-1 RESIGNATIONS

BE IT RESOLVED that the Board accepts with regret the following resignations:

NAME	REASON	EFFECTIVE DATE
Grace Ko Guidance Counselor – Middle School	Personal	12/2/14
Malisa DeSantis Paraprofessional – Smith School	Personal	Approx. 10/3/14
Molly Jones Paraprofessional – Maugham School	Personal	10/30/14
Nina Kedersha Paraprofessional – Middle School	Personal	9/23/14

RESOLUTION P-2 CREATION OF ADDITIONAL FOUR 19-HOUR A WEEK SPECIAL EDUCATION PARAPROFESSIONAL POSITIONS AT STILLMAN SCHOOL

BE IT RESOLVED that the Board approves four additional 19 hour a week Special Education paraprofessional positions at Stillman School effective immediately in accordance with the negotiation agreement on behalf of Paraprofessionals.

RESOLUTION P-3 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

NAME AND POSITION	EMPLOYMENT DATES	CLASSIFICATION AND SALARY
Natalie De La Cruz 19 hr. a week Paraprofessional Middle School	Approx. 10/27/14*- 6/30/15	\$20.21 an hour, 183 days a year, \$14,054 annual
Ashley Angeli ** 19 hr. a week Paraprofessional Stillman School	Approx. 10/27/14* 6/30/15	\$20.21 an hour, 183 days a year, \$14,054 annual
Stephanie Ehalt 19 hr. a week Paraprofessional Stillman School	Approx. 10/27/14*- 6/30/15	\$20.21 an hour, 183 days a year, \$14,054 annual
Cassandra McGovern 19 hr. a week Paraprofessional Stillman School	Approx. 10/27/14*- 6/30/15	\$20.21 an hour, 183 days a year, \$14,054 annual
Toni Vilardi 19 hr. a week Paraprofessional Smith School	Approx. 10/27/14*- 6/30/15	\$20.21 an hour, 183 days a year, \$14,054 annual

- * contingent upon successful completion of Criminal History Background Check.
- ** contingent upon approval of above resolution to create new Paraprofessional positions.

RESOLUTION P-4 CREATION OF NEW EXTRA-COMPENSATION POSITIONS

BE IT RESOLVED that the Board creates two new extra compensation positions of

NAME OF POSITION	LOCATION	STIPEND
Assessment Advisor	Middle School	\$1,586*
Assessment Advisor	High School	\$1,586*

*stipend for Assessment Advisor at elementary, middle and high school levels subject to adjustment after review by the administration and the association at end of school year.

RESOLUTION P-5 RESCIND PORTIONS OF RESOLUTION P-20 OF MAY 13, 2014

BE IT RESOLVED that the Board rescinds the portion of Resolution P-20 of May 13, 2014 approving Helen Coyle as the Physics Club Advisor at the High School at a stipend of \$1,450 and the portion of Resolution P-20 of May 13, 2014 approving Cynthia Larcheveque as the Middle School Math Counts Advisor at a stipend of \$2,957.

RESOLUTION P-6 APPROVAL OF EXTRA COMPENSATION APPOINTMENTS

BE IT RESOLVED that the Board approves the following extra compensation appointments for the 2014-15 school year:

NAME	EXTRA COMPENSATION POSITION	STIPEND
Cristina Cutrone	Interact Club –High School	\$1,879
Mark Hyman	Citizens of the World Advisor –Middle School	\$1,629
Grace Wolesslagle	Physics Club Advisor –High School	\$1,450
Devin Feeney	Girls’ Lacrosse Head Coach –High School	\$8,914
Maria Youngmans	Math Counts Advisor –Middle School	\$2,957

RESOLUTION P-7 INCREASE IN TEACHER ASSIGNMENT

BE IT RESOLVED that the following increase in the assignment of a part-time teacher of English Language Learners be approved effective September 22, 2004:

NAME	CURRENT ASSIGNMENT AND SALARY	NEW ASSIGNMENT AND SALARY
Phillip Lee Teacher of E.L.L.	M.A., Step 2 - \$32,409 .4 Smith School .2 Middle School	M.A., Step 2- \$43,212 .6 Stillman .2 Middle School

RESOLUTION P-8 CHANGES IN E.L.L. TEACHERS’ ASSIGNMENTS

BE IT RESOLVED that the following changes in E.L.L. teacher assignments be approved effective September 22, 2014:

NAME	CURRENT ASSIGNMENT	NEW ASSIGNMENT
Doris Vega-Benavides Teacher of E.L.L.	.5 Smith School .5 Stillman School	.8 Smith .2 Stillman

Carol Bierwas Teacher of E.L.L.	.5 Maugham .5 Mackay	.25 Maugham .75 Mackay
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RESOLUTION P-9 APPROVAL OF PARAPROFESSIONALS TO ACCOMPANY STUDENTS TO AFTER SCHOOL CLUBS

BE IT RESOLVED that the Board approves the following Paraprofessional to accompany special education students to After-School Clubs and activities during the school year at the regular hourly rate for Paraprofessionals for hours worked.

NAME	SCHOOL	HOURLY RATE
Nicole DeMarco	Middle School	\$20.21
Susan Suric	Stillman School	\$20.21
Danielle Machado-Andrade	Smith School	\$20.21
Jason Korzelius	Middle School	\$20.21
Jesse Kahn	Middle School	\$20.21
Brigita Haradja	Smith School	\$20.21

RESOLUTION P-10 UNPAID LEAVE OF ABSENCE FOR MIDDLE SCHOOL PARAPROFESSIONAL

BE IT RESOLVED that the Board approves an unpaid leave of absence for Bertha Weil under the Family Medical Leave Act for the period through approximately early November, 2014.

RESOLUTION P-11 LEAVE OF ABSENCE FOR HIGH SCHOOL TEACHER OF SPANISH

BE IT RESOLVED that the Board, in accordance with Article VI, B and C of the Teachers' Contract, grants Beatriz Pelaez-Martinez, High School teacher of Spanish a maternity/disability leave of absence, using accumulated sick days effective January 5, 2015, not to exceed 30 calendar days after the birth of her baby expected January 14, 2015, to be followed by an unpaid child-rearing leave of absence under the Family Medical Leave Act until April 13, 2015.

RESOLUTION P-12 LEAVE OF ABSENCE FOR HIGH SCHOOL SCIENCE TEACHER

BE IT RESOLVED that the Board, accordance with Article VI, A. of the Teachers' Contract, grants Eleni (Helen) Coyle a disability leave of absence, using accumulated sick days effective September 29, 2014 for approximately one month.

RESOLUTION P-13 SIXTH PERIOD ASSIGNMENTS FOR HIGH SCHOOL SCIENCE TEACHERS

BE IT RESOLVED that the Board in accordance with the Teachers' contract approves the following High School Science teachers to receive a Sixth Period Assignment with compensation based on one-sixth of their annual salaries for days worked effective September 30, 2014 through approximately the end of October, 2014:

NAME	SIXTH PERIOD ASSIGNMENT COMPENSATION
Kenneth Berman	Stipend based on one sixth of annual salary for sixth period assignment prorated for actual days worked B.A.+24, Step 16

Ann-Marie Bossong	Stipend based on one sixth of annual salary for sixth period assignment prorated for actual days worked MA+16, Step 13
Zenon Ushak	Stipend based on one sixth of annual salary for sixth period assignment prorated for actual days worked M.A.+40, Step 16
Matthew White	Stipend based on one sixth of annual salary for sixth period assignment prorated for actual days worked B.A., Step 8

RESOLUTION P-14 TOILETING STIPEND FOR MIDDLE SCHOOL PARAPROFESSIONAL
 BE IT RESOLVED that the Board, in accordance with the negotiated agreement on behalf of Paraprofessionals, approves a \$1,000 annual stipend prorated for toileting for Middle School Paraprofessional Donna Masseria.

RESOLUTION P-15 CREATION OF HOME INSTRUCTOR POSITION AND APPOINTMENT
 BE IT RESOLVED that the Board creates a Home Instructor Position and approves the following on an as-needed basis effective immediately at the rate indicated:

NAME	RATE
Diane Cucinotta	\$ 50 per hour

ADMINISTRATION

RESOLUTION A-1 SECOND READING OF POLICY 2412, POLICY 2417, POLICY 2481, POLICY 5460, POLICY 5610, POLICY 5611, POLICY 5612, POLICY 5613, POLICY 5620, POLICY AND REGULATION 8462, AND POLICY 8613

BE IT RESOLVED that the Board of Education will have the second reading of the following Policies and Regulations:

Policy 2412 Home Instruction Due to Health Condition (M) (Rev)

Policy 2417 Student Intervention and Referral Services (M) (Rev)

Policy 2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M) (Rev)

Policy 5460 High School Graduation (M) (Rev)

Policy 5610 Suspension (M) (Rev)

Policy 5611 Removal of Students for Firearms Offenses (M) (Rev)

Policy 5612 Assaults on District BOE Members or Employees (M) (Rev)

Policy 5613 Removal of Students for Assaults with Weapons Offenses (M) (New)

Policy 5620 Expulsion (Rev)

Policy 8462 Reporting Potentially Missing or Abused Children (M) (Rev)

Reg 8462 Reporting Potentially Missing or Abused Children (M) (Rev)

Policy 8613 Waiver of Pupil Transportation (New)

CURRICULUM

RESOLUTION C-1 ADOPTION OF DISTRICT CURRICULA ALIGNED TO NEW JERSEY CORE CURRICULUM CONTENT STANDARDS (NJCCCS) AND COMMON CORE STATE STANDARDS (CCSS) FOR 2014-2015

BE IT RESOLVED that the Tenafly Board of Education approve the K-12 district curricula in alignment with the NJCCCS and the CCSS.

SPECIAL EDUCATION

RESOLUTION S-1 APPROVAL OF 10 MONTH PLACEMENT FALL 2014-2015

BE IT RESOLVED that the Board of Education approve the placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#776	Grove School	Private	\$119,460.00

RESOLUTION S-2 APPROVAL OF EXTENDED SCHOOL YEAR PLACEMENT SUMMER 2014

BE IT RESOLVED that the Board of Education approve the Extended School Year placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#639	Valley Program	Public	\$6,462.91

RESOLUTION S-3 AMEND THE FOLLOWING 12 MONTH PLACEMENT FALL 2014-2015

BE IT RESOLVED that the Board of Education amend the tuition for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#793	Calais School	Private	\$56,700.00

RESOLUTION S-4 APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDE ESY AND FALL 10 MONTH PLACEMENT 2014-2015

BE IT RESOLVED that the Board of Education approve the one to one aide for the following pupil:

STUDENT	SCHOOL	TYPE	TUITION
#602	Bleshman	BCSS	\$46,200.00

RESOLUTION S-5 AMEND THE FOLLOWING EXTRAORDINARY SERVICES ONE TO ONE AIDE FALL 10 MONTH PLACEMENT 2014-2015

BE IT RESOLVED that the Board of Education amend the tuition for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#741	River Edge	Public	\$7,459.27

RESOLUTION S-6 APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE

BE IT RESOLVED by the Tenaflly Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student (#529) whose name is on file in the Superintendent's office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

FINANCE

RESOLUTION F-1 SECRETARY'S REPORT FOR JULY 2014

BE IT RESOLVED that the **Secretary's report** for the month of July 2014, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the board secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-2 TREASURER'S REPORT FOR JULY 2014

BE IT RESOLVED that the **Treasurer's report** for the month of July 2014, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-3 APPROVAL OF BILLS FOR SEPTEMBER 12 THROUGH SEPTEMBER 30, 2014

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$ 2,902,291.03 for September 12 through September 30, 2014, as shown on **the list of bills** submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

		Fund Totals
(10)	General Fund	\$100,026.42
(11)	General Current Expense	\$2,403,526.10
(12)	Capital Outlay	\$3,430.00
(13)	Special Schools	\$90.00
(20)	Special Revenue Funds	\$46,205.89
(40)	Debt Service Funds	\$287,800.01
(50)	Enterprise Fund	\$20,819.02
(60)	Trust and Agency Funds	\$40,393.59
TOTAL		\$2,902,291.03

RESOLUTION F-4 TRANSFERS FOR SEPTEMBER 2014

BE IT RESOLVED that the Board of Education approves **transfers** for the 2014-2015 school budget in a report dated September 30, 2014, as submitted and filed in the Business Administrator/Board Secretary’s office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

RESOLUTION F-5 PAYROLL FOR SEPTEMBER 2014

BE IT RESOLVED that the regular payroll for September be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
9/10/14	\$1,803,221.90
9/30/14	\$1,835,378.13

RESOLUTION F-6 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey’s adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "Travel and Work-Related **Expense Reimbursements**" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

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