



**TENAFLY PUBLIC SCHOOLS
TENAFLY BOARD OF EDUCATION**

**Meeting Date:
Tuesday, September 8, 2015**

BOARD OF EDUCATION MEETING

OPEN SESSION

CLOSED SESSION

- **No Formal Action is Taken during the Closed Session**

OPEN SESSION

AGENDA

- **Personnel Resolutions**
- **Administration Resolutions**
- **Curriculum Resolutions**
- **Special Education Resolutions**
- **Finance Resolutions**

Public Comments (2nd Opportunity)

Adjournment



Tenafly Public Schools
Regular Public Meeting
of the Tenafly Board of Education

September 8, 2015
Hegelein Building, 500 Tenafly Road, Tenafly, NJ 07670

Board of Education

Mr. Edward J. Salaski, President
Ms. Lynne W. Stewart, Vice President

Ms. Stephanie Addison-Fontaine	Mr. Mark Aronson
Mr. Sam A. Bruno	Ms. Janet Horan
Ms. Eileen D. Pleva	Mr. Richard H. Press
Ms. April Uram	

Ms. Lynn Trager, Superintendent of Schools
Ms. Barbara Laudicina, Assistant Superintendent
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Teresa Collins, Assistant to the Superintendent for Human Resources
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services
Mr. Marc Gold, Assistant to the Superintendent for Teacher Evaluation and Effectiveness

Representatives to the Board

High School Students
[2015-2016]

Aliya (Allie) Shamus, Senior
Erin Aslami, Junior

Administrators

Mr. Jim Morrison
Mr. John Fabbo
Ms. Jennifer Ferrara
Ms. Brenda Yoo
Ms. Sue Jain
Ms. Gayle Lander

1.	OPEN SESSION – 7:30 p.m. – Regular Public Meeting	
2.	CLOSED SESSION – Board will go immediately into Closed Session	
3.	OPEN SESSION – 8:00 p.m. – Regular Public Meeting	
4.	A. Call to Order B. Adequate Notice Statement C. Roll Call D. Pledge of Allegiance	E. Salaski E. Salaski Y. Usami E. Salaski
5.	Approval of Minutes • Regular Public Meeting and Closed Executive Meeting of August 25, 2015	
6.	Board President’s Report	E. Salaski
7.	Superintendent’s Report	L. Trager
8.	Student Representatives’ Report	A. Shamus E. Aslami
8.	Report • The Class of 2015 and College Acceptances Report	J. Bembridge
9.	Board Secretary’s Report • Fire and Security Drills for August	Y. Usami
10.	New Business for Discussion at Future Meetings	E. Salaski
11.	<u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
12.	Action Items	
13.	<u>Public Comments – Second Opportunity –</u> Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them. <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i>	
14.	<u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.	
15.	Adjournment	

MOTION TO ENTER INTO CLOSED SESSION ON SEPTEMBER 8, 2015

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the

lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District; and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Closed Session") from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such a Closed Session;

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The subject matter to be discussed is as follows:
 - Negotiations
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

No formal action will be taken.

FIRE DRILLS & SECURITY DRILLS 2015-2016 SCHOOL YEAR						
Month	HIGH	MIDDLE	MACKAY	MAUGHAM	SMITH	STILLMAN
AUGUST Fire Drills	Completed					
AUGUST Security Drills	Security/ Lockdown					

The following resolutions are recommended by the Superintendent of Schools during the Regular Public Session:

PERSONNEL

RESOLUTION P-1	APPROVAL OF SUBSTITUTES
RESOLUTION P-2	RESIGNATIONS
RESOLUTION P-3	HIRES
RESOLUTION P-4	LEAVE OF ABSENCE
RESOLUTION P-5	TRANSFER OF PARAPROFESSIONAL
RESOLUTION P-6	RESCIND EXTRA COMPENSATION APPOINTMENT
RESOLUTION P-7	APPROVAL OF VOLUNTEER ATHLETIC AIDE
RESOLUTION P-8	APPROVAL OF EXTRA COMPENSATION APPOINTMENT

ADMINISTRATION

RESOLUTION A-1	APPROVAL OF THE DISTRICT EMERGENCY PLAN AND SUPPLEMENT TO THE EMERGENCY PLAN
RESOLUTION A-2	FIRST READING OF POLICY 5615, POLICY 5756 AND POLICY 8550

CURRICULUM

RESOLUTION C-1	TENAFLY HIGH SCHOOL ART AND MUSIC TOUR TO ROME AND TUSCANY
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SPECIAL EDUCATION

RESOLUTION S-1	APPROVAL OF TEN MONTH PLACEMENTS 2015-2016
RESOLUTION S-2	EXTENDED SCHOOL YEAR PLACEMENT SUMMER 2015
RESOLUTION S-3	RESCIND THE FOLLOWING 10 MONTH PLACEMENT 2015 - 2016
RESOLUTION S-4	APPROVAL OF TWELVE MONTH PROGRAMS 2015-16
RESOLUTION S-5	AMEND EXTRAORDINARY SERVICES ONE TO ONE AIDE FROM 12 MONTHS TO 10 MONTHS 2015-2016
RESOLUTION S-6	APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDES 10 MONTHS 2015-2016

FINANCE

RESOLUTION F-1	BOARD SECRETARY'S REPORT FOR JULY
RESOLUTION F-2	TREASURER'S REPORT FOR JULY
RESOLUTION F-3	APPROVAL OF BILLS FOR AUGUST 1 THROUGH AUGUST 31, 2015
RESOLUTION F-4	TRANSFERS FOR AUGUST 2015
RESOLUTION F-5	PAYROLL FOR AUGUST 2015
RESOLUTION F-6	APPROVE NCLB TITLE I POSITION AND ALLOCATION
RESOLUTION F-7	APPROVAL OF CHANGE ORDER GC-02 FOR J. SPENCER SMITH ELEMENTARY SCHOOL ROOF
RESOLUTION F-8	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

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REGULAR PUBLIC SESSION

PERSONNEL

RESOLUTION P-1 APPROVAL OF SUBSTITUTES

BE IT RESOLVED that the substitutes with a County License or a New Jersey teacher certification listed below be approved by the Board of Education for the 2015-2016 school year in accordance with Senate Bill #851 regarding criminal history background check:

NAME	DEGREE	CERTIFICATION	MAJOR/MINOR
Ronald Kraus	M.S.	Elementary	Elementary Ed

RESOLUTION P-2 RESIGNATIONS

BE IT RESOLVED that the Board accepts with regret the following resignations:

NAME AND POSITION	REASON	EFFECTIVE DATE
Ewa Krupinska Leave replacement Math Teacher – TMS	Personal	August 27, 2015
Ashley Tedino 19 hr. Para –Stillman	Personal	August 22, 2015
Brittany Kramer 19 hr. Para –Smith	Personal	August 27, 2015
Melissa Sullivan 19 hr. Para –Smith School	Personal	August 24, 2015
Jennifer Falkoff 19 hr. Para –Maugham	Personal	August 24, 2015
Aleen Santana 19 hr. Para –THS	Personal	August 26, 2015

RESOLUTION P-3 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

NAME AND POSITION	EMPLOYMENT DATES	CLASSIFICATION AND SALARY
Elizabeth Ahn Leave replacement teacher Math –THS	9/1/15- to approximately December 2015	Per diem based on M.A., Step 1-3 \$54,015** annual
Christina (Fasanella) Phaedonos .8 E.L.L. Teacher –TMS	9/1/15-6/30/16	B.A.+24, Step 13, .8 FTE \$56,892** Salary has been prorated for .8
Hyosun (Sunny) Hong Leave replacement – STEM –TMS	9/1/15-11/20/15	Per diem based on M.A., Step 1-3, \$54,015** annual Prorated
Quashinda Kellam Leave replacement Special Ed –TMS	9/1/15-11/26/15	Per diem based on M.A.+8, Step 1-3, \$54,315** annual prorated
Daniel Johnson Leave replacement Music – Maugham School	9/4/15 -for approx. four to six weeks	Per diem based on B.A., Step 1-3, \$51,215** annual prorated
Sherry Hansen 19 hr. a wk Para – Maugham	9/4/15-6/30/16	\$20.21 an hour, \$14,054 annual salary**

Taylor Hagy 19 hr. a wk Para – High School	9/16/15-6/30/16	\$20.21 an hour, \$14,054 annual salary**
Stephanie Pinsdorf 19 hr. a wk Para – Maugham	Approx. 9/21/15 – 6/30/16	\$20.21 an hour, \$14,054 annual salary**

**salary may be adjusted at successful conclusion of negotiations

RESOLUTION P-4 LEAVE OF ABSENCE

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Angela Macri, Mackay social worker/counselor, a maternity/disability leave of absence, using accumulated sick days effective November 17, 2015 not to exceed 30 calendar days after the birth of her baby expected December 17, 2015 to be followed by an unpaid child-rearing leave of absence under the Family Medical Leave Act for no more than twelve weeks to be followed by an unpaid leave through the end of the 2015-16 school year.

RESOLUTION P-5 TRANSFER OF PARAPROFESSIONAL

BE IT RESOLVED that the Board approves the following transfer of a Paraprofessional effective with the 2015-16 school year:

NAME	POSITION AND SALARY	POSITION AND SALARY
Sharon Gaughan	19 hr. a week Paraprofessional –Middle School \$20.21 an hour, \$14,054 annual	19 hr. a week Paraprofessional – High School \$20.21 an hour, \$14,054 annual

RESOLUTION P-6 RESCIND EXTRA COMPENSATION APPOINTMENT

BE IT RESOLVED that the Board rescinds the portion of Resolution P-25 of June 16, 2015 appointing Eliza Vieira to the position of High School Science Olympiad Advisor for the 2015-16 school year.

RESOLUTION P-7 APPROVAL OF VOLUNTEER ATHLETIC AIDE

BE IT RESOLVED that the Board approves the following as a volunteer Athletic Aide:

NAME	SPORT
Megan Anastos	Girls Soccer

RESOLUTION P-8 APPROVAL OF EXTRA COMPENSATION APPOINTMENT

BE IT RESOLVED that the Board approves the following extra compensation appointment for the 2015-16 school year:

NAME	EXTRA COMPENSATION POSITION	STIPEND
Deana Salamone	Weight Training – Fall	\$1,242
	Weight Training – Winter	\$1,242
	Weight Training- Spring	\$1,242

ADMINISTRATION

RESOLUTION A-1 APPROVAL OF THE DISTRICT EMERGENCY PLAN AND SUPPLEMENT TO THE EMERGENCY PLAN

BE IT RESOLVED that the Board of Education approve the District **Emergency Plan** and the **Supplement** to the Emergency for the 2015-2016 school year.

RESOLUTION A-2 FIRST READING OF POLICY 5615, POLICY 5756 AND POLICY 8550

BE IT RESOLVED that the Board of Education will have the first reading of the following Policies:

Policy 5615 Suspected Gang Activity (revised)

Policy 5756 Transgender Students (new)

Policy 8550 Outstanding Food Service Charges (new)

CURRICULUM

RESOLUTION C-1 TENAFLY HIGH SCHOOL ART AND MUSIC TOUR TO ROME AND TUSCANY

BE IT RESOLVED that the Board of Education approve the **High School Art and Music Tour** to Rome and Tuscany April 9-17, 2016.

SPECIAL EDUCATION

RESOLUTION S-1 APPROVAL OF TEN MONTH PLACEMENTS 2015-2016

BE IT RESOLVED that the Board of Education approve the placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#620	Bleshman	BCSS	\$70,740.00
#814	Nova North Emerson	BCSS	\$56,880.00
#773	Venture Program	BCSS	\$84,060.00
#715	Visions Saddle Brook	BCSS	\$56,340.00
#153	Transition Center at Wood-Ridge	BCSS	\$56,340.00
#708	Camphill	Private	\$76,749.60
#759	Cresskill	Public	\$18,776.00
#781	Cresskill	Public	\$47,060.00
#526	Cresskill	Public	\$21,456.00
#800	Leonia	Public	\$42,310.00
#782	Leonia	Public	\$42,310.00

#445	Little Red School House & Elizabeth Irwin High School	Private	\$40,830.00 Parental reimbursement as per settlement agreement.
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RESOLUTION S-2 EXTENDED SCHOOL YEAR PLACEMENT SUMMER 2015

BE IT RESOLVED that the Board of Education approve the Extended School Year placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#707	Camp Haverim - JCC	Private	\$400.00
#781	Cresskill	Public	\$4,706.00

RESOLUTION S-3 RESCIND THE FOLLOWING 10 MONTH PLACEMENT 2015-2016

BE IT RESOLVED that the Board of Education rescind the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#776	Grove School	Private	\$127,800.00

RESOLUTION S-4 APPROVAL OF TWELVE MONTH PROGRAMS 2015-16

BE IT RESOLVED that the Board of Education approve the placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#776	Grove School	Private	\$127,800.00
#820	Oak Creek	Private	\$49,250.00 Parental reimbursement as per settlement agreement.

RESOLUTION S-5 AMEND EXTRAORDINARY SERVICES ONE TO ONE AIDE FROM 12 MONTHS TO 10 MONTHS 2015-2016

BE IT RESOLVED that the Board of Education rescind the one to one aide for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#797	Valley Program	Public	\$40,800.00

RESOLUTION S-6 APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDES 10 MONTHS 2015-2016

BE IT RESOLVED that the Board of Education approve the one to one aide for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#708	Camphill	Private	\$35,460.00

FINANCE

RESOLUTION F-1 BOARD SECRETARY’S REPORT FOR JULY

BE IT RESOLVED that the **Board Secretary’s report** for the month of July 2015, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-2 TREASURER’S REPORT FOR JULY

BE IT RESOLVED that the **Treasurer’s report** for the month of July 2015, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-3 APPROVAL OF BILLS FOR AUGUST 1 THROUGH AUGUST 31, 2015

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$3,135,593.55 for August 1 through August 31, 2015 as shown on the **list of bills** submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(10)	General Fund	\$14,369.30
(11)	General Current Expense	\$2,686,949.70
(12)	Capital Outlay	\$7,342.20
(13)	Special Schools	\$10,821.59
(20)	Special Revenue Funds	\$24,264.63
(30)	Capital Projects Funds	\$362,513.82
(50)	Enterprise Fund	\$24,953.84
(60)	Trust and Agency Funds	\$4,378.47
	TOTAL	\$3,135,593.55

RESOLUTION F-4 TRANSFERS FOR AUGUST 2015

BE IT RESOLVED that the Board of Education approves **transfers** for the 2015-2016 school budget in a report dated August 31, 2015, as submitted and filed in the Business Administrator/Board Secretary’s office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

RESOLUTION F-5 PAYROLL FOR AUGUST 2015

BE IT RESOLVED that the regular payroll be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
8/14/15	\$450,790.95
8/31/15	\$342,920.03

RESOLUTION F-6 APPROVE NCLB TITLE I POSITION AND ALLOCATION

BE IT RESOLVED that the Tenafly Board of Education approves charging the salary and benefits of the following individual to the NCLB Title I, Part A Grant, for the 2015-2016 school year, as follows:

Position	Total Cost	Allocation	Program Funding Percentage
Teacher: Christina Meluso Literary Teacher –TMS	\$98,215.58*	Salary & Benefits	100% Title I, Part A Funding

*Please note: Salary and benefits may be adjusted upon successful conclusion of negotiations

RESOLUTION F-7 APPROVAL OF CHANGE ORDER GC-02 FOR J. SPENCER SMITH ELEMENTARY SCHOOL ROOF

BE IT RESOLVED that the Tenafly Board of Education approves the attached **Change Order** number GC-02 in the amount of \$17,300.00 to SMAC Corp. for additional roofing work for debris protection underneath the roof over the auditorium stage.

RESOLUTION F-8 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey’s adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled **"TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS"** for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

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