

MINUTES OF THE REGULAR MEETING
OF THE TENAFLY BOARD OF EDUCATION
TUESDAY EVENING, NOVEMBER 17, 2015
HELD AT THE HEGELEIN BUILDING, 500 TENAFLY RD., TENAFLY, NJ

DATE 12/15/15

APPROVED [Signature]

MINUTES OF THE REGULAR MEETING
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TUESDAY EVENING, NOVEMBER 17, 2015
HELD AT THE HEGELEIN BUILDING, 500 TENAFLY RD., TENAFLY, NJ

The meeting was called to order at 8:01 p.m. by Board President Edward J. Salaski who read the following statement:

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.”

In accordance with provisions of this act, the Tenafly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenafly Public Library, administrative building, in the local press and on the district’s web site.

On roll call, the following Board members answered present:

Stephanie Addison-Fontaine	Richard H. Press
Sam A. Bruno	April Uram
Janet I. Horan	Lynne W. Stewart
Eileen D. Pleva	Edward J. Salaski

The following Board member was absent:

Mark Aronson

The following staff members were present:

Ms. Lynn Trager, Superintendent
Ms. Barbara Laudicina, Assistant Superintendent
Mr. Yas Usami, Business Administrator/Board Secretary

The following principal representatives were present:

Mr. James Morrison, Principal of High School
Mr. John Fabbo, Principal of Middle School
Ms. Brenda Yoo, Principal of Mackay School
Ms. Jennifer Ferrara, Principal of Maugham School
Ms. Gayle Lander, Principal of Stillman School

Also present:

Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services
Ms. Jayne Bembridge, Director of Counseling

Aliya (Allie) Shamus, Sr. Student Representative
Erin Aslami, Jr. Student Representative

President Salaski opened the meeting with the Pledge of Allegiance to the flag.

HONOR NATIONAL SCHOLARSHIP SEMIFINALISTS & SPECIAL RECOGNITION

Ms. Jayne Bembridge, Director of Counseling, congratulated and acknowledged the students who received academic honors in the 2016 National Merit Scholarship, & the 2015-16 National Hispanic Recognition Program. Ms. Bembridge explained the eligibility requirements that qualify the students for this prestigious academic honor. The Board congratulated all the students and Mr. Salaski gave each student a special certificate for their achievement.

APPROVAL OF MINUTES

A motion was made by Mr. Richard H. Press and seconded by Ms. Stephanie Addison-Fontaine to approve the Minutes of the Regular Public Meeting of October 22, 2015.

The Minutes of the Regular Public Meeting of October 22, 2015 were approved as follows:

Yes - 7	Stephanie Addison-Fontaine	No - 0
	Janet I. Horan	
	Eileen D. Pleva	Abstain - 1 Sam A. Bruno
	Richard H. Press	
	April Uram	Absent - 1 Mark Aronson
	Lynne W. Stewart	
	Edward J. Salaski	

BOARD PRESIDENT'S REPORT

Mr. Salaski reported on following:

Last Monday, both negotiating teams of the TEA and Board met with a state appointed mediator at the Board Office, and a tentative agreement was made for a new contract for teachers, secretaries, custodians and paraprofessionals. This is a big first step and some details need to be worked out before the process is finalized. This will be achieved with the help of experts from the NJEA and the NJSBA. Once the details are put into place, the tentative agreement will be presented to the union members for their ratification. Then the agreement will come before the Board for a vote. Until the details have been worked out, the information cannot be released yet.

Mr. Salaski announced that Board Trustee Richard Press' last Board meeting is tonight, as Mr. Press did not seek re-election. On behalf of the Board, Mr. Salaski thanked Rich very much for his valuable and generous 10 years of service to the Board, and stated he learned a lot from Rich while he served as Vice President under Mr. Press'

Board presidency position. Mr. Press served as chair of the Facilities Committee and Mr. Salaski thanked Rich for his long and valuable service on that committee. Special gratitude was given to Rich for his perseverance and being instrumental for the district's having solar panels on school roofs for a renewable energy source, as well as having an educational opportunity for our students to learn from the instrumentation of the project.

Rich received a standing ovation from the Board and administration for all his dedication as a Board trustee and is wished only the best. Rich thanked the Board and administration and stated being a Board member for all these years was not a thankless job at all, and views his service as a privilege serving with other trustees and educators who do the best for the students in the community. He stated he comes away from this experience as a better person.

Ms. Stewart thanked Rich for his leadership and for being extremely ethical while maintaining a balance of what is best for the schools and community. Ms. Stewart gave Rich a gift from the Board and administration.

Ms. Trager added that the night she was approved as Tenafly's Assistant Superintendent, Rich and his family were in the audience as Rich was being sworn in as a Tenafly Board member. Ms. Trager said that Rich proved to be a terrific and dedicated Board member who is thoughtful, has a great sense of humor, and who cares deeply about the education of our students, and she thanked Rich for everything.

SUPERINTENDENT'S REPORT

Ms. Trager emphasized that over the past several months, more and more information has been written or said about teenage use of alcohol and drugs. As a district, we have programs in place to help guide students with the hope they make good decisions for preventing substance abuse; however, we as a district want to do more. With this in mind, we plan to administer a national survey on December 15 for students in grades 8, 10 and 12. The survey is called *The Pride Survey* and is administered by many districts.

The purpose of the survey is to provide data to help administrators assess students' needs related to prevention and education, and apply for funding to support those needs related to substance abuse. Individual student responses are completely anonymous and only students who have written permission from their parents can be given the survey. A letter will be sent home tomorrow by our High School and Middle School principals with the information and consent form. The forms are due back on December 1. If parents wish, they may come to the school to view the survey and discuss it with an administrator. The survey results will be shared at a Board of Education meeting. The results will help administrators to look at our schools to identify where the district needs to direct programs to support and serve our students best.

Ms. Trager wished everyone a Happy Thanksgiving holiday break, and to please keep in mind and heart the families of victims of horrific acts going on in our world today.

In addition, Ms. Trager announced that the school vacation breaks of Thanksgiving, December and February are homework free.

BOARD SECRETARY'S REPORT

Mr. Usami reported on the Fire & Security drills for October:

FIRE DRILLS & SECURITY DRILLS 2015-2016 SCHOOL YEAR						
MONTH	HIGH	MIDDLE	MACKAY	MAUGHAM	SMITH	STILLMAN
OCTOBER- Fire Drills	Completed	Completed	Completed	Completed	Completed	Completed
OCTOBER- Security Drills	Security Drill/ Lockdown (Active Shooter)	Security Drill/ Evacuation (Bomb Threat)	Security Drill/ Evacuation (Bomb Threat)	Security Drill/ Evacuation (Bomb Threat)	Security Drill/ Evacuation	Security Drill/ Lockdown

STUDENT REPRESENTATIVES' REPORT

Aliya (Allie) Shamus reported on the following:

- The bon fire is on November 25, 7pm at Geissinger Field, and the Turkey Bowl kickoff is on November 26.
- The conversation from Denise Pope's presentation on the *Well Balanced Student* continued in a group discussion, facilitated by RHOWR, on November 16 at THS library for parents, faculty and staff.
- The opening night of the fall play *Romeo & Juliet* is Thursday at 7:30 pm. It will also be held on Friday and Saturday night. Students saw a preview today of the play, a new version, and it was incredible.
- Big congratulations go out to the volleyball team for their recent victory over Pascack Hills, advancing them to the semi-finals with River Dell. They lost the semi-finals, however, the season has been great with some record breaking moments.
- The Tenth Annual Coffee House is next Wednesday at THS.

Erin Aslami reported on the following:

- The junior class is selling 2017 team clothing as a fund-raiser.
- Congratulations to 10th grade science research students who were accepted into the Junior Academy of Science Program of NY Academy of Sciences. There were over 2,000 applicants who applied worldwide for 200 spots.
- Athletes of winter sports are preparing for upcoming seasons.

- Congratulations to the Boys Varsity Soccer team who made it to the county finals and had an amazing season.
- The first THS football alumni game is scheduled for November 25, before the bon fire.
- The Ultimate Frisbee Club is hosting an alumni game on Friday, November 27, at noon.

Mr. Salaski asked the Board if they had any questions for the student reps.

Mr. Press stated he was asked by some students if the Turkey Bowl was canceled. Ms. Trager confirmed that the event was not canceled, but rather has been expanded.

REPORTS AND DISCUSSIONS

Elementary Vice Principal Position

Mr. Salaski stated that a week ago the Board and administration had an annual retreat for planning purposes for the upcoming academic year and the budget that will be prepared for spring. At the retreat the administration raises discussions about a wide range of initiatives they have for the Board to review and ask questions about various proposals made. One proposal put forth by the administration was to add one elementary vice principal position, which would serve all four elementary schools. After the discussion, it was decided to have the elementary principals come to a Board meeting to discuss and give their viewpoints supporting the new position, as they are most directly involved.

Stillman Principal Gayle Lander stated all four elementary principals got together and discussed the new position and the impact it would have. Maugham Principal Jennifer Ferrara gave the following overview of the discussion and the benefits of having an elementary vice principal added to the team: the most important benefit would be allowing more time for the school principals to facilitate the areas targeted as the most needed, to be more involved and present in those areas, and be the instructional leaders that they all wish to be, having time to support and cultivate relationships with students and parents; the principals envision the vice principal helping with the horizontal articulation of all four schools, as this person would move between schools and offer internal insight to all four principals that they don't presently have; regarding the curriculum and instruction programs, it would help to identify what is truly needed to strengthen the programs for the staff, and best professional development needed; a new administrator would share in the responsibilities of 60 plus observations and evaluations, and also help with 30 plus summer evaluations. The whole observation/evaluation/write up process takes about 3 hours per person; and increased elementary enrollments are a factor to be considered as well when discussing this new position.

After the principals spoke, Mr. Salaski asked the Board for any comments or questions on the proposed position.

Mr. Bruno voiced a concern about the possibility of additional future requests for more elementary vice principals at a certain point of time.

Ms. Trager responded that there is no plan to put four elementary vice principals in the district. Years from now a request may come forward to have two total elementary vice principals for the four schools, however, time needs to be given now to see how this model of adding one elementary vice principal will benefit the district. Ms. Trager said the goal now is to have one elementary vice principal for all four schools.

Ms. Uram voiced her support for adding the new position, and cited the importance of principals having more time to cultivate relationships with students and parents.

Mr. Press stated he supports the idea of having an elementary vice principal, as it is a valuable asset but is concerned if it can be maintained in the budget. Mr. Press asked how many observations and evaluations the middle and high school principals conduct. Middle School Principal Mr. Fabbo responded the number is about 35, and as he is a former elementary principal, he can attest to the huge amount of time and paperwork with elementary observations and evaluations.

Ms. Pleva praised the tremendous job the principals do and supports and agrees with the benefits stated and value of adding the new proposed position. If it is determined that the budget cannot support the position, it can be dealt with at that time.

Ms. Horan thanked the principals for eloquently stating the reasons for the proposed position and putting the benefits in context for what is driving the request. Ms. Horan asked how the position would be shared among the 4 schools.

Ms. Lander replied that details are being worked out regarding the coordination and planning process. Ms. Trager added that she envisions a lot of flexibility with the coordination and it will depend on specific activities going on in the buildings as well as other factors. Ms. Trager will rely on the 4 well organized and committed elementary principals to decide on the plan that works best.

Ms. Laudicina added that there are somewhat similar models already in the district where administrators spread out and share their time in an equitable way...e.g., the needs of the district at specific times.

Ms. Addison-Fontaine supports adding the new position and asked the principals how they think their staff will receive another administrator in their building. Ms. Lander replied that she thinks it won't be an issue for the teachers as they already deal with being observed and evaluated often.

Mr. Press described a management method he has heard of that involves daily huddles to discuss plans.

Ms. Stewart pointed out that administrative duties have changed drastically for elementary principals, and therefore is supportive of having an elementary vice principal to share and help with administrative responsibilities.

Mr. Salaski polled the Board for regarding the proposal to add an elementary vice principal position, and the vote was 7 – 1 in support of it.

The elementary principals were thanked by the Board and administration for their presentation and discussion tonight and their ongoing dedication to the district.

Ms. Laudicina took a few moments to express her appreciation and gratitude to recently resigned trustee Rich Press for his service for 10 years to our community, students and schools, and stated it has been a pleasure working with Rich and wished him all the best.

Stigma-Free School Zone

Ms. Laudicina referred to tonight's agenda Resolution A- 2 for Tenafly to become a Stigma-Free School Zone, and explained that this is a county initiative that is available to schools and municipalities. Last year the municipality agreed to designate Tenafly as a stigma-free zone which is a county effort that encourages districts and municipalities to remove or help eliminate the stigma that is associated with mental illness. The goal is to help establish ways that allow students to feel free to come forward to express issues they may have of mental illness so they may receive help and support.

Ms. Bassett, Assistant to the Superintendent for Special Services, distributed some literature to the Board and gave some statistics on the prevalence of mental illness (1 in 4 adults annually struggle with some form of mental illness ; and 1 in 10 children suffer from a mental illness). Ms. Bassett stated that when people think of mental illness, they may think of only significant mental illness, however, anxiety and depression are forms of mental illness as well. The mission of the stigma-free zone is to raise awareness of the prevalence in our community; to help de-stigmatize mental illness in the community; and to let people know there are resources in the community that can help. The program also deals with substance abuse, as this often is tied in with mental illness from people who self-medicate.

Another piece of this program involves mental health first aid training for staff members who may be faced with students who are experiencing anxiety and depression. We will be partnering with the borough of Tenafly to bring this initiative forward and to plan events. Other districts hold events regarding healthy lifestyles and resources that are available to the public concerning mental illness.

Ms. Uram asked if there is a cost to become a stigma-free school zone, and if not why wouldn't the district just become that type of zone. Ms. Bassett explained that the purpose for the discussion tonight was to present the information to everyone for a better understanding of what the program involves and what the Board is voting on. Ms. Laudicina added that the administration is supportive and dedicated in promoting and advancing this program. Ms. Uram thanked Ms. Bassett and Ms. Laudicina for the valuable information.

Ms. Trager added that in looking at our district goals and our mission statement our focus is to educate and be aware of the whole child. This year we are really putting forth efforts in a variety of areas, and being part of a stigma-free zone falls within the realm of looking at the whole child.

Ms. Pleva asked if speakers will be brought in. Ms. Bassett replied that this will be considered. Ms. Pleva expressed the hope that the parent body is also educated on this topic to be able to help their children. Ms. Bassett reinforced that this is a community program partnered with the town and will involve parent education.

Mr. Salaski asked if the student body will be involved to help contribute to the program. Ms. Bassett said absolutely students can be involved. Allie Shamus added that a stigma-free club could be created in the high school to promote awareness, and then can branch out to the other schools.

Ms. Bassett stated that even though this is a county initiative, there is not a specific plan that districts need to follow. Districts are free to come up with individual plans that will enhance and raise awareness.

NEW BUSINESS

Mr. Salaski asked the Board if they wished to introduce any new business for discussion at future meetings.

There were no items raised for discussion.

PUBLIC RECOGNITION-COMMUNITY COMMENTARY

Board President Salaski inquired if there were any members of the audience who wished to address the Board on any item listed on the agenda.

There were no comments.

RESOLUTIONS

PERSONNEL

A motion was made by Ms. Lynne W. Stewart and seconded by Mr. Sam A. Bruno to approve Resolutions P-1 through P-6.

RESOLUTION P-1 APPROVAL OF SUBSTITUTES

BE IT RESOLVED that the substitutes with a County License or a New Jersey teacher certification listed below be approved by the Board of Education for the 2015-2016 school year in accordance with Senate Bill #851 regarding criminal history background check:

NAME	DEGREE	CERTIFICATION	MAJOR/MINOR
Suzanne Bergman	B.S.	County License	Psych/Child Develop.
Ariana Glogower	B.A-in Elem. Ed. in progress	County License	Education/Psychology
Justin Grimm-Greenblatt	M.S.	County License	Marine Science
Hyosun Hong	M.A.	Mathematics	Instruct Tech &Media
Michael Molino	B.A. in Ed. In progress	County License	Education/World Languages
Carlee Pagano	B.A.	Elementary K-6	Psychology/Elem. Ed.
Son SookHee	M.A.	Special Ed, Elem & Bilingual Ed	Bilingual/Special Ed.
Ashley Tedino	B.A.	Preschool-Gr. 3	Early Childhood Ed
Victor Emmanuele	B.A.	County License	American Studies
Angella Yuzary	B.S.	Business Ed	Business/Education

RESOLUTION P-2 RESIGNATIONS

BE IT RESOLVED that the Board accepts with regret the following resignation:

NAME AND POSITION	REASON	EFFECTIVE DATE
Gamal Elbaz 19 hour a week Paraprofessional-Maugham	Personal	November 2, 2015
Mattea Seriale 19 hour a week Paraprofessional-Stillman	Personal	November 20, 2015
Bonnielee Korzelius 15 hr. a week Lunch Paraprofessional- Middle School	Personal	November 20, 2015
Michelle Shry 19 hr. a week Paraprofessional –H.S.	Personal	Approx. December 11, 2015

RESOLUTION P-3 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

NAME AND POSITION	EMPLOYMENT DATES	CLASSIFICATION AND SALARY
Alexis Darakjian Leave replacement for Counselor Mackay School	October 19, 2015 thru June 2016	M.A.+48, Step 1 \$57,415 annual prorated for mid-October start date
Shairoz Sachedina Health Paraprofessional Smith School	10/26/15-6/30/16	\$53,374 annual salary prorated for 10/26/15 start date
Christiana Latunde Leave replacement Preschool teacher	11/12/15-to approximately Mid-December 2015.	Per diem based on M.A. Step 1, \$54,015 Annual prorated
Joseph Gallo Mail Carrier/Residency Investigator	11/12/15-6/30/16	\$20.00 per hour, approximately 15 hours a week.

RESOLUTION P-4 LEAVE OF ABSENCE FOR STILLMAN PARAPROFESSIONAL

BE IT RESOLVED that the Board grants a leave of absence to Christiana Latunde effective November 12, 2015 for approximately four to six weeks contingent upon approval of the above resolution approving Ms. Latunde to be a leave replacement teacher for Special Education Preschool.

RESOLUTION P-5 APPOINTMENT OF SUMMER SCHOOL DIRECTOR

BE IT RESOLVED that the Board appoints the following individual as the 2015 Summer School Director at the stipend indicated:

NAME	STIPEND
Joseph Polvere	\$8,404

RESOLUTION P-6 ELIMINATION OF PARAPROFESSIONAL POSITIONS

BE IT RESOLVED that the Board eliminates the following:

POSITION	BUILDING	HOURS
Paraprofessional	Stillman School	19 hours per week
Paraprofessional	Stillman School	19 hours per week
Paraprofessional	Stillman School	19 hours per week

Mr. Salaski asked the Board if they had any questions or comments on the Personnel Resolutions.

Resolutions P-1 through P-6 were approved as follows:

Yes - 8	Stephanie Addison-Fontaine	No - 0
	Sam A. Bruno	
	Janet I. Horan	
	Eileen D. Pleva	Absent - 1
	Richard H. Press	Mark Aronson
	April Uram	
	Lynne W. Stewart	
	Edward J. Salaski	

ADMINISTRATION

A motion was made by Ms. April Uram and seconded by Ms. Eileen D. Pleva to approve Resolutions A-1 through A-4.

RESOLUTION A-1 SECOND READING OF POLICY 0134, POLICY 0152, POLICY 3322, POLICY 4322, POLICY 5330, REGULATION 5330

BE IT RESOLVED that the Board of Education will have the second reading of the following Policies and Regulation:

- Policy 0134** Board Self Evaluation
- Policy 0152** Board Officers
- Policy 3322** (Teaching) Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (revised)
- Policy 4322** (Support) Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (revised)
- Policy 5330** Administration of Medication (revised)
- Regulation 5330** Administration of Medication (revised)

RESOLUTION A-2 RESOLUTION FOR TENAFLY PUBLIC SCHOOLS TO BECOME A STIGMA-FREE ZONE

WHEREAS, the Bergen County Executive and the Board of Chosen Freeholders, along with the Bergen County Department of Health Services, supports the designation of Stigma-Free Zones in every municipality, and;

WHEREAS, the National Institute of Mental Health reports that 1 in 4 adults experiences mental illness in a given year and 1 in 17 adults live with a serious mental illness such as schizophrenia, major depression, or bipolar disorder; approximately 20% of youth ages 13 to 18 and 13% of youth ages 8 to 15 experience severe mental disorders in a given year, and;

WHEREAS, the stigma associated with the disease is identified as the primary reason individuals fail to seek the help they need to recover from the disease, and;

WHEREAS, Stigma-Free Zones aim to inspire public interest and open dialogues about stigma, raise awareness of the disease of mental illness and create a culture wherein individuals who have the disease of mental illness feel supported by their community and neighbors and feel free to seek treatment for the disease without fear of stigma and;

WHEREAS, promoting awareness that there can be no “health” without mental health will break down barriers and encourage individuals of all ages to be mindful of their mental health and ask for help when needed, and;

WHEREAS, local resources are available to treat the disease of mental illness so no one individual needs to suffer alone or feel hopeless, and;

WHEREAS, establishing Stigma-Free Zones will raise awareness of resources and encourage individuals to engage in care as soon as the need is identified so recovery can begin, hope is inspired and tragedies are avoided, and;

NOW THEREFORE BE IT RESOLVED that the Tenafly Board of Education recognizes the community needs and supports the efforts of the County of Bergen in designating Tenafly Public Schools as a Stigma-Free Zone.

RESOLUTION A-3 APPROVAL OF 2016-2017 SCHOOL CALENDAR

BE IT RESOLVED that the Board approve the school calendar for the 2016-2017 school year.

RESOLUTION A-4 APPROVAL TO AFFIRM THE SUPERINTENDENT’S DECISION IN HIB INVESTIGATION

BE IT RESOLVED that the Tenafly Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decisions in HIB Investigation Number 2015-16/1;TMS-1 for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

Mr. Salaski asked the Board if they had any questions or comments on the Administration Resolutions.

Referring to Resolution A-3 Approval of School Calendar 2016-17, Ms. Trager wished to point out to the public that the February vacation break will not be a full week; and to also note that if there are no more than 3 snow days taken for the school year then Memorial vacation weekend will run from Friday to Monday (if a snow day is needed, the Friday before Memorial Day will be a school day).

FINANCE

A motion was made by Ms. Stephanie Addison-Fontaine and seconded by Ms. Lynne W. Stewart to approve Resolutions F-1 through F-12, including walk-in Resolution F-13.

RESOLUTION F-1 BOARD SECRETARY'S REPORT FOR OCTOBER 2015

BE IT RESOLVED that the Board Secretary's report for the month of October 2015, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-2 TREASURER'S REPORT FOR OCTOBER 2015

BE IT RESOLVED that the Treasurer's report for the month of October 2015, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-3 APPROVAL OF BILLS FOR OCTOBER 16 THROUGH OCTOBER 31, 2015

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$2,701,504.19 for October 16 through October 31, 2015 as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

		Fund Totals
(10)	General Fund	\$94,956.26
(11)	General Current Expense	\$2,385,159.02
(12)	Capital Outlay	\$40,717.03
(13)	Special Schools	\$230.00
(20)	Special Revenue Funds	\$114,614.73
(50)	Enterprise Fund	\$21,081.31
(60)	Trust and Agency Funds	\$44,745.84
	TOTAL	\$2,701,504.19

RESOLUTION F-4 APPROVAL OF BILLS FOR NOVEMBER 1 THROUGH NOVEMBER 12, 2015

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$3,371,738.16 for November 1 through November 12, 2015, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

		Fund Totals
(10)	General Fund	\$95,487.79
(11)	General Current Expense	\$3,030,294.90
(12)	Capital Outlay	\$90,613.65
(20)	Special Revenue Funds	\$38,869.39
(30)	Capital Projects Funds	\$65,735.00
(50)	Enterprise Fund	\$23,284.82
(60)	Trust and Agency Funds	\$27,452.61
TOTAL		\$3,371,738.16

RESOLUTION F-5 TRANSFERS FOR OCTOBER 2015

BE IT RESOLVED that the Board of Education approves transfers for the 2015-2016 school budget in a report dated October 31, 2015, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

RESOLUTION F-6 PAYROLL FOR OCTOBER 2015

BE IT RESOLVED that the regular payroll for October and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
10/15/15	\$1,871,472.16
10/30/15	\$1,836,749.35

RESOLUTION F-7 APPROVAL OF NONPUBLIC SECURITY AID

WHEREAS, the Nonpublic Security Aid Program was established in the New Jersey FY2016 Appropriations Act; and

WHEREAS, pursuant to the requirements of said program, the Tenafly Public School District has consulted with the administrator of each of the participating nonpublic schools located within the Public School District; and

WHEREAS, the Tenafly Public School District has advised the nonpublic schools regarding the limit of funds available for the provision of security services, equipment and/or technology for full-time pupils enrolled in the nonpublic schools; and

WHEREAS, the Tenafly Public School District is in agreement with the security services, equipment and/or technology to be provided to the nonpublic schools within the limit of the funds that are available; and

WHEREAS, the Tenafly Board of Education will forward certified minutes of this Resolution along with the Consultation Forms for each nonpublic school to the Executive County Superintendent of Schools within the times set forth by the New Jersey Department of Education;

NOW, THEREFORE, BE IT RESOLVED that the Tenafly Board of Education approves the 2015-2016 nonpublic security aid entitlement and suggested use of said funds as agreed upon at the consultation meeting held on October 6, 2015, between the Tenafly Public School District and the nonpublic schools within the Public School District, as follows:

Nonpublic School	Allocation Amount	Suggested Use of Funds
Academy of Our Lady of Mount Carmel	\$5,825.00	Entry door equipped with a panic bar and new locking/keyless entry system; security camera including installation
Lubavitch On the Palisades	\$2,975.00	To be used toward a security firm which provides training, a security plan and security guards
Montessori House School	\$525.00	Walkie-talkies
Spring School	\$3,850.00	To be used toward a security equipped door
Total Nonpublic Security Aid	\$13,175.00	

RESOLUTION F-8 APPROVAL OF TENAFLY TIGERS HOCKEY CLUB AGREEMENT FOR 2015-2016

BE IT RESOLVED that the Tenafly Board of Education approves the agreement between the Tenafly Board of Education and the Tenafly Tigers Hockey Club, Inc. for the period of September 1, 2015 through June 30, 2016.

RESOLUTION F-9 APPROVAL OF ALUMNI FOOTBALL GAME

BE IT RESOLVED that the Tenafly Board of Education approves the Board sponsored alumni football game to be played on Wednesday, November 25, 2015.

RESOLUTION F-10 APPROVAL OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL AT THE HIGH SCHOOL

BE IT RESOLVED that the Board approves the attached School Bus Emergency Evacuation drill for all students transported to and from the High School.

RESOLUTION F-11 APPROVAL OF REGULAR BUSINESS TRAVEL REIMBURSEMENT

BE IT RESOLVED that the Tenafly Board of Education approves an annual maximum reimbursement amount of \$1,500 for the Superintendent of Schools, Lynn Trager, for the purposes of Regular Business Travel for the 2015-2016 School Year in accordance with Board Policy 6471 and contractual terms.

RESOLUTION F-12 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 11/12/15

Time of day the drill was conducted: 7:50 a.m.

School Name: Tenafly High School

Location of the Emergency Evacuation Drill: Westerly Drive entrance

Route Number(s): First Student (contractor)

Name of the school principal/person(s) overseeing the drill: Donna Lewis
(Supervisor of Students)

Other information relative to the emergency evacuation drill:

Emergency Evacuation Drills for School Buses and Vans

In compliance with N.J.A.C. 6:21-11.4, "Schools shall organize and conduct Emergency exit drills at least twice within the school year for all pupils who ride school buses."

Bus Emergency Exit Drills

Date: 11/12/15
Drill supervised by: Donna Lewis
Contractor: First Student
License plate #: 81 N352
Name of driver: Nancy Infante
Driver license #: 15910 57700 56701 (NJ)

The drill consisted of:

- 1) The driver pointed out all emergency exits.
- 2) The driver pointed out the safety equipment to be used in case of an emergency.
- 3) The driver showed the students what to do in the event he is disabled.
- 4) The driver announced to the students to evacuate the vehicle. The students exited the vehicle using the emergency exit (rear door) of the bus or van.

Checked for:

- 1) Fire Extinguisher
- 2) First Aid Kit

Yes No
Yes No

Signature of Transportation Coordinator Donna Lewis

Date 11/12/15

Nancy Infante (Driver)

**TENAFLY PUBLIC SCHOOLS
TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS**

November 17, 2015

(Gas Allowance is \$.31 per mile)

This listing is an attachment to the Tenafly Board of Education Resolution regarding Registration Fees, allowable Lodging, Transp. and M&IE (Meals and Incidental Expenses) reimbursements to be made by the Tenafly Public Schools.

The following people are administratively approved to attend work-related events according to the following details:

	NAME	CONVENTION, SEMINAR, CONFERENCE, WORKSHOP	LOCATION & DATES	EXPENSES TO THE DISTRICT					PROF. DEVEL. ACCT. NUMB.
				REGIS. FEES	LODGING REIMB.	TRANSP. REIMB.	MEALS/IE REIMB.	TOTAL EXPENSES	
1	Maria Casteline Maugham School	Cyberbullying Prevention Training (HIB Workshop)	Lodi, NJ (12/11/15)	\$129.00	\$0.00	\$0.00	\$0.00	\$129.00	5939
2	Donna Fairless Central Office	Affordable Care Act Require- ments: NJASBO	Rockaway, NJ (12/2/15)	\$40.00	\$0.00	\$22.72	\$0.00	\$62.72	9326
3	Jennifer Halliwell High School	Teaching with the Brain in Mind	New Rochelle, NY (12/9/15)	\$204.00	\$0.00	\$26.65	\$30.00	\$260.65	9318
4	Luíza Herbst Maugham Library	Winners ! Workshop	Whippany, NJ (5/20/16)	\$199.00	\$0.00	\$0.00	\$0.00	\$199.00	5939
5	Melissa Lorenc Middle School	Teaching with the Brain in Mind	New Rochelle, NY (12/9/15)	\$204.00	\$0.00	\$24.38	\$30.00	\$258.38	9314
6	Jenny Mach Middle School	Teaching with the Brain in Mind	New Rochelle, NY (12/9/15)	\$204.00	\$0.00	\$12.58	\$0.00	\$216.58	9314
7	Glenn Peano District K-12	NJ Council for History Education Conference	Princeton, NJ (12/4/15)	\$75.00	\$0.00	\$47.76	\$0.00	\$122.76	9329
8	Toshieba Ragland High School <i>(Revised Part I)</i>	FCCLA 2015 Fall Leadership Conference	Edison, NJ (11/23/15)	\$225.00	\$0.00	\$25.61	\$0.00	\$250.61	9318
9	Alicia Sedlock High School	Increase the Reading Skills of Your Students Who Struggle the Most (Gr. 6-12)	Parsippany, NJ (12/2/15)	\$239.00	\$0.00	\$0.00	\$0.00	\$239.00	6469
10	Dawn Signorile High School	Increase the Reading Skills of Your Students Who Struggle the Most (Gr. 6-12)	Parsippany, NJ (12/2/15)	\$239.00	\$0.00	\$0.00	\$0.00	\$239.00	6469
11	Victoria Solis Middle School	Teaching with the Brain in Mind	New Rochelle, NY (12/9/15)	\$204.00	\$0.00	\$12.58	\$0.00	\$216.58	9314
12	Jodi Stark Stillman School	A Practical Guide to HIB School Safety Team Manage- ment Educators Training Institute	Lodi, NJ (11/19/15)	\$99.00	\$0.00	\$0.00	\$0.00	\$99.00	6159
13	Yas Usami Central Office	Affordable Care Act Requirements: NJASBO	Rockaway, NJ (12/2/15)	\$40.00	\$0.00	32.72	\$0.00	\$72.72	9326
TOTALS				\$2,101.00	\$0.00	\$205.00	\$60.00	\$2,366.00	

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "Travel and Work-Related Expense Reimbursements" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

(Walk-in Resolution F-13)

RESOLUTION F-13 APPROVAL OF TENAFLY SWIM TEAM BOOSTER CLUB AGREEMENT FOR 2015-2016

BE IT RESOLVED that the Board of Education approves the agreement between Tenafly Board of Education and Tenafly Swim Team Booster Club for the period of September 1, 2015 through June 30, 2016.

Mr. Salaski asked the Board if they had any questions or comments on the Finance Resolutions.

Resolutions F-1 through F-13 were approved as follows:

Yes - 8	Stephanie Addison-Fontaine	No - 0
	Sam A. Bruno	
	Janet I. Horan	
	Eileen D. Pleva	Absent - 1
	Richard H. Press	Mark Aronson
	April Uram	
	Lynne W. Stewart	
	Edward J. Salaski	

ORAL COMMUNICATIONS-SECOND OPPORTUNITY

Board President Salaski inquired if there were any members of the audience who wished to address the Board on any item not listed on the agenda.

Jason Koral - 26 Birchwood Place – Mr. Koral is a Maugham parent. He first thanked the administrators for the presentation on Stigma-Free School Zones. He came tonight to address the student drop off/pick up issues at Maugham School stating there is an enormous problem with cars in the morning and afternoon, and raised the following two issues: (1) the 10 minute period from the start bell to the 2nd bell makes it almost impossible for all students to get into the school on time, delaying the start of school days daily; (2) this time period poses a safety issue for possible car accidents. Mr. Koral stated that last year there were a number of cars involved in an accident, no harm was caused to students, however, inevitably something needs to be done before someone gets hurt.

Mr. Koral suggested a possible solution, particularly during the winter months where snow banks are present but also for fall leaf cleanup, is to have borough cleanup of this area done first. He suggested bussing as another possible solution to be examined, although this would be a costly solution.

Mr. Salaski thanked Mr. Koral for raising this issue, and asked the Board for any comments.

Mr. Bruno asked Mr. Koral to explain what he has in mind for a bussing solution and how this would be paid for. He also asked if Mr. Koral spoke with the borough administration on this subject of leaf and snow cleanup.

Mr. Koral suggested a bus could pickup students who live more than 1 mile away, reducing the number of cars in front of Maugham. Mr. Koral suggested the cost be part of the budget. Mr. Koral stated he has spoken with the mayor recently about leaf and snow cleanup.

Mr. Salaski replied that the Board can make a request to the borough to have Maugham School area cleaned at the beginning of the street schedule.

Ms. Pleva added that it is her understanding that the Tenafly Police are doing a traffic study at the Maugham School area in question, and asked if the administration has heard back from the police.

Ms. Trager said she will follow up with the police chief tomorrow to see if anything has been determined yet from the study.

Mr. Press asked if a connection can be made to County Road for car flow.

Ms. Pleva also pointed out several nearby roads to Maugham that have high traffic flow and very little sidewalks.

Ms. Stewart stated that when she was on the HSA years ago, they spoke with the police dept. and the traffic pattern at Maugham had been changed twice, so this is ongoing problem and not easy to solve.

Mr. Koral suggested that at this time perhaps a better system can be devised to manage the late passes, students having to go to the nurse, etc. that happens every morning.

Mr. Salaski thanked Mr. Koral for raising the traffic issue tonight and stated the Board will follow up on this issue with Maugham's principal.

Shari Goldman - 86 Highwood Ave. – Ms. Goldman is a Maugham parent and agrees with Mr. Koral that something needs to be done. When she can, she walks to school and this has been great and a good stress reliever. However, it is a lot more complicated getting students to school and picking them up if you have students in multiple schools in the district.

A motion was made by Mr. Richard H. Press and seconded by Ms. Stephanie Addison-Fontaine to adjourn the meeting.

The motion was approved by those present. Mr. Mark Aronson was absent from the meeting.

The meeting adjourned at 9:27 p.m.

Respectfully submitted,



Yas Usami
Business Administrator/
Board Secretary