



**TENAFLY PUBLIC SCHOOLS
TENAFLY BOARD OF EDUCATION**

**Meeting Date:
Thursday, January 19, 2016**

BOARD OF EDUCATION MEETING

OPEN SESSION

CLOSED SESSION

- **No Formal Action is Taken during the Closed Session**

OPEN SESSION

AGENDA

REGULAR PUBLIC MEETING

- **Personnel Resolutions**
- **Administration Resolutions**
- **Curriculum Resolutions**
- **Special Education Resolutions**
- **Finance Resolutions**

Public Comments (2nd Opportunity)

Adjournment



Tenafly Public Schools
Regular Public Meeting
of the Tenafly Board of Education

January 19, 2016
Hegelein Building, 500 Tenafly Road, Tenafly, NJ 07670

Board of Education

Ms. Lynne W. Stewart, President
Ms. Eileen D. Pleva, Vice President

Ms. Stephanie Addison-Fontaine	Ms. Sherri Rothstein
Mr. Mark Aronson	Mr. Edward J. Salaski
Mr. Sam A. Bruno	Ms. April Uram
Ms. Janet Horan	

Ms. Lynn Trager, Superintendent of Schools
Ms. Barbara Laudicina, Assistant Superintendent
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Teresa Collins, Assistant to the Superintendent for Human Resources
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services
Mr. Marc Gold, Assistant to the Superintendent for Teacher Evaluation and Effectiveness

Representatives to the Board

High School Students
[2015-2016]

Aliya (Allie) Shamus, Senior
Erin Aslami, Junior

Administrators

Mr. Jim Morrison
Mr. John Fabbo
Ms. Jennifer Ferrara
Ms. Brenda Yoo
Ms. Sue Jain
Ms. Gayle Lander

1.	OPEN SESSION – 7:30 p.m. – Regular Public Meeting	
2.	CLOSED SESSION – Board will go immediately into Closed Session	
3.	OPEN SESSION –8:00 p.m. – Regular Public Meeting	
4.	A. Call to Order B. Adequate Notice Statement C. Roll Call D. Pledge of Allegiance	L. Stewart L. Stewart Y. Usami L. Stewart
5.	Approval of Minutes <ul style="list-style-type: none"> • Closed Meeting of January 7, 2016 • Reorganization/Regular Public Meeting of January 7, 2016 	
6.	Board President’s Report	L. Stewart
7.	Superintendent’s Report	L. Trager
8.	Board Secretary’s Report	Y. Usami
9.	Student Representatives’ Report	A. Shamus E. Aslami
10.	Reports/Discussions <ul style="list-style-type: none"> • HIB Grades Report 	B. Laudicina
11.	New Business for Discussion at Future Meetings	L. Stewart
12.	<u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
13.	Action Items	
14.	<u>Public Comments – Second Opportunity –</u> Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them. <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i>	
15.	<u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.	
16.	Adjournment	

MOTION TO ENTER INTO CLOSED SESSION ON JANUARY 19, 2016

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District; and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Closed Session") from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such a Closed Session;

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The subject matter to be discussed is as follows:
 - Suspensions
 - HIB's
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

No formal action will be taken.

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The following resolutions are recommended by the Superintendent of Schools:

PERSONNEL

RESOLUTION P-1	APPROVAL OF SUBSTITUTES
RESOLUTION P-2	RESIGNATIONS
RESOLUTION P-3	LEAVE OF ABSENCE FOR MAUGHAM SCHOOL TEACHER
RESOLUTION P-4	HIRE
RESOLUTION P-5	APPROVAL OF PARAPROFESSIONALS TO ACCOMPANY SPECIAL ED STUDENT TO AFTER-SCHOOL CLUBS
RESOLUTION P-6	APPROVAL OF A.B.A. TRAINERS/PROVIDERS
RESOLUTION P-7	APPROVAL OF THERAPIST/PROVIDER
RESOLUTION P-8	TRANSFER OF TECHNICIAN LEVEL ONE TO POSITION OF DISTRICT DATA COORDINATOR
RESOLUTION P-9	APPROVAL OF HIGH SCHOOL SUMMER COLLEGE ESSAY WRITING PROGRAM

RESOLUTION P-10	APPROVAL OF HOME INSTRUCTOR
RESOLUTION P-11	RESCIND RESOLUTION TO APPROVE BOYS' ASSISTANT TENNIS COACH APPOINTMENT AND APPROVE BOYS' ASSISTANT LACROSSE COACH APPOINTMENT

ADMINISTRATION

RESOLUTION A-1	SECOND READING OF POLICY 5530
RESOLUTION A-2	APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN HIB INVESTIGATIONS
RESOLUTION A-3	ACCEPTANCE OF GIFT

CURRICULUM

RESOLUTION C-1	APPROVE OVERNIGHT TRIP FOR HIGH SCHOOL FAMILY, CAREER & COMMUNITY LEADERS OF AMERICA (FCCLA) 2016 STATE LEADERSHIP & COMPETITIVE EVENTS CONFERENCE
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SPECIAL EDUCATION

RESOLUTION S-1	RESCIND THE FOLLOWING 10 MONTH PLACEMENT 2015 - 2016
RESOLUTION S-2	APPROVAL OF TEN MONTH PLACEMENTS 2015-2016

FINANCE

RESOLUTION F-1	BOARD SECRETARY'S REPORT FOR DECEMBER 2015
RESOLUTION F-2	TREASURER'S REPORT FOR DECEMBER 2015
RESOLUTION F-3	APPROVAL OF BILLS FOR JANUARY 1 THROUGH JANUARY 13, 2016
RESOLUTION F-4	APPROVAL TO PROCEED WITH THE COOLING TOWER REPLACEMENT AT TENAFLY HIGH SCHOOL
RESOLUTION F-5	APPROVE WITHDRAWAL FROM CAPITAL RESERVE ACCOUNT TO FUND THE COOLING TOWER REPLACEMENT PROJECT AT HIGH SCHOOL
RESOLUTION F-6	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

REGULAR PUBLIC SESSION

PERSONNEL

RESOLUTION P-1 APPROVAL OF SUBSTITUTES

BE IT RESOLVED that the substitutes with a County License or a New Jersey teacher certification listed below be approved by the Board of Education for the 2015-2016 school year in accordance with Senate Bill #851 regarding criminal history background check:

NAME	DEGREE	CERTIFICATION	MAJOR/MINOR
Brianne Burdy	B.A.	County License	Architecture
Nari Dabis	B.A. in English Ed In progress	County License	English/Education
Elizabeth Ryan	B.A.	County License	Psychology
Kelly Sprengel	B.A.	County License	English
Taylor Zaccario	B.A.	County License	English

RESOLUTION P-2 RESIGNATIONS

BE IT RESOLVED that the Board accepts with regret the following resignations:

NAME AND POSITION	REASON	EFFECTIVE DATE
Stanley Flood Teacher of English High School	Retirement	June 30, 2016
Andrea Powers 19 hr. a week Paraprofessional – High School	Personal	January 15, 2016

RESOLUTION P-3 LEAVE OF ABSENCE FOR MAUGHAM SCHOOL TEACHER

BE IT RESOLVED that the Board, in accordance with Article VI. C. of the Teachers' contract, grants Maugham School Grade 5 teacher Maria Smith an unpaid child-rearing leave of absence effective approximately February 1, 2016 through June 2016.

RESOLUTION P-4 HIRE

BE IT RESOLVED that the following person be employed to fill the position listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

NAME AND POSITION	EMPLOYMENT DATES	CLASSIFICATION AND SALARY
Kim Corn-Newman Leave replacement teacher Grade 5-Maugham School	Approx. 2/1/16 to 6/30/16*	B.A., Step 1- \$51,519 annual salary prorated

*contingent upon approval of above resolution and start date of child-rearing leave

RESOLUTION P-5 APPROVAL OF PARAPROFESSIONALS TO ACCOMPANY SPECIAL ED STUDENTS TO AFTER-SCHOOL CLUBS

BE IT RESOLVED that the Board approve the following Paraprofessionals to accompany special education students to After-School Clubs and activities during the school year at the regular hourly rate for Paraprofessionals for hours worked:

NAME	SCHOOL	HOURLY RATE
Leslie Levine	Smith	\$20.72
Scott Kang	Smith	\$20.72
Allison George	Smith	\$20.72

RESOLUTION P-6 APPROVAL OF A.B.A. TRAINERS/PROVIDERS

BE IT RESOLVED that the Board approves the following as a Tenafly Public Schools Special Services After-School A.B.A. Trainers/Providers on an as-needed basis:

NAME	SERVICE	HOURLY RATE
Elizabeth Conrad	Paraprofessional-Maugham School	\$65.00
Jennifer Maury	Paraprofessional-Stillman School	\$65.00
Jessica Williams	Paraprofessional – Institute for Educational Achievement-New Milford, NJ *	\$65.00

RESOLUTION P-7 APPROVAL OF THERAPISTS/PROVIDERS

BE IT RESOLVED that the Board approves the following as therapists/providers:

NAME OF THERAPIST/PROVIDER	HOURLY RATE
PGC Occupational Therapy LLC Occupational Therapist	\$70.00 or 75.00

RESOLUTION P-8 TRANSFER OF TECHNICIAN LEVEL ONE TO POSITION OF DISTRICT DATA COORDINATOR

BE IT RESOLVED that the Board approves the following transfer:

NAME	CURRENT POSITION AND SALARY	NEW POSITION AND SALARY	EFFECTIVE DATES
Laura Sebetich	Technician Level One \$40,000	District Data Coordinator \$55,000 annual salary prorated for 2015-16	3/1/16-6/30/17

RESOLUTION P-9 APPROVAL OF HIGH SCHOOL SUMMER COLLEGE ESSAY WRITING PROGRAM

BE IT RESOLVED that the Board approves a 2016 High School Summer College Essay Writing course that is anticipated to be offered on August 22, August 23 and August 25 for sessions each day at the following times: 9:00-11:00, 1:00-3:00, 4:00-6:00.

RESOLUTION P-10 APPROVAL OF HOME INSTRUCTOR

BE IT RESOLVED that the Board approve the following as a Home Instructor:

NAME	CERTIFICATION	STATUS
Jennifer Mari	Teacher of Math	Tenaflly High School teacher

RESOLUTION P-11 RESCIND RESOLUTION TO APPROVE BOYS' ASSISTANT TENNIS COACH APPOINTMENT AND APPROVE BOYS' ASSISTANT LACROSSE COACH APPOINTMENT

BE IT RESOLVED that the Board rescinds the portion of Resolution P-26 of June 16, 2015 that appointed Alexander Vargas as an Assistant Boys' Tennis Coach; and

BE IT FURTHER RESOLVED that the Board approves the following appointment:

NAME	EXTRA COMPENSATION POSITION	STIPEND
Alexander Vargas	Assistant Coach Boys' Lacrosse	\$6,309

ADMINISTRATION

RESOLUTION A-1 SECOND READING OF POLICY 5530

BE IT RESOLVED that the Board of Education will have the second reading of the following Policy:

Policy 5530 Substance Abuse (revised)

RESOLUTION A-2 APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN HIB INVESTIGATIONS

BE IT RESOLVED that the Tenaflly Board of Education (hereinafter referred to as the "Board") hereby affirms the Superintendent's decisions in HIB Investigation Numbers 2015-16/4,SM-1; 2015-16/5,MK-1; 2015-2016/6,THS-2 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

RESOLUTION A-3 ACCEPTANCE OF GIFT

BE IT RESOLVED that the Board accepts with thanks and appreciation the following:

DONOR	SCHOOL ALLOCATION	ITEM/AMOUNT
Marcello & Graziano Roviario Foundation	High School	Finish upgrades to the auditorium sound system

CURRICULUM

RESOLUTION C-1 APPROVE OVERNIGHT TRIP FOR HIGH SCHOOL FAMILY, CAREER & COMMUNITY LEADERS OF AMERICA (FCCLA) 2016 STATE LEADERSHIP & COMPETITIVE EVENTS CONFERENCE

BE IT RESOLVED that the Board of Education approve the **overnight trip** to the 2016 FCCLA State Leadership & Competitive Events Conference at the Crowne Plaza, Cherry Hill, NJ on March 21-23, 2016.

SPECIAL EDUCATION

RESOLUTION S-1 RESCIND THE FOLLOWING 10 MONTH PLACEMENT 2015-2016

BE IT RESOLVED that the Board of Education rescind the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#819	Holmstead School	Private	\$32,445.27

RESOLUTION S-2 APPROVAL OF TEN MONTH PLACEMENTS 2015-2016

BE IT RESOLVED that the Board of Education approve the placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#830	Brownstone School	BCSS	\$56,880.00 Pro-rated as of 11/02/2015
#819	Fusion Academy - Paramus	Private	\$78,290.00 Pro-rated as of 12/07/2015
#831	Fusion Academy - Paramus	Private	\$11,250.00 Pro-rated as of 12/07/2015
#529	The Greenwood School	Private	\$55,615.00

FINANCE

RESOLUTION F-1 BOARD SECRETARY'S REPORT FOR DECEMBER 2015

BE IT RESOLVED that the [Board Secretary's report](#) for the month of December 2015, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-2 TREASURER'S REPORT FOR DECEMBER 2015

BE IT RESOLVED that the [Treasurer's report](#) for the month of December 2015, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-3 APPROVAL OF BILLS FOR JANUARY 1 THROUGH JANUARY 13, 2016

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$3,762,352.11 for January 1 through January 13, 2016, as shown on [the list of bills](#) submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund Totals	
10	General Fund	\$100,983.66
11	General Current Expense	\$3,126,192.76
12	Capital Outlay	\$2,355.98
20	Special Revenue Funds	\$71,049.49
40	Debt Service Funds	\$425,031.25
50	Enterprise Fund	\$9,802.71
60	Trust and Agency Funds	\$26,936.26
	TOTAL	\$3,762,352.11

RESOLUTION F-4 APPROVAL TO PROCEED WITH THE COOLING TOWER REPLACEMENT AT TENAFLY HIGH SCHOOL

WHEREAS, The Board of Education of Tenafly in the County of Bergen, New Jersey (the "Board"), desires to proceed with school facilities projects consisting generally of:

Cooling Tower Replacement at Tenafly High School

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF TENAFLY IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26–3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Projects.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney, Bond Counsel and Architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution; including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

RESOLUTION F-5 APPROVE WITHDRAWAL FROM CAPITAL RESERVE ACCOUNT TO FUND THE COOLING TOWER REPLACEMENT PROJECT AT HIGH SCHOOL

WHEREAS, the Tenafly Board of Education (hereinafter referred to as the, "Board") has the Cooling Tower Replacement at the High School (hereinafter referred to as the, "Project") in the Long Range Facility Plan; and

WHEREAS, the Board may in any school year draw against its Capital Reserve account for capital expenses in accordance with N.J.S.A. 18A:21-4; and

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the withdrawal from Capital Reserve account in the amount of \$412,500 for the Project, and transferred into the Capital Projects Fund.

RESOLUTION F-6 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "[Travel and Work-Related Expense Reimbursements](#)" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

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