



**TENAFLY PUBLIC SCHOOLS  
TENAFLY BOARD OF EDUCATION**

**Meeting Date:  
Tuesday, March 15, 2016**

**BOARD OF EDUCATION MEETING**

**OPEN SESSION**

**CLOSED SESSION**

- **No Formal Action is Taken during the Closed Session**

**OPEN SESSION**

**AGENDA**

**REGULAR PUBLIC MEETING**

- **Personnel Resolutions**
- **Administration Resolutions**
- **Curriculum Resolutions**
- **Special Education Resolutions**
- **Finance Resolutions**

**Public Comments (2<sup>nd</sup> Opportunity)**

**Adjournment**



Tenafly Public Schools  
**Regular Public Meeting**  
of the Tenafly Board of Education

March 15, 2016  
Hegelein Building, 500 Tenafly Road, Tenafly, NJ 07670

**Board of Education**

Ms. Lynne W. Stewart, President  
Ms. Eileen D. Pleva, Vice President

Ms. Stephanie Addison-Fontaine	Ms. Sherri Rothstein
Mr. Mark Aronson	Mr. Edward J. Salaski
Mr. Sam A. Bruno	Ms. April Uram
Ms. Janet Horan	

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Ms. Lynn Trager, Superintendent of Schools  
Ms. Barbara Laudicina, Assistant Superintendent  
Mr. Yas Usami, Business Administrator/Board Secretary  
Ms. Teresa Collins, Assistant to the Superintendent for Human Resources  
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services  
Mr. Marc Gold, Assistant to the Superintendent for Teacher Evaluation and Effectiveness

**Representatives to the Board**

High School Students  
[2015-2016]

Aliya (Allie) Shamus, Senior  
Erin Aslami, Junior

Administrators

Mr. Jim Morrison  
Mr. John Fabbo  
Ms. Jennifer Ferrara  
Ms. Brenda Yoo  
Ms. Sue Jain  
Ms. Gayle Lander

1.	OPEN SESSION – <b>6:30 p.m.</b> – Regular Public Meeting	
2.	CLOSED SESSION – Board will go immediately into Closed Session	
3.	OPEN SESSION – <b>8:00 p.m.</b> – Regular Public Meeting	
4.	A. Call to Order B. Adequate Notice Statement C. Roll Call D. Pledge of Allegiance	L. Stewart L. Stewart Y. Usami L. Stewart
5.	Presentation • Stillman School Showcase, “GPS – Guiding Positive Safety”	G. Lander/ J. Stark
6.	Approval of Minutes • <b><u>Closed Meeting of February 9, 2016</u></b> • <b><u>Regular Public Meeting of February 9, 2016</u></b> • <b><u>Budget Retreat of February 25, 2016</u></b>	
7.	Board President’s Report	L. Stewart
8.	Superintendent’s Report	L. Trager
9.	Board Secretary’s Report • Fire and Security Drills for February	Y. Usami
10.	Student Representatives’ Report	A. Shamus E. Aslami
11.	Reports/Discussions • <b><u>Finance Committee</u></b> • <b><u>Facilities/Technology Committee</u></b> • Communications Committee • Alternative Revenue Committee • School VV-SA/HIB Report; Period 1 2015-16 • Preliminary Budget Discussion	M. Aronson A. Uram L. Stewart L. Stewart B. Laudicina L. Trager/Y. Usami
12.	New Business for Discussion at Future Meetings	L. Stewart
13.	<b><u>Public Comments – Agenda</u></b> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
14.	Action Items	
15.	<b><u>Public Comments – Second Opportunity</u></b> Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them. <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i>	
16.	<b><u>Adjournment to Closed Session</u></b> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.	
17.	Adjournment	

FIRE DRILLS & SECURITY DRILLS 2015-2016 SCHOOL YEAR						
MONTH	HIGH	MIDDLE	MACKAY	MAUGHAM	SMITH	STILLMAN
FEBRUARY Fire Drills	Completed	Completed	Completed	Completed	Completed	Completed
FEBRUARY Security Drills	Security Drill/ Lockdown	Security Drill/ Shelter-in- Place, & Code CPR	Security Drill/ Tabletop	Security Drill/ Lockdown (Active Shooter)	Security Drill/ Lockdown	Security Drill/ Lockdown (Active Shooter)

**MOTION TO ENTER INTO CLOSED SESSION ON March 15, 2016**

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District; and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public (“Closed Session”) from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such a Closed Session;

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The subject matter to be discussed is as follows:
  - HIB’s
  - Personnel
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

No formal action will be taken.

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The following resolutions are recommended by the Superintendent of Schools:

**PERSONNEL**

RESOLUTION P-1	APPROVAL OF SUBSTITUTES
RESOLUTION P-2	RESIGNATIONS
RESOLUTION P-3	LEAVE OF ABSENCE FOR MAUGHAM E.L.L. TEACHER
RESOLUTION P-4	UNPAID LEAVE OF ABSENCE FOR HIGH SCHOOL TEACHER OF TECHNOLOGY
RESOLUTION P-5	LEAVE OF ABSENCE FOR SMITH SCHOOL TEACHER
RESOLUTION P-6	LEAVE OF ABSENCE FOR SMITH SCHOOL PARAPROFESSIONAL
RESOLUTION P-7	HIRES
RESOLUTION P-8	APPROVAL OF TEACHER SALARY ADJUSTMENTS FOR SPRING 2016
RESOLUTION P-9	APPROVAL OF AFTER SCHOOL PARAPROFESSIONAL
RESOLUTION P-10	APPROVAL OF ADDITION TO SUMMER SCHOOL TEACHER APPOINTMENTS
RESOLUTION P-11	APPROVAL OF HOME INSTRUCTOR
RESOLUTION P-12	APPROVAL OF THERAPISTS/PROVIDERS
RESOLUTION P-13	APPROVAL OF A.B.A. PROVIDER
RESOLUTION P-14	APPROVAL OF EXTRA-COMPENSATION APPOINTMENTS
RESOLUTION P-15	APPROVAL OF NEW ELEMENTARY ADMINISTRATIVE POSITION AND APPROVAL OF JOB DESCRIPTION (CONTINGENT UPON APPROVAL OF 2016-17 SCHOOL YEAR BUDGET)
RESOLUTION P-16	CREATION OF EXTRA COMPENSATION POSITION OF HIGH SCHOOL SCIENCE RESEARCH ADVISOR

**ADMINISTRATION**

RESOLUTION A-1	APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN HIB INVESTIGATIONS
RESOLUTION A-2	SECOND READING OF POLICY 3221, POLICY 5512, REGULATION 3221, REGULATION 3222, REGULATION 5512
RESOLUTION A-3	FIRST READING OF POLICY 2431
RESOLUTION A-4	APPROVAL OF TIGER TOTS PROGRAM
RESOLUTION A-5	APPROVAL OF THE COMPREHENSIVE EQUITY PLAN
RESOLUTION A-6	ACCEPTANCE OF GIFTS

**CURRICULUM**

RESOLUTION C-1	HIGH SCHOOL MONMOUTH UNIVERSITY JUNIOR SCIENCE AND HUMANITIES SYMPOSIUM
RESOLUTION C-2	HIGH SCHOOL RUTGERS UNIVERSITY JUNIOR SCIENCE AND

	HUMANITIES SYMPOSIUM
RESOLUTION C-3	HIGH SCHOOL AMERICAN REGIONS MATH LEAGUE (ARML) TO PENN STATE UNIVERSITY ON JUNE 3-4, 2016.
RESOLUTION C-4	HIGH SCHOOL WASHINGTON AREA MODEL UNITED NATIONS COMPETITION
RESOLUTION C-5	HIGH SCHOOL DISTRICT CONVENTION – KEY CLUB
RESOLUTION C-6	APPROVAL OF THE ESEA ACCOUNTABILITY CORRECTIVE ACTION PLAN-2015 PARTICIPATION RATE
RESOLUTION C-7	APPROVAL OF HIGH SCHOOL OVERNIGHT TRIP FOR DECA INTERNATIONAL CAREER DEVELOPMENT CONFERENCE

**SPECIAL EDUCATION**

RESOLUTION S-1	APPROVAL FOR PARTICIPATING IN THE SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM FOR 2016-2017
RESOLUTION S-2	AMEND 10 MONTH PLACEMENT 2015-2016

**FINANCE**

RESOLUTION F-1	APPROVAL TO ADOPT PRELIMINARY BUDGET FOR THE 2016-2017 SCHOOL YEAR
RESOLUTION F-2	MAXIMUM TRAVEL EXPENDITURES FOR THE 2016-2017 SCHOOL YEAR
RESOLUTION F-3	BOARD SECRETARY'S REPORT FOR JANUARY 2016
RESOLUTION F-4	TREASURER'S REPORT FOR JANUARY 2016
RESOLUTION F-5	BOARD SECRETARY'S REPORT FOR FEBRUARY 2016
RESOLUTION F-6	TREASURER'S REPORT FOR FEBRUARY 2016
RESOLUTION F-7	APPROVAL OF BILLS FOR FEBRUARY 5 THROUGH FEBRUARY 29, 2016
RESOLUTION F-8	APPROVAL OF BILLS FOR MARCH 1 THROUGH MARCH 9, 2016
RESOLUTION F-9	TRANSFERS FOR JANUARY 2016
RESOLUTION F-10	TRANSFERS FOR FEBRUARY 2016
RESOLUTION F-11	PAYROLL FOR FEBRUARY 2016
RESOLUTION F-12	APPROVAL TO RENEW MEMBERSHIP IN THE NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP (NESBIG)
RESOLUTION F-13	APPROVAL FOR PARTICIPATION IN THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM
RESOLUTION F-14	APPROVAL OF LONG RANGE FACILITY PLAN PROJECTS (LRFP)
RESOLUTION F-15	APPROVE AGREEMENT FOR NON-PUBLIC NURSING SERVICES WITH BERGEN COUNTY DEPT OF HEALTH SERVICES FOR THE 2015-2016 SCHOOL YEAR

RESOLUTION F-16	APPROVAL OF TENAFLY SCHOOL-AGE CHILD CARE (SACC) SUMMER PROGRAM FOR 2016
RESOLUTION F-17	APPROVAL OF REVIEW AND ENRICHMENT SUMMER SCHOOL PROGRAM DATES FOR 2016
RESOLUTION F-18	APPROVAL OF TUITION RATES FOR REVIEW AND ENRICHMENT SUMMER SCHOOL PROGRAMS FOR 2016
RESOLUTION F-19	APPROVAL OF 2016 SUMMER SCHOOL SALARY GUIDE
RESOLUTION F-20	APPROVAL TO DISPOSE OF AND REMOVE ITEMS FROM FIXED ASSET INVENTORY LIST
RESOLUTION F-21	APPROVAL TO SUBMIT APPLICATION FOR THE SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES GRANT (SAMHSA)
RESOLUTION F-22	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

**REGULAR PUBLIC SESSION**

**PERSONNEL**

**RESOLUTION P-1 APPROVAL OF SUBSTITUTES**

BE IT RESOLVED that the substitutes with a County License or a New Jersey teacher certification listed below be approved by the Board of Education for the 2015-2016 school year in accordance with Senate Bill #851 regarding criminal history background check:

NAME	DEGREE	CERTIFICATION	MAJOR/MINOR
Debbie Ayton	B.A.	Physical Ed/Health	Exercise Science/Education
Timothy Byrne	B.A. in Education in progress	County Sub License	Social Studies/Ed.
Saelina Kim	B.A.	County Sub	Economics/Japanese
Alyson Levine	B.A.	PreK-3	Early Childhood Ed.
Maryelizabeth Pfund	B.A.	County Sub License	English/Communications
Michelle Roux	B.S. in Education In progress	County Sub License	Mathematics/Special Education
Vaddy Seema	M.S.	Biological Science	Environmental Biology
Susan Schnabel	B.A.	Elementary K-8	Economics/Education

**RESOLUTION P-2 RESIGNATIONS**

BE IT RESOLVED that the Board accepts with regret the following resignations:

NAME AND POSITION	REASON	EFFECTIVE DATE
Mary Delouvrier Vice Principal – Middle School	Retirement	June 30, 2016
John Westervelt	Retirement	June 30, 2016

Mathematics teacher – High School		
Frances Moore Secretary – Middle School	Retirement	June 30, 2016
Jean Rohrbeck Secretary – High School	Retirement	June 30, 2016
Michael Mullany Custodian	Retirement	June 30, 2016
Sandy delCorral Paraprofessional – Smith School	Retirement	June 30, 2016
Jane Westervelt Paraprofessional – Middle School	Retirement	June 30, 2016
Concetta Amicucci Paraprofessional – Middle School	Personal	March 18, 2016
Lois Abbatiello Paraprofessional-Smith School	Retirement	June 30, 2016

**RESOLUTION P-3 LEAVE OF ABSENCE FOR MAUGHAM E.L.L. TEACHER**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Jimin Lee, Maugham School, teacher of E.L.L., a maternity/disability leave of absence, using accumulated sick days effective May 26, 2016, prior to the birth of her child expected on or about June 26, 2016, to be followed by an unpaid child-rearing leave of absence under the Family Medical Leave Act beginning August 31, 2016 for no more than twelve weeks to be followed by an unpaid child-rearing leave through June 2017.

**RESOLUTION P-4 UNPAID LEAVE OF ABSENCE FOR HIGH SCHOOL TEACHER OF TECHNOLOGY**

BE IT RESOLVED that the Board, in accordance with Article VI., C. of the Teachers' contract, grants High School Teacher of Technology Diana (Nicole) Deschene an unpaid child-rearing leave of absence effective April 18, 2016 through the end of the 2015-16 school year.

**RESOLUTION P-5 LEAVE OF ABSENCE FOR SMITH SCHOOL TEACHER**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Smith School Grade 3 teacher Christine Apa a maternity/disability leave of absence, using accumulated sick days effective approximately August 31, 2016 through approximately September 5, 2016 following the birth of her baby expected August 5, 2016 to be followed by an unpaid child-rearing leave of absence under the Family Medical Leave Act for no more than twelve weeks to be followed by an unpaid leave through the end of the second marking period, approximately December 2, 2016.

**RESOLUTION P-6 LEAVE OF ABSENCE FOR SMITH SCHOOL PARAPROFESSIONAL**

BE IT RESOLVED that the Board, in accordance with Article V of the Paraprofessionals' contract, grants Smith School 30 hour a week paraprofessional Dawn Geider a leave of absence using accumulated sick days for the period beginning May 25, 2016 through approximately the end of the school year.



**RESOLUTION P-7 HIRES**

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

NAME AND POSITION	EMPLOYMENT DATES	CLASSIFICATION AND SALARY
Michael Chromey Technician Level One	March 7, 2016	Level One Technician \$40,000 annual salary
Ivan Paredes-Minan Technician Level One	March 7, 2016	Level One Technician \$40,000 annual salary
Alfred Epstein Leave replacement Technology teacher –HS	4/18/16-6/30/16	Per diem based on M.A.,+16, Step 1 \$54,919 annual salary for Days worked
<b><u>Rachel Lieberman</u></b> Leave replacement Special Ed – HS	4/4/16-6/30/16	Per diem based on B.A., Step 1, \$51,519 For days worked
<b><u>David Westervelt</u></b> Leave replacement Social Studies – HS	3/14/16-6/30/16	Per diem based on B.A., Step 1, \$51,519 For days worked
Andres Sosa On-call Substitute Custodian	On-call, as needed *contingent on Criminal History background check	\$15.00 an hour, for hours worked on--call, as needed basis
David Crandall On-call Substitute Custodian	On-call, as needed *contingent on Criminal History background check	\$15.00 an hour, for hours worked on--call, as needed basis
Sophia Barbanel Student Intern-Special Education Summer program	6/28/16 through 7/26/16 During Summer School program	\$9.00 an hour for hours worked during Summer School

**RESOLUTION P-8 APPROVAL OF TEACHER SALARY ADJUSTMENTS FOR SPRING 2016**

BE IT RESOLVED that the Board approves the following salary adjustments retroactive to February 1, 2016 for the following teachers, based on graduate credit obtained, in accordance with the negotiated contract between the Board and the Tenafly Education Association on behalf of teachers.

FACULTY MEMBERS	SALARY GUIDE	CURRENT DEGREE CLASSIF.	CURRENT SALARY	ADJUSTED DEGREE CLASSIF.	INCREASE	NEW ANNUAL SALARY
<b><u>MACKAY SCHOOL</u></b>						
Caitlin Callahan (.6FTE)	Line 1	BA	\$30,911	BA+16	\$360	\$31,271

<b><u>SMITH SCHOOL</u></b>						
Brielle Heitman	Line 1	BA	\$51,519	BA+8	\$300	\$51,819
<b><u>STILLMAN SCHOOL</u></b>						
Catherine Bonard	Line 4	BA	\$56,219	BA+8	\$300	\$56,519
Kristen Nowak	Line 2	BA+8	\$53,319	MA	\$3,100	\$56,419
<b><u>MIDDLE SCHOOL</u></b>						
Melissa Lorenc	Line 2	MA	\$56,419	MA+8	\$300	\$56,719
Nicholas Rzonsa	Line 10	MA+40	\$89,819	PhD	\$4,250	\$94,069
<b><u>DISTRICT</u></b>						
Alexandra Helmis	Line 2	BA+8	\$53,319	BA+16	\$300	\$53,619
<b>TOTAL ADJUSTMENT</b>					<b>\$8,910</b>	

**RESOLUTION P-9 APPROVAL OF AFTER SCHOOL PARAPROFESSIONAL**

BE IT RESOLVED that the Board approves the following Paraprofessionals to accompany special education students to After-School clubs during the 2015-16 school year:

NAME OF PARAPROFESSIONAL	SCHOOL	HOURLY RATE
Gail Barlow	Mackay	\$20.72
Maria Frey	Mackay	\$20.72

**RESOLUTION P-10 APPROVAL OF ADDITION TO SUMMER SCHOOL TEACHER APPOINTMENTS**

BE IT RESOLVED that the Board approves the following individual to teach Summer School at the step and salary indicated:

LAST NAME	FIRST NAME	STEP	SALARY
Cutrone	Cristina	Max	\$3,008

**RESOLUTION P-11 APPROVAL OF HOME INSTRUCTOR**

BE IT RESOLVED that the Board approve the following as a Home Instructor:

NAME	CERTIFICATION	STATUS
Megan Anastos	Special Education	Tenafly HS teacher

**RESOLUTION P-12 APPROVAL OF THERAPISTS/PROVIDERS**

BE IT RESOLVED that the Board approves the following as a therapist/provider:

Kid Clan Services, Inc. O/T/PT/SP Agency
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**RESOLUTION P- 13 APPROVAL OF A.B.A. PROVIDER**

BE IT RESOLVED that the Board approves the following as a Tenafly Public Schools Special Services A.B.A. Provider on an as-need basis:

NAME	SERVICE	HOURLY RATE
Megan Stuhmann	ABA Provider	\$50 per hour
Amanda Alvarez	ABA Provider	\$35 per hour

**RESOLUTION P-14 APPROVAL OF EXTRA COMPENSATION APPOINTMENTS**

BE IT RESOLVED that the Board approves the following extra compensation appointment for the 2015-16 school year:

NAME	EXTRA COMPENSATION POSITION	STIPEND
Peter Toale	Boys Baseball-Assistant Coach	\$6,309
Christopher Patrick	Boys Lacrosse-Assistant Coach	\$6,309
Lisa Allen	Art Club Advisor	\$1,406 prorated

**RESOLUTION P-15 APPROVAL OF NEW ELEMENTARY ADMINISTRATIVE POSITION AND APPROVAL OF JOB DESCRIPTION**

*(CONTINGENT UPON APPROVAL OF 2016-17 SCHOOL YEAR BUDGET)*

BE IT RESOLVED that the Board approves a new 12 month administrative position of Elementary Vice Principal in accordance with the negotiated agreement with the Tenafly Administrators and Supervisors Association effective with the 2016-17 school year, contingent upon approval of the 2016-17 budget, and

BE IT FURTHER RESOLVED that the Board approves the following job description for the position of Elementary Vice Principal.

**JOB DESCRIPTION  
ELEMENTARY VICE PRINCIPAL**

**TITLE:** Elementary Vice Principal for Curriculum, Teacher Training, Evaluation and Assessment for Grades K-5.

**REQUIREMENTS:** New Jersey Certification as Principal

**REPORTS TO:** Elementary Principals

**PRIMARY FUNCTIONS:** Serve as Vice Principal for all four elementary schools. Articulate, coordinate and ensure consistency of elementary level curriculum. Provide targeted teacher professional development related to support teacher growth. Observe teachers on the elementary level.

**MAJOR DUTIES AND RESPONSIBILITIES:**

- Assist in the supervision and evaluation of the performance of designated staff at the elementary level;

- Assist in the evaluation and hiring of all paraprofessionals;
- Assist with horizontal articulation of all curriculum at the elementary level as well as provide an interdisciplinary view of all the curriculum;
- Train new elementary staff members in programs, such as Responsive Classroom; Type to Learn; Wordly Wise; MAP as well as other Tenafly resources;
- Preview new instructional materials and arrange for piloting by teachers in coordination with K-12 Supervisors;
- Evaluate academic programs and assessments through data-collection and analysis;
- Ensure the vertical articulation at the elementary level of the core content areas by working closely with the K-12 content supervisors;
- Assist in the development, coordination and implementation of professional development opportunities for the elementary staff;
- Assume a leadership role in the New Jersey's dyslexia mandate and other state-wide mandates by providing training and professional development in conjunction with staff developers and principals;
- Assist the principal in student management
- Assist the principals in scheduling, especially for shared staff.
- Assist in the supervision of the elementary special education summer programs;
- Assist in summer curriculum work:
- Serve as Principal in cases of an absence of a Principal because of illness or to attend education-related meetings;
- Maintain active and positive relationships with elementary parents and the community members which may include parent workshops.

Other administrative duties as may be directed by the elementary Principals.

**TERM OF EMPLOYMENT:** 12 month, T.A.S.A. position

**EVALUATION:** Will be evaluated by the Elementary Principals in accordance with New Jersey laws and regulations and Tenafly Board of Education policy with input from the Superintendent and the Assistant Superintendent

**RESOLUTION P-16 CREATION OF EXTRA COMPENSATION POSITION OF HIGH SCHOOL SCIENCE RESEARCH ADVISOR**

BE IT RESOLVED that the Board creates the following extra compensation position at the stipend indicated and effective retroactively to September 1, 2015:

EXTRA-COMPENSATION POSITION	STIPEND
High School Science Research Advisor (3 positions)	\$2,342 per position

**ADMINISTRATION**

**RESOLUTION A-1 APPROVAL TO AFFIRM THE SUPERINTENDENT’S DECISION IN HIB INVESTIGATIONS**

BE IT RESOLVED that the Tenafly Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decisions in HIB Investigation Numbers 2015-16/2a,TMS-2a; 2015-16/9,THS-4; 2015-16/10,THS-5; 2015-16/11,TMS-4 for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

**RESOLUTION A-2 SECOND READING OF POLICY 3221, POLICY 5512, REGULATION 3221, REGULATION 3222, REGULATION 5512**

BE IT RESOLVED that the Board of Education will have the second reading of the following Policies and Regulations:

**Policy 3221** Evaluation of Teachers (revised)

**Policy 5512** Harassment, Intimidation, and Bullying (revised)

**Regulation 3221** Evaluation of Teachers (revised)

**Regulation 3222** Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (revised)

**Regulation 5512** Harassment, Intimidation, and Bullying Investigation Procedure (revised)

**RESOLUTION A-3 FIRST READING OF POLICY 2431**

BE IT RESOLVED that the Board of Education will have the first reading of the following Policy:

**Policy 2431** Athletic Competition (revised)

**RESOLUTION A-4 APPROVAL OF TIGER TOTS PROGRAM**

BE IT RESOLVED that the Board approves the creation of a 10-month a year Early Childhood Learning Center called *Tiger Tots* effective with the 2016-17 school year. The Tiger Tots

Program is for preschool students ages 3 to 5 who are not yet eligible for Kindergarten; will employ a New Jersey certified preschool teacher and approximately three to four 19 hour a week Paraprofessionals. The salary for the teacher position and the hourly rate of the paraprofessional positions will be in accordance with the contracts negotiated between the Board and the T.E.A. on behalf of teachers and paraprofessionals.

**RESOLUTION A-5 APPROVAL OF THE COMPREHENSIVE EQUITY PLAN**

BE IT RESOLVED that the Board of Education approve the Comprehensive Equity Plan for the school years 2016-2019.

**RESOLUTION A-6 ACCEPTANCE OF GIFTS**

BE IT RESOLVED that the Board accepts with thanks and appreciation the following:

DONOR	SCHOOL ALLOCATION	ITEM/AMOUNT
Maugham HSA	Maugham School 24 Dyson Fans	\$7,437.60
THS Class of 2015	Dr. Kontogiannis Tiger Award	\$5,000.00

**CURRICULUM**

**RESOLUTION C-1 HIGH SCHOOL MONMOUTH UNIVERSITY JUNIOR SCIENCE AND HUMANITIES SYMPOSIUM**

BE IT RESOLVED that the Board of Education approve an overnight trip to Monmouth University Junior Science and Humanities Symposium on March 17-18, 2016.

**RESOLUTION C-2 HIGH SCHOOL RUTGERS UNIVERSITY JUNIOR SCIENCE AND HUMANITIES SYMPOSIUM**

BE IT RESOLVED that the Board of Education approve an overnight trip to Rutgers University Junior Science and Humanities Symposium on March 28-29, 2016.

**RESOLUTION C-3 HIGH SCHOOL AMERICAN REGIONS MATH LEAGUE (ARML) TO PENN STATE UNIVERSITY ON JUNE 3-4, 2016.**

BE IT RESOLVED that the Board of Education approve the ARML overnight trip to Penn State University on June 3-4, 2016.

**RESOLUTION C-4 HIGH SCHOOL WASHINGTON AREA MODEL UNITED NATIONS COMPETITION**

BE IT RESOLVED that the Board of Education approve the High School Washington Area Model United Nations Competition from March 31-April 2, 2016 at The Marriot Crystal Gateway Hotel in Crystal City, Virginia.

**RESOLUTION C-5 HIGH SCHOOL DISTRICT CONVENTION – KEY CLUB**

BE IT RESOLVED that the Board of Education approve the High School District Convention Key Club trip from April 1-3, 2016 to Ocean Plaza Convention Center in Long Branch, New Jersey.

**RESOLUTION C-6 APPROVAL OF ESEA ACCOUNTABILITY CORRECTIVE ACTION PLAN-2015 PARTICIPATION RATE**

BE IT RESOLVED that the Board approve the ESEA Accountability Corrective Action Plan-2015 Participation Rate.

**RESOLUTION C-7 APPROVAL OF HIGH SCHOOL OVERNIGHT TRIP FOR DECA INTERNATIONAL CAREER DEVELOPMENT CONFERENCE, APRIL 23-26, 2016**

BE IT RESOLVED that the Board of Education approve an overnight trip for DECA International Career Development Conference, April 23-26, 2016 in Nashville, Tennessee.

**SPECIAL EDUCATION**

**RESOLUTION S-1 APPROVAL FOR PARTICIPATING IN THE SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM FOR 2016-2017**

BE IT RESOLVED that the Board of Education approves the district's participation in the SEMI (Special Education Medicaid Initiative) program for 2016-2017.

**RESOLUTION S-2 AMEND 10 MONTH PLACEMENT 2015-2016**

BE IT RESOLVED that the Board of Education amend the following 10 month placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#831	Fusion Academy - Paramus	Private	\$31,650.00

**FINANCE**

**RESOLUTION F-1 APPROVAL TO ADOPT PRELIMINARY BUDGET FOR THE 2016-2017 SCHOOL YEAR**

BE IT RESOLVED in accordance with N.J.S.A. 18A:7F-38, that the 2016-2017 school year budget includes the automatic enrollment adjustment in the amount of \$209,946 (\$205,829 pre-budget year adjustment increased by 2%) and the use of the health care cost adjustment in the amount of \$79,778; and

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 6A:23A-10.3(b)1, that the 2016-2017 school year budget includes the use of Banked Cap in the amount of \$645,562 to help support the following: \$30,000 for 6<sup>th</sup> grade science textbooks to align to the Next Generation Science Standards and \$633,563 for Chromebooks and carts in the classrooms to support 1:1 initiative, and;

BE IT FURTHER RESOLVED that the needs identified in the use of Banked Cap must be completed by the end of the budget year and will not be deferred or incrementally completed over a longer period of time; and

NOW, THEREFORE, BE IT RESOLVED that the Tenafly Board of Education approves a preliminary 2016-2017 school district budget as follows:

	<b>Budget</b>	<b>Local Tax Levy</b>
General Fund	\$67,311,785	\$61,288,447
Special Revenue Fund	\$ 1,298,489	\$ 0
Debt Service Fund	\$ 2,806,687	\$ 2,448,988
<b>Total Base Budget</b>	<b>\$71,416,961</b>	<b>\$63,737,435</b>

**RESOLUTION F-2 MAXIMUM TRAVEL EXPENDITURES FOR THE 2016-2017 SCHOOL YEAR**

BE IT RESOLVED, per 18A:11-12(4) p, that the Board establishes maximum general fund travel expenditures for the 2016-2017 School Year in the amount of \$68,230.

Maximum travel general fund expenditures for the 2015-2016 School Year is \$53,880, and the amount expended to date is \$26,230.61.

**RESOLUTION F-3 BOARD SECRETARY'S REPORT FOR JANUARY 2016**

BE IT RESOLVED that the Board Secretary's report for the month of January 2016, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**RESOLUTION F-4 TREASURER'S REPORT FOR JANUARY 2016**

BE IT RESOLVED that the Treasurer's report for the month of January 2016, be accepted as submitted and filed in the official minutes of this meeting.

**RESOLUTION F-5 BOARD SECRETARY'S REPORT FOR FEBRUARY 2016**

BE IT RESOLVED that the Board Secretary's report for the month of February 2016, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**RESOLUTION F-6 TREASURER'S REPORT FOR FEBRUARY 2016**

BE IT RESOLVED that the Treasurer's report for the month of February 2016, be accepted as submitted and filed in the official minutes of this meeting.

**RESOLUTION F-7 APPROVAL OF BILLS FOR FEBRUARY 5 THROUGH FEBRUARY 29, 2016**



BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$5,842,117.68 for February 5 through February 29, 2016, as shown on **the list of bills** submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	<b>Fund Totals</b>	
10	General Fund	\$208,228.78
11	General Current Expense	\$5,426,085.52
12	Capital Outlay	\$2,483.82
13	Special Schools	\$74.67
20	Special Revenue Funds	\$113,379.82
50	Enterprise Fund	\$24,370.81
60	Trust and Agency Funds	\$67,494.26
	<b>TOTAL</b>	<b>\$5,842,117.68</b>

**RESOLUTION F-8 APPROVAL OF BILLS FOR MARCH 1 THROUGH MARCH 9, 2016**

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$1,151,204.76 for March 1 through March 9, 2016, as shown on **the list of bills** submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	<b>Fund Totals</b>	
11	General Current Expense	\$912,650.18
12	Capital Outlay	\$53,500.00
13	Special Schools	\$75.00
20	Special Revenue Funds	\$11,397.89
30	Capital Projects Funds	\$166,771.95
50	Enterprise Fund	\$3,976.68
60	Trust and Agency Funds	\$2,833.06
	<b>TOTAL</b>	<b>\$1,151,204.76</b>

**RESOLUTION F-9 TRANSFERS FOR JANUARY 2016**

BE IT RESOLVED that the Board of Education approves **transfers** for the 2015-2016 school budget in a report dated January 31, 2016, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

**RESOLUTION F-10 TRANSFERS FOR FEBRUARY 2016**

BE IT RESOLVED that the Board of Education approves **transfers** for the 2015-2016 school budget in a report dated February 29, 2016, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

**RESOLUTION F-11 PAYROLL FOR FEBRUARY 2016**

BE IT RESOLVED that the regular payroll for February be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
2/12/16	\$1,889,278.92
2/29/16	\$1,917,050.56

**RESOLUTION F-12 APPROVAL TO RENEW MEMBERSHIP IN THE NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP (NESBIG)**

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a **Joint Insurance Group** (hereinafter, the "GROUP") as permitted by N.J. Title 18A-.18B and;

WHEREAS, said GROUP was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP, and;

WHEREAS, the Board of Education of Tenafly has determined that membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP (NESBIG) is in the best interest of the District;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of Tenafly does hereby agree to renew membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP (NESBIG) and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2016 to June 30, 2019.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GROUP as are required by the Group's Bylaws and to deliver the same to the Executive Director.

**RESOLUTION F-13 APPROVAL FOR PARTICIPATION IN THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on March 15, 2016 the governing body of the Tenafly Board of Education, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Tenafly Board of Education; and

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator and the Board President are hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency; and

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey; and

This resolution shall take effect immediately upon passage.

**RESOLUTION F-14 APPROVAL OF LONG RANGE FACILITY PLAN PROJECTS (LRFP)**

WHEREAS, the New Jersey Department of Education requires a Long Range Facility Plan (LRFP) for public school districts; and

WHEREAS, the new LRFP reporting system has not been and is not currently ready for submittals; and

WHEREAS, school districts have been adding projects to the LRFP through the existing reporting system; and

WHEREAS, the New Jersey Department of Education has recommended that school districts approve projects that are to be included in the LRFP;

NOW, THEREFORE BE IT RESOLVED that the Tenafly Board of Education approve the projects for the Long Range Facility Plan.

**RESOLUTION F-15 APPROVE AGREEMENT FOR NON-PUBLIC NURSING SERVICES WITH BERGEN COUNTY DEPT OF HEALTH SERVICES FOR THE 2015-2016 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education accepts the funds and approves the agreement with the Bergen County Department of Health Services to provide non-public nursing and related services to eligible students for the following schools as stipulated in PL. 1991, Chapter 226:

The Montessori House School

BE IT FURTHER RESOLVED that The Tenafly Board of Education will pay the nurse employed in the Non-Public school listed below following the federal, county and local regulations governing said employment in accordance with Senate Bill #851 regarding a criminal history background check:

<b>Name and Position</b>	<b>NP School</b>	<b>Hourly Pay</b>
Elaine Gilboa Nurse	The Montessori House School, Tenafly <i>(Elaine Gilboa splits time with Lubavitch on the Palisades, Tenafly)</i>	\$31 per hr.

**RESOLUTION F-16 APPROVAL OF TENAFLY SCHOOL-AGE CHILD CARE (SACC) SUMMER PROGRAM FOR 2016**

BE IT RESOLVED that the Board of Education approves the operation of the tuition-based Tenafly School-Age Child Care (SACC) Summer Program from Monday, June 27 and end on Friday, August 5, 2016.

BE IT FURTHER RESOLVED that the Board of Education authorizes the use of the High School for this program.

**RESOLUTION F-17 APPROVAL OF REVIEW AND ENRICHMENT SUMMER SCHOOL PROGRAM DATES FOR 2016**

BE IT RESOLVED that the Summer School, housed in Tenafly High School, offering Grades K-8 Review Programs and Grades PreK-8 Enrichment Programs, be approved for the summer of 2016. The programs will begin on Monday, June 27(for staff), and Tuesday, June 28(for students). The programs end on Tuesday, July 26, 2016. There will be no school on Monday, July 4th.

BE IT FURTHER RESOLVED that the necessary applications be submitted for state approval of the School Summer programs for 2016.

**RESOLUTION F-18 APPROVAL OF TUITION RATES FOR REVIEW AND ENRICHMENT SUMMER SCHOOL PROGRAMS FOR 2016**

BE IT RESOLVED that the following tuition rates be approved for the 2016 Review and Enrichment Summer Programs:

<b>Pre-K-8 Summer School</b>	<b>Resident</b>	<b>Non-Resident</b>
First Course	\$190	\$260
For Two Courses	\$330	\$460
For Three Courses	\$440	\$600
Review Course cost per class for	\$ 60	Same fee schedule as

Tenafly students		other courses
Registration Fee Per Student	\$ 65	\$ 65
SAT Prep	\$450	\$450

The registration fee is required at time of registration and is *non-refundable*. Additional non-refundable material fees may be required for some Enrichment Classes.

**RESOLUTION F-19 APPROVAL OF 2016 SUMMER SCHOOL SALARY GUIDE**

BE IT RESOLVED that the Board approves the following salary guide for teaching staff for the 2016 Summer School:

Step 1	Step 2	Step 3
First Year	2-4 Years	5 Years or More
\$2,273	\$2,808	\$3,008

**RESOLUTION F-20 APPROVAL TO DISPOSE OF AND REMOVE ITEMS FROM FIXED ASSET INVENTORY LIST**

BE IT RESOLVED that the Board approves the disposal of the following obsolete equipment and removal of said items from the fixed asset inventory list:

Printer	Brother Model #DCP 7020 Serial #U61283K51818196	N/A	Cafeteria
Dishwasher	Toledo Model #2T-68-R Serial #41	01545	Cafeteria
Food Chopper	Hobart Model #84141 Serial #680072	0618	Cafeteria

**RESOLUTION F-21 APPROVAL TO SUBMIT APPLICATION FOR THE SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES GRANT (SAMHSA)**

BE IT RESOLVED that the Tenafly Board of Education approves submission of the Substance Abuse and Mental Health Services (SAMHSA) grant application.

**RESOLUTION F-22 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT**

WHEREAS, in order to be in compliance with the State of New Jersey’s adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled **“Travel and Work-Related Expense Reimbursements”** for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

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