



**TENAFLY PUBLIC SCHOOLS
TENAFLY BOARD OF EDUCATION**

**Meeting Date:
Tuesday, October 18, 2016**

BOARD OF EDUCATION MEETING

OPEN SESSION

CLOSED SESSION

- **No Formal Action is Taken during the Closed Session**

OPEN SESSION

AGENDA

REGULAR PUBLIC MEETING

- **Personnel Resolutions**
- **Administration Resolutions**
- **Special Education Resolutions**
- **Finance Resolutions**

Public Comments (2nd Opportunity)

Adjournment



Tenafly Public Schools
Regular Public Meeting
of the Tenafly Board of Education

October 18, 2016
Hegelein Building, 500 Tenafly Road, Tenafly, NJ 07670

Board of Education

Ms. Lynne W. Stewart, President
Ms. Eileen D. Pleva, Vice President

Mr. Mark Aronson	Ms. Sherri Rothstein
Mr. Sam A. Bruno	Mr. Edward J. Salaski
Ms. Janet Horan	Ms. April Uram
Mr. Richard Press	

Ms. Lynn Trager, Superintendent of Schools
Ms. Barbara Laudicina, Assistant Superintendent
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Teresa Collins, Assistant to the Superintendent for Human Resources
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services
Mr. Marc Gold, Assistant to the Superintendent for Teacher Evaluation and Effectiveness

Representatives to the Board

High School Students

[2016-2017]

Erin Aslami, Senior
Angelina Haw, Junior

Administrators

Mr. Jim Morrison
Mr. John Fabbo
Ms. Brenda Yoo
Ms. Jennifer Ferrara
Mr. Brian Ross
Ms. Gayle Lander

1.	OPEN SESSION – 7:00 p.m. – Regular Public Meeting	
2.	CLOSED SESSION – Board will enter into Closed Session Immediately	
3.	OPEN SESSION – 8:00 p.m. – Regular Public Meeting	
4.	A. Call to Order B. Adequate Notice Statement C. Roll Call D. Pledge of Allegiance	L. Stewart L. Stewart Y. Usami L. Stewart
5.	Presentation/School Showcase/ or Awards/Honors • THS Showcase – ‘Science Research Project - Robotic Fish’ presented by Jack Hyslop, HS Senior	E. Coyle/J. Morrison
6.	Approval of Minutes • Regular Public Meeting of September 27, 2016 • Closed Executive Meeting of September 27, 2016	
7.	Question & Answer for New High School Schedule	L. Trager/J. Morrison
8.	Board President’s Report	L. Stewart
9.	Superintendent’s Report	L. Trager
10.	Board Secretary’s Report • Fire & Security Drill Report for September	Y. Usami
11.	Student Representatives’ Report	E. Aslami / A. Haw
12.	Board Committee Reports • Facilities Meeting	A. Uram
13.	Reports/Discussions • Ramapo vs. Tenafly Football Game	D. Kilday
14.	New Business for Discussion at Future Meetings	L. Stewart
15.	<u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
16.	Action Items	
17.	<u>Public Comments – Second Opportunity –</u> Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them. <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i>	
18.	<u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.	
19.	Adjournment	

FIRE DRILLS & SECURITY DRILLS 2016-2017 SCHOOL YEAR						
MONTH	HIGH	MIDDLE	MACKAY	MAUGHAM	SMITH	STILLMAN
<u>SEPTEMBER</u> Fire Drills	Completed	Completed	Completed	Completed	Completed	Completed
<u>SEPTEMBER</u> Security Drills	Security Drill/ Evacuation	Security Drill/ Evacuation	Security Drill/ Lockdown	Security Drill/ Evacuation	Security Drill/ Evacuation	Security Drill/ Evacuation

MOTION TO ENTER INTO CLOSED SESSION ON OCTOBER 18, 2016

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District; and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Closed Session") from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such a Closed Session;

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The subject matter to be discussed is as follows:
 - Matters of Personnel
 - TASA Negotiations (Proposals)
 - Suspensions
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

No formal action will be taken.

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The following resolutions are recommended by the Superintendent of Schools:

PERSONNEL

RESOLUTION P-1	APPROVAL OF SUBSTITUTES
RESOLUTION P-2	RESIGNATIONS
RESOLUTION P-3	TRANSFER OF LUNCH PARAPROFESSIONAL
RESOLUTION P-4	HIRES
RESOLUTION P-5	APPROVAL OF SIXTH PERIOD ASSIGNMENTS
RESOLUTION P-6	APPROVAL OF FACULTY SALARY ADJUSTMENTS FOR FALL 2016
RESOLUTION P-7	APPROVAL OF EXTRA COMPENSATION APPOINTMENTS
RESOLUTION P-8	RESCIND PORTION OF RESOLUTION P-10 OF JUNE 14, 2016 APPROVING APPOINTMENT TO EXTRA COMPENSATION POSITION
RESOLUTION P-9	APPROVAL OF PARAPROFESSIONALS FOR AFTER-SCHOOL CLUBS
RESOLUTION P-10	CREATION OF ADDITIONAL EXTRA COMPENSATION POSITION OF GRADE 8 TRIP ADVISOR

ADMINISTRATION

RESOLUTION A-1	SECOND READING POLICY 1110, POLICY 3111, POLICY 3124, POLICY 3125, POLICY 3125.2, POLICY 3141, POLICY 3240, POLICY 7481 AND REGULATION 5330
RESOLUTION A-2	AFFIRM THE DECISION OF THE SUPERINTENDENT
RESOLUTION A-3	TENAFLY EDUCATIONAL FOUNDATION
RESOLUTION A-4	APPROVAL OF THE CHANGE IN THE HIGH SCHOOL SCHEDULE

SPECIAL EDUCATION

RESOLUTION S-1	APPROVAL OF TEN MONTH PROGRAMS 2016-2017
RESOLUTION S-2	EXTENDED SCHOOL YEAR SUMMER 2016

FINANCE

RESOLUTION F-1	BOARD SECRETARY'S REPORT FOR SEPTEMBER 2016
RESOLUTION F-2	TREASURER'S REPORT FOR SEPTEMBER 2016
RESOLUTION F-3	TRANSFERS FOR SEPTEMBER 2016
RESOLUTION F-4	APPROVAL OF BILLS FOR SEPTEMBER 22 THROUGH SEPTEMBER 30, 2016
RESOLUTION F-5	APPROVAL OF BILLS FOR OCTOBER 1 THROUGH OCTOBER 11, 2016

RESOLUTION F-6	PAYROLL FOR SEPTEMBER 2016
RESOLUTION F-7	APPROVAL TO SUBMIT COMPREHENSIVE MAINTENANCE PLAN (CMP)
RESOLUTION F-8	APPROVAL OF CHANGE ORDER GC-03 FOR PARKING LOT REPAVING AT TENAFLY MIDDLE SCHOOL
RESOLUTION F-9	APPROVAL OF CHANGE ORDER GC-04 FOR PARKING LOT REPAVING AT TENAFLY MIDDLE SCHOOL
RESOLUTION F-10	APPROVAL OF RENTAL AGREEMENT AND ADDENDUM FOR THE USE OF MACKAY ICE RINK
RESOLUTION F-11	APPROVAL OF RENTAL AGREEMENT AND ADDENDUM FOR THE USE OF THE JCC INDOOR POOL AND LOCKER ROOM FACILITIES
RESOLUTION F-12	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

 REGULAR PUBLIC SESSION

PERSONNEL

RESOLUTION P-1 APPROVAL OF SUBSTITUTES

BE IT RESOLVED that the substitutes with N.J. teacher certification or with a County License listed below be approved by the Board of Education for the 2016-17 school year in accordance with N.J.S.A. 18A:6-7.1b. pertaining to criminal history background check and at the district-established per diem rate of \$100:

NAME	DEGREE	CERTIFICATION	MAJOR/MINOR
Ingrid Bodrato	B.A.	County License	Fashion Design
Maxwell Klausner	B.F.A.	County License	Dramatic Writing
Marc Lerner	B.A.	County License	Psychology
Reina Pattner	B.S.	Elementary Ed/Reading	Education/Reading

RESOLUTION P-2 RESIGNATIONS

BE IT RESOLVED that the Board accepts with regret the following resignations:

NAME AND POSITION	REASON	EFFECTIVE DATE
Michael Mikhael Leave replacement Science Teacher –HS	Personal	9/24/16
Maryann Spina 13.75 hour a week Lunch Para –Mackay	Personal	10/7/16
Jodi Sarf Paraprofessional –Smith	Personal	9/29/16

RESOLUTION P-3 TRANSFER OF LUNCH PARAPROFESSIONAL

BE IT RESOLVED that the Board approve the following transfer effective October 10, 2016:

NAME	CURRENT PARAPROFESSIONAL POSITION	NEW PARAPROFESSIONAL POSITION
Laura Lawlor	8.75 hour a week Lunch Paraprofessional-Mackay School	13.75 hour a week Lunch Para-Mackay School

RESOLUTION P-4 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

NAME AND POSITION	EMPLOYMENT DATES	CLASSIFICATION AND SALARY
Teresa Viole 19 hr. a week Paraprofessional -Smith	Approx. 10/19/16*	\$21.24 an hour, 19 hours a week, \$14,770 annual salary
Cherilyn Magda 8.75 hour a week Lunch Para -Mackay	Approx. 10/20/16*	\$20.35 an hour, 1.75 hrs. a week, \$6,197 annual salary
Vivian Pierno 8.75 hour a week Lunch Para -Mackay	Approx. 10/20/16*	\$20.35 an hour, 1.75 hrs. a week, \$6,197 annual salary

*pending fingerprinting clearance

RESOLUTION P-5 APPROVAL OF SIXTH PERIOD ASSIGNMENTS

BE IT RESOLVED that the Board approves the following High School science teachers to receive a Sixth Period Assignment with a stipend based on one-sixth of their annual salaries during the period September 27 through October 14, 2016:

NAME	SIXTH PERIOD ASSIGNMENT
Kenneth Berman Science teacher – High School	Stipend based on one-sixth of annual salary for one Sixth Period Assignment prorated for period September 27 through October 14, 2016.
Alan Brandstaedter Science teacher – High School	Stipend based on one-sixth of annual salary for one Sixth Period Assignment prorated for period September 27 through October 14, 2016.
Jeffrey Kolb Science teacher – High School	Stipend based on one-sixth of annual salary for one Sixth Period Assignment prorated for period September 27 through October 14, 2016.
Erin Posbergh Science teacher – High School	Stipend based on one-sixth of annual salary for one Sixth Period Assignment prorated for period September 27 through October 14, 2016.

RESOLUTION P-6 APPROVAL OF FACULTY SALARY ADJUSTMENTS FOR FALL 2016

BE IT RESOLVED that the Board approves the following salary adjustments retroactive to September 1, 2016 for the following faculty members based on graduate credit obtained in accordance with the negotiated contract between the Board and the Tenafly Education Association on behalf of teachers:

FACULTY MEMBERS	LINE	CURRENT CLASSIF.	CURRENT SALARY	ADJUSTED CLASSIF.	INCREASE	NEW SALARY
<u>MACKAY</u>						
Carol Bierwas	9	MA	\$75,721	MA+8	\$300	\$76,021
Carolyn Burdy	14	MA	\$93,361	MA+32	\$8,000	\$101,361
Caitlin Callahan	2	BA +16	\$53,821	MA	\$2,800	\$56,621
Matthew Kougasian	5	BA	\$57,721	BA+8	\$300	\$58,021
Christie Mortara	5	MA+8	\$62,921	MA+16	\$300	\$63,221
<u>SMITH</u>						
Ellyn Kojanis	3	BA+8	\$55,121	BA+24	\$600	\$55,721
<u>STILLMAN</u>						
Tricia Lyons	14	MA	\$93,361	MA+32	\$8,000	\$101,361
Raeann Schwartz	4	MA	\$60,621	MA+8	\$300	\$60,921
Jennifer Shenloogian	9	MA+16	\$76,321	MA+24	\$300	\$76,621
<u>MIDDLE SCHOOL</u>						
Alecia DeJoseph	5	BA	\$57,721	BA+8	\$300	\$58,021
Andrea Florczak	5	MA	\$62,621	MA+8	\$300	\$62,921
Ariana Kahn	5	BA+24	\$58,621	MA	\$4,000	\$62,621
Dee Kalman	4	MA	\$60,621	MA+8	\$300	\$60,921
Jenny Mach	5	BA	\$57,721	BA+8	\$300	\$58,021
<u>HIGH SCHOOL</u>						
Jenny Ahn	2	MA	56,621	MA+32	\$2,400	\$59,021
Kenneth Barrett	14	MA	\$93,361	MA+16	\$600	\$93,961
April Celli	12	MA	\$87,521	MA+8	\$300	\$87,821
Cristina Cutrone	7	MA+16	\$68,721	MA+32	\$4,200	\$72,921
Alexandra Helmis	3	BA+16	\$55,421	MA	\$3,100	\$58,521
B. Pelaez-Martinez	10	MA+8	\$82,021	MA+24	\$600	\$82,621
Iwona Saniewska	3	BA+8	\$55,121	BA+16	\$300	\$55,421
Eliza Vieira	4	BA	\$56,421	BA+8	\$300	\$56,721
TOTAL ADJUSTMENT					\$37,900	

RESOLUTION P-7 APPROVAL OF EXTRA COMPENSATION APPOINTMENT

BE IT RESOLVED that the Board approves the following extra compensation appointment for the 2016-17 school year:

NAME	EXTRA COMPENSATION POSITION	STIPEND
Jodi Stark	Student Mediator Advisor-Stillman	\$1,263

RESOLUTION P-8 RESCIND PORTION OF RESOLUTION P-10 OF JUNE 14, 2016 APPROVING APPOINTMENT TO EXTRA COMPENSATION POSITION

BE IT RESOLVED that the Board rescinds the portion of Resolution P-10 of June 14, 2016 appointing Lisa White to the position of High School Assistant Olympics Advisor.

RESOLUTION P-9 APPROVAL OF PARAPROFESSIONALS FOR AFTER-SCHOOL CLUBS

BE IT RESOLVED that the Board approves the following Tenafly Public Schools paraprofessionals to assist Special Education students in after-school activities during the 2016-17 school year at the negotiated hourly rate for special education paraprofessionals.

Pansy Lo
Christine Pavlu
Michelle Wheeler
Andrea Koysoy
Laura Kostyn
Leslie Levine

RESOLUTION P-10 CREATION OF ADDITIONAL EXTRA COMPENSATION POSITION OF GRADE 8 TRIP ADVISOR

BE IT RESOLVED that the Board approves creating an additional extra compensation position of Grade 8 Trip Advisor at a stipend of \$860 effective with the 2016-17 school year.

ADMINISTRATION

RESOLUTION A-1 SECOND READING POLICY 1110, POLICY 3111, POLICY 3124, POLICY 3125, POLICY 3125.2, POLICY 3141, POLICY 3240, POLICY 7481 AND REGULATION 5330

BE IT RESOLVED that the Board of Education will have the second reading of the following Policies and Regulations:

Policy 1110 Organizational Chart (revised)

Policy 3111 Creating Positions (Revised)

Policy 3124 Employment Contract (Revised)

Policy 3125 Employment of Teaching Staff Members (M) (Revised)

Policy 3125.2 Employment of Substitute Teachers (Revised)

Policy 3141 Resignation (Revised)

Policy 3240 Professional Development for Teachers and School Leaders (revised)

Policy 7481 Unmanned Aircraft Systems (UAS also known as Drones) (new)

Regulation 5330 Administration of Medicine (revised)

RESOLUTION A-2 APPROVAL TO AFFIRM THE SUPERINTENDENT’S DECISION IN HIB INVESTIGATIONS

BE IT RESOLVED that the Tenaflly Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decisions in HIB Investigation Numbers 2016-17/1, ST-1/N and 2016-17/2, THS-1/Y for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

RESOLUTION A-3 TENAFLY EDUCATIONAL FOUNDATION

BE IT RESOLVED that the Board accepts with thanks and appreciation funding for the following:

School & Teacher Requesting Grant	Proposal	Amount
Middle School (Dee Kalman)	“Let’s Bring Virtual Reality to TMS” #01/2016-17	\$8,104.53

RESOLUTION A-4 APPROVAL OF THE NEW HIGH SCHOOL SCHEDULE

BE IT RESOLVED that new High School Schedule, based on the blueprint presented, will take effect for the school year 2017-18, will optimize opportunities for engaged and active student learning, and enhance student and staff wellness.

SPECIAL EDUCATION

RESOLUTION S-1 APPROVAL OF TEN MONTH PROGRAMS 2016-2017

BE IT RESOLVED that the Board of Education approve the placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#529	Greenwood Academy	Private	\$55,615.00
#839	New Alliance	Private	\$65,514.10 Pro-rated as of 10/4/16

RESOLUTION S- 2 EXTENDED SCHOOL YEAR SUMMER 2016

BE IT RESOLVED that the Board of Education approve the Extended School Year placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#771	Forum School	Private	\$5,449.68
#831	Fusion Academy	Private	\$6,980.00

FINANCE

RESOLUTION F-1 BOARD SECRETARY’S REPORT FOR SEPTEMBER 2016

BE IT RESOLVED that the **Board Secretary's report** for the month of September 2016, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-2 TREASURER'S REPORT FOR SEPTEMBER 2016

BE IT RESOLVED that the **Treasurer's report** for the month of September 2016, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-3 TRANSFERS FOR SEPTEMBER 2016

BE IT RESOLVED that the Board of Education approves **transfers** for the 2016-2017 school budget in a report dated September 30, 2016, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

RESOLUTION F-4 APPROVAL OF BILLS FOR SEPTEMBER 22 THROUGH SEPTEMBER 30, 2016

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$2,373,192.78 for September 22 through September 30, 2016 as shown on the **list of bills** submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(10)	General Fund	\$103,164.03
(11)	General Current Expense	\$2,033,870.67
(13)	Special Schools	\$5.00
(20)	Special Revenue Funds	\$24,057.94
(40)	Debt Service Funds	\$157,412.13
(50)	Enterprise Fund	\$22,271.60
(55)	Preschool Program Fund	\$5,695.05
(60)	Trust and Agency Funds	\$26,716.36
	TOTAL	\$2,373,192.78

RESOLUTION F-5 APPROVAL OF BILLS FOR OCTOBER 1 THROUGH OCTOBER 11, 2016

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$4,171,645.42 for October 1 through October 11, 2016 as shown on the **list of bills** submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
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(10)	General Fund	\$104,927.18
(11)	General Current Expense	\$3,188,308.03
(20)	Special Revenue Funds	\$125,437.23
(30)	Capital Projects Funds	\$694,895.80
(50)	Enterprise Fund	\$21,308.42
(55)	Preschool Program Fund	\$5,745.05
(60)	Trust and Agency Funds	\$31,023.71
	TOTAL	\$4,171,645.42

RESOLUTION F-6 PAYROLL FOR SEPTEMBER 2016

BE IT RESOLVED that the regular payroll for September 2016 be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
9/12/16	\$1,910,628.99
9/30/16	\$1,939,336.28

RESOLUTION F-7 APPROVAL TO SUBMIT COMPREHENSIVE MAINTENANCE PLAN (CMP)

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year **maintenance plans** documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Tenafly Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Tenafly Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan and M1 worksheet for the Tenafly Public School District in compliance with Department of Education requirements.

RESOLUTION F-8 APPROVAL OF CHANGE ORDER GC-03 FOR PARKING LOT REPAVING AT TENAFLY MIDDLE SCHOOL

BE IT RESOLVED that the Tenafly Board of Education approves the attached **Change Order number GC-03** for the Parking Lot Repaving at Tenafly Middle School with Mike Fitzpatrick & Son, Inc. in the amount of \$3,503.20 for additional curbing and sidewalk replacement.

RESOLUTION F-9 APPROVAL OF CHANGE ORDER GC-04 FOR PARKING LOT REPAVING AT TENAFLY MIDDLE SCHOOL

BE IT RESOLVED that the Tenafly Board of Education approves the attached **Change Order number GC-04** for the Parking Lot Repaving at Tenafly Middle School with Mike Fitzpatrick & Son, Inc. for a credit amount of \$1,515.40 for the allowance that was not used in the original contract, as specified in the attached.

RESOLUTION F-10 APPROVAL OF RENTAL AGREEMENT WITH ADDENDUM FOR THE USE OF MACKAY ICE RINK

BE IT RESOLVED that the Tenafly Board of Education approves the **attached agreement and addendum** with the City of Englewood for the use of Mackay Ice Rink for the Tenafly Ice Hockey Team.

RESOLUTION F-11 APPROVAL OF RENTAL AGREEMENT WITH ADDENDUM FOR THE USE OF THE JCC INDOOR POOL AND LOCKER ROOM FACILITIES

BE IT RESOLVED that the Tenafly Board of Education approves the **attached agreement and addendum** with the Kaplen Jewish Community Center on the Palisades for the use of the indoor pool and locker room facilities for the Tenafly Girls and Boys Swim Teams.

RESOLUTION F-12 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "Travel and Work-Related **Expense Reimbursements**" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

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