



**TENAFLY PUBLIC SCHOOLS
TENAFLY BOARD OF EDUCATION**

**Meeting Date:
Tuesday, September 27, 2016**

BOARD OF EDUCATION MEETING

OPEN SESSION

CLOSED SESSION

- **No Formal Action is Taken during the Closed Session**

OPEN SESSION

AGENDA

REGULAR PUBLIC MEETING

- **Personnel Resolutions**
- **Administration Resolutions**
- **Special Education Resolutions**
- **Finance Resolutions**

Public Comments (2nd Opportunity)

Adjournment



Tenafly Public Schools
Regular Public Meeting
of the Tenafly Board of Education

September 27, 2016
Library Media Center
Tenafly High School
19 Columbus Avenue
Tenafly, NJ 07670

Board of Education

Ms. Lynne W. Stewart, President
Ms. Eileen D. Pleva, Vice President

Mr. Mark Aronson	Ms. Sherri Rothstein
Mr. Sam A. Bruno	Mr. Edward J. Salaski
Ms. Janet Horan	Ms. April Uram
Mr. Richard Press	

Ms. Lynn Trager, Superintendent of Schools
Ms. Barbara Laudicina, Assistant Superintendent
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Teresa Collins, Assistant to the Superintendent for Human Resources
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services
Mr. Marc Gold, Assistant to the Superintendent for Teacher Evaluation and Effectiveness

Representatives to the Board

High School Students

[2016-2017]

Erin Aslami, Senior
Angelina Haw, Junior

Administrators

Mr. Jim Morrison
Mr. John Fabbo
Ms. Brenda Yoo
Ms. Jennifer Ferrara
Mr. Brian Ross
Ms. Gayle Lander

1.	OPEN SESSION – 7:00 p.m. – Regular Public Meeting	
2.	CLOSED SESSION – Board will enter into Closed Session Immediately	
3.	OPEN SESSION – 8:00 p.m. – Regular Public Meeting	
4.	A. Call to Order B. Adequate Notice Statement C. Roll Call D. Pledge of Allegiance	L. Stewart L. Stewart Y. Usami L. Stewart
5.	Approval of Minutes <ul style="list-style-type: none"> • Regular Public Meeting of September 13, 2016 • Closed Executive Meeting of September 13, 2016 	
6.	Board President’s Report	L. Stewart
7.	Superintendent’s Report	L. Trager
8.	Board Secretary’s Report <ul style="list-style-type: none"> • Discuss 2017-18 Budget Calendar 	Y. Usami
9.	Student Representatives’ Report	E. Aslami A. Haw
10.	Board Committee Reports <ul style="list-style-type: none"> • Finance Committee Meeting of Sept. 20, 2016 • Facilities Committee Meeting of Sept. 27, 2016 	M. Aronson A. Uram
11.	Reports/Discussions <ul style="list-style-type: none"> • New High School Schedule 	L. Trager/J. Morrison
12.	New Business for Discussion at Future Meetings	L. Stewart
13.	<u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
14.	Action Items	
15.	<u>Public Comments – Second Opportunity</u> – Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them. <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i>	
16.	<u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.	
17.	Adjournment	

MOTION TO ENTER INTO CLOSED SESSION ON SEPTEMBER 27, 2016

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District; and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Closed Session") from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such a Closed Session;

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The subject matter to be discussed is as follows:
 - Suspension
 - HIB's
 - Superintendent Merit Goals
 - TASA Negotiations
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

No formal action will be taken.

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The following resolutions are recommended by the Superintendent of Schools:

PERSONNEL

RESOLUTION P-1	APPROVAL OF SUBSTITUTES
RESOLUTION P-2	RESIGNATIONS
RESOLUTION P-3	HIRES
RESOLUTION P-4	LEAVE OF ABSENCE FOR MIDDLE SCHOOL LITERACY TEACHER
RESOLUTION P-5	LEAVE OF ABSENCE FOR MIDDLE SCHOOL SECRETARY
RESOLUTION P-6	APPROVAL OF TOILETING STIPEND FOR MIDDLE SCHOOL PARAPROFESSIONAL
RESOLUTION P-7	TRANSFER OF PARAPROFESSIONAL POSITION

RESOLUTION P-8	TRANSFER OF SPECIAL EDUCATION PARAPROFESSIONAL
RESOLUTION P-9	APPROVAL OF HOME INSTRUCTORS
RESOLUTION P-10	APPROVAL OF THERAPISTS/PROVIDERS
RESOLUTION P-11	RESCIND PORTION OF RESOLUTION P-10 OF JUNE 14, 2016 APPROVING APPOINTMENT OF MACKAY SCHOOL STUDENT MEDIATOR ADVISOR AND APPOINTMENT OF NEW MACKAY SCHOOL STUDENT MEDIATOR ADVISOR
RESOLUTION P-12	APPROVAL OF PARAPROFESSIONAL FOR AFTER SCHOOL ACTIVITY
RESOLUTION P-13	EXTRA COMPENSATION APPOINTMENT

ADMINISTRATION

RESOLUTION A-1	APPROVAL OF THE VIOLENCE, VANDALISM AND SUBSTANCE ABUSE REPORT & HIB (VV-SA & HIB) SUMMARY REPORT FOR PERIOD 2 (2015-2016)
RESOLUTION A-2	APPROVAL OF THE DISTRICT EMERGENCY PLAN AND THE SUPPLEMENT TO THE EMERGENCY PLAN
RESOLUTION A-3	FIRST READING POLICY 1110, POLICY 3111, POLICY 3124, POLICY 3125, POLICY 3125.2, POLICY 3141, POLICY 3240, POLICY 7481 AND REGULATION 5330
RESOLUTION A-4	APPROVAL OF SUPERINTENDENT MERIT GOALS 2016-2017
RESOLUTION A-5	ACCEPTANCE OF GIFTS
RESOLUTION A-6	APPROVAL OF SIDEBAR AGREEMENT

SPECIAL EDUCATION

RESOLUTION S-1	APPROVAL OF TEN MONTH PROGRAMS 2016 – 2017
RESOLUTION S-2	RESCIND EXTENDED SCHOOL YEAR SUMMER 2016
RESOLUTION S-3	APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDES 10 MONTH 2016-17
RESOLUTION S-4	APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE

FINANCE

RESOLUTION F-1	BOARD SECRETARY'S REPORT FOR AUGUST 2016
RESOLUTION F-2	TREASURER'S REPORT FOR AUGUST 2016
RESOLUTION F-3	TRANSFERS FOR AUGUST 2016
RESOLUTION F-4	APPROVAL OF BILLS FOR SEPTEMBER 1 THROUGH SEPTEMBER 21, 2016
RESOLUTION F-5	APPROVAL OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT AT THE MIDDLE SCHOOL
RESOLUTION F-6	AGREEMENT FOR APPROVING NON-PUBLIC NURSE WITH BERGEN COUNTY DEPT OF HEALTH SERVICES FOR THE 2016-2017 SCHOOL YEAR
RESOLUTION F-7	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

REGULAR PUBLIC SESSION

PERSONNEL

RESOLUTION P-1 APPROVAL OF SUBSTITUTES

BE IT RESOLVED that the substitutes with N.J. teacher certification or with a County License listed below be approved by the Board of Education for the 2016-17 school year in accordance with N.J.S.A. 18A:6-7.1b pertaining to criminal history background check and at the district-established per diem rate of \$100:

NAME	DEGREE	CERTIFICATION	MAJOR/MINOR
Jeanna Caruso	B.A.	Elementary	Elementary Ed
Timothy Ryan	M.A. in progress In education	County License	Physical Ed/Health
Marlee Taub	B.S.	Elementary	Elementary Ed

and

BE IT FURTHER RESOLVED that former Middle School secretary Frances Moore be placed on the list of secretarial substitutes beginning in January 2017.

RESOLUTION P-2 RESIGNATIONS

BE IT RESOLVED that the Board accepts with regret the following resignations:

NAME	POSITION	EFFECTIVE DATE
Jasmine Mhrez	19 hr. Paraprofessional -SM School	October 7, 2016
Felix Villegas	Technician – Level One	September 30, 2016

RESOLUTION P-3 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

NAME AND POSITION	EMPLOYMENT DATES	CLASSIFICATION AND SALARY
Jodi Sarf * 19 hr. Paraprofessional – SM	Approx. 10/10/16 * to 6/30/17	\$21.24 an hour, 3.8 hrs. a day, \$14,770 annual salary
Cherilyn Magda * Lunch Paraprofessional – MK	Approx. 10/5/16* to 6/30/17	\$20.35 an hour, 1.75 hrs. a week, \$6,197 annual salary
Joann Murphy * Lunch Paraprofessional – MG	Approx. 9/26/16*to 6/30/17	\$20.35 an hour, 1.75 hrs. a week, \$6,197 annual salary
Robert Spina Substitute Custodian	On-call, as needed basis	\$15.00 per hour for hours worked

*pending successful completion of criminal history background check

RESOLUTION P-4 LEAVE OF ABSENCE FOR MIDDLE SCHOOL LITERACY TEACHER

BE IT RESOLVED that the Board, in accordance with Article VI., B. of the Teachers' contract, grants Middle School Literacy teacher Juliana Meehan a leave of absence, using accumulated sick days, effective November 22, 2016 for approximately six weeks.

RESOLUTION P-5 LEAVE OF ABSENCE FOR MIDDLE SCHOOL SECRETARY

BE IT RESOLVED that the Board, in accordance with Article XIV., A. and B. of the Secretaries' contract, grants Middle School Secretary Jaclyn Henry a maternity/disability leave of absence, using ten (10) accumulated sick days effective on or about January 17, 2017, to approximately January 31, 2017 be followed by an unpaid child-rearing leave of absence under the Family Medical Leave Act for approximately six (6) weeks.

RESOLUTION P-6 APPROVAL OF TOILETING STIPEND FOR MIDDLE SCHOOL PARAPROFESSIONAL

BE IT RESOLVED that the Board approves that the following paraprofessional receive a \$1,000 toileting stipend during the 2016-17 school year:

NAME AND POSITION	SCHOOL
Jason Korzelius -19 hr. a week Special Ed Paraprofessional	Middle School

RESOLUTION P-7 TRANSFER OF PARAPROFESSIONAL POSITION

BE IT RESOLVED that the Board approves the following transfers of paraprofessional position effective with the 2016-17 school year:

PARAPROFESSIONAL POSITION	CURRENT LOCATION	NEW LOCATION
30 hour a week	Maugham School	Stillman School

RESOLUTION P-8 TRANSFER OF SPECIAL EDUCATION PARAPROFESSIONAL

BE IT RESOLVED that the Board approves the following transfer of paraprofessionals effective with the 2016-17 school year based on the above resolution:

NAME AND POSITION	CURRENT LOCATION	NEW LOCATION
Isabel Park	Maugham School	Stillman School

RESOLUTION P-9 APPROVAL OF HOME INSTRUCTORS

BE IT RESOLVED that the Board approve the following as Home Instructors:

NAME	CERTIFICATION	STATUS
Daniel Vollenweider	Science	Tenafly High School Science teacher
Melissa Ashby	Math	Tenafly Middle School Math teacher
Anne Nelson	Spanish	Tenafly Middle School Spanish teacher

RESOLUTION P-10 APPROVAL OF THERAPISTS/PROVIDERS

BE IT RESOLVED that the Board approves the following as a therapists/providers:

Volt Wellness Agency, A.B.A. and Coordination Services
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The Therapy Gym, OT/PT/SP/ABA Services

RESOLUTION P-11 RESCIND PORTION OF RESOLUTION P-10 OF JUNE 14, 2016 APPROVING APPOINTMENT OF MACKAY SCHOOL STUDENT MEDIATOR ADVISOR AND APPOINTMENT OF NEW MACKAY SCHOOL STUDENT MEDIATOR ADVISOR

BE IT RESOLVED that the Board rescinds the portion of Resolution P-10 of June 14, 2016 approving the appointment of Angela Macri to the extra-compensation position of Mackay School Student Mediator Advisor; and

BE IT FURTHER RESOLVED that the Board appoints Jennifer Angerson to the extra-compensation position of Mackay School Student Mediator Advisor for the 2016-17 school year at the annual stipend of \$1,263.

RESOLUTION P-12 APPROVAL OF PARAPROFESSIONAL FOR AFTER-SCHOOL ACTIVITY

BE IT RESOLVED that the Board approves Dana Bianchi, MS Physical Ed teacher, to serve as an after-school paraprofessional at \$21.24 an hour to assist a HS Special Ed student while he is involved in after school athletics.

RESOLUTION P-13 EXTRA COMPENSATION APPOINTMENT

BE IT RESOLVED that the Board approves the following extra-compensation appointment for the 2016-17 school year:

NAME	EXTRA COMPENSATION POSITION	STIPEND
Howard Wein	Girls Assistant Tennis Coach	\$4,197

ADMINISTRATION

RESOLUTION A-1 APPROVAL OF THE VIOLENCE, VANDALISM AND SUBSTANCE ABUSE REPORT & HIB (VV-SA & HIB) SUMMARY REPORT FOR PERIOD 2 (2015-2016)

BE IT RESOLVED that the Board of Education approves the report given August 30, 2016 for the Violence, Vandalism and Substance Abuse Report and HIB Summary Report for Period 2 for the 2015-2016 school year.

RESOLUTION A-2 APPROVAL OF THE DISTRICT EMERGENCY PLAN AND THE SUPPLEMENT TO THE EMERGENCY PLAN

BE IT RESOLVED THAT THE Board of Education approve the District Emergency Plan and the Supplement to the Emergency Plan for the 2016-2017 school year.

RESOLUTION A-3 FIRST READING POLICY 1110, POLICY 3111, POLICY 3124, POLICY 3125, POLICY 3125.2, POLICY 3141, POLICY 3240, POLICY 7481 AND REGULATION 5330

BE IT RESOLVED that the Board of Education will have the first reading of the following Policies and Regulations:

Policy 1110 Organizational Chart (revised)

Policy 3111 Creating Positions (Revised)

Policy 3124 Employment Contract (Revised)

Policy 3125 Employment of Teaching Staff Members (M) (Revised)

Policy 3125.2 Employment of Substitute Teachers (Revised)

Policy 3141 Resignation (Revised)

Policy 3240 Professional Development for Teachers and School Leaders (revised)

Policy 7481 Unmanned Aircraft Systems (UAS also known as Drones) (new)

Regulation 5330 Administration of Medicine (revised)

RESOLUTION A-4 APPROVAL OF SUPERINTENDENT MERIT GOALS 2016-2017

WHEREAS, the Tenafly Board of Education (hereinafter referred to as the "Board") and Lynn Trager (hereinafter referred to as the "Superintendent") are parties to an Employment Agreement for the period from July 1, 2015 through June 30, 2018 (hereinafter referred to as the "Agreement"); and

WHEREAS, the Agreement provides that beginning with the 2016-2017 school year, annual non-pensionable merit bonuses may be awarded on the basis of the Superintendent achieving up to three (3) quantitative and two (2) qualitative merit criteria established in accordance with the District goals. The merit bonuses may not exceed 3.33% of annual salary for each quantitative merit criterion achieved and 2.5% of annual salary for each qualitative merit criterion; and

WHEREAS, N.J.A.C. 6A:23A-3.1(e)(10)(ii) requires the Interim Executive County Superintendent to approve the selection of quantitative merit and/or qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and/or qualitative merit criteria; and

WHEREAS, the Superintendent has proposed the following three (3) quantitative merit criteria and two (2) qualitative merit criteria and the data that forms the basis of measuring the achievement thereof:

Quantitative

Goal 1. Increase communication between the district, students, parents and community. Develop and implement a new website with social media capabilities. Have teachers teach teachers on how to use the new website and how to use Google Classroom for increased communication. Have at least 10 teachers in each building try a new form of communication with their students and/or parents.

Goal 2. By May 2017, the district will increase the amount of services being offered through Region V, resulting in enhanced opportunities for students and cost savings (per unit of service) of at least 5% as compared to 2015-2016. Currently, the district offers OT, PT, evaluation services and transportation through Region V. Beginning July, 2016, the district will increase shared services in these areas. To advance this goal, the Superintendent will conduct a needs assessment to identify potential growth areas for shared services. In addition, the Superintendent will participate in monthly meetings with the Region V consortium to enhance current practices and develop new programs..

Goal 3. The district was awarded a Substance Abuse and mental Health Services Administration (SAMHSA) grant based on the administration of the PRIDE Survey. The Superintendent and the Assistant Superintendent will facilitate a coalition of parents, CAP members, the Wellcore consultants, teachers, SACC Counselor and students to develop workshops for parents, teachers, and students to

address substance abuse. We will identify an area of focus for this year (the grant is renewable for 4 years) that will be supported in future years. We will meet every other month to coordinate the activities. Our goals will be to (1) increase parent awareness of substance abuse and prevention through parent meetings, (2) train teachers on ways to identify signs of substance abuse and (3) provide workshops and grade specific lessons, role plays and one to one meetings with students to reduce substance abuse in the identified area.

Qualitative

Goal 1. Plan for the implementation in 2017-2018 of a new high school schedule. Present the plan to the community at two BoE Meetings in September and October. If voted on by the Board, plan for professional development and time for teachers to meet to prepare lessons for an extended period of 58 minutes, rather than the traditional 44 minute period. Teachers will be working in a modified block schedule with dropped periods and the type of teaching needs to change to make the time valuable. Create a cadre of teachers to work with their colleagues on using the Chromebooks for lessons and creating diverse lessons for the extended period. Meet with parents in the district to familiarize them with the new schedule.

Goal 2. Book read on diversity: As part of our focus on diversity, we will read a book together as an administrative staff on diversity, discuss the way we can implement some of the ideas and then begin to implement diversity ideas into the curriculum. During our Kick-Off meeting with the administrators, we chose a book and then the administrators will discuss timelines and an implementation plan; and

WHEREAS, the Board has reviewed and approves the three (3) quantitative merit criteria and two (2) qualitative merit criteria proposed by the Superintendent for the 2016-2018 school year, together with the data that forms the basis of measuring the achievement thereof.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the three (3) quantitative merit criteria and two (2) qualitative merit criteria proposed by the Superintendent for the 2016-2017 school year, together with the data that forms the basis of measuring the achievement thereof, and hereby authorizes the Superintendent to submit same to the Interim Executive County Superintendent for her approval.

RESOLUTION A-5 ACCEPTANCE OF GIFTS

BE IT RESOLVED that the Board accepts with thanks and appreciation the following:

DONOR	SCHOOL ALLOCATION	ITEM / AMOUNT
Tenafly Educational Foundation (TEF)	Mackay School	Cubetto-coding for Kids 1,498.00

RESOLUTION A-6 APPROVAL OF SIDEBAR AGREEMENT

WHEREAS, the Tenafly Board of Education (hereinafter referred to as the "Board") and the Tenafly Education Association (hereinafter referred to as the "Association") are parties to a Collective Negotiations Agreement in effect for the 2015-2016, 2016-2017 and 2017-2018 school years; and

WHEREAS, the Board and the Association are desirous of entering into a Sidebar Agreement for the purpose of allowing District employees to donate one (1) sick day to a certain teaching staff member to enable her to take such additional sick days as are necessary for the duration of her anticipated leave of absence through her anticipated return date of February 6, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby adopts and approves the terms, stipulations and conditions as established in a Sidebar Agreement dated September 27, 2016, annexed hereto and incorporated herein by reference. The Board President and the Board Secretary are hereby authorized and directed to execute the **Sidebar Agreement** and any other documents necessary to effectuate said Sidebar Agreement.

SPECIAL EDUCATION

RESOLUTION S-1 APPROVAL OF TEN MONTH PROGRAMS 2016 – 2017

BE IT RESOLVED that the Board of Education approve the placement for the following pupils:

STUDENT	SCHOOL	TYPE	TUITION
#526	Cresskill Resource Room	Public	\$4,800.00
#831	Fusion Academy	Private	\$78,900.00
#819	Fusion Academy	Private	\$90,625.00
#725	Lakeland Regional	Public	\$78,000.00
#726	Lakeland Regional	Public	\$78,000.00
#811	Park at PVR High School	Public	\$38,985.00
#793	Sinai Schools	Private	\$60,000.00

RESOLUTION S-2 RESCIND EXTENDED SCHOOL YEAR SUMMER 2016

BE IT RESOLVED that the Board of Education rescind the Extended School Year placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#832	Sage Day	Private	\$3,100.00

RESOLUTION S-3 APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDES 10 MONTH 2016-17

BE IT RESOLVED that the Board of Education approve the one to one aide for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#725	Lakeland Regional	Pubic	\$45,118.80
#726	Lakeland Regional	Public	\$45,118.80

RESOLUTION S-4 APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE

BE IT RESOLVED by the Tenafly Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the **Settlement Agreement** and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student (#740) whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to

execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

FINANCE

RESOLUTION F-1 BOARD SECRETARY'S REPORT FOR AUGUST 2016

BE IT RESOLVED that the **Board Secretary's report** for the month of August 2016, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-2 TREASURER'S REPORT FOR AUGUST 2016

BE IT RESOLVED that the **Treasurer's report** for the month of August 2016, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-3 TRANSFERS FOR AUGUST 2016

BE IT RESOLVED that the Board of Education approves **transfers** for the 2016-2017 school budget in a report dated August 31, 2016, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

RESOLUTION F-4 APPROVAL OF BILLS FOR SEPTEMBER 1 THROUGH SEPTEMBER 21, 2016

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$3,857,681.28 for September 1 through September 21, 2016 as shown on the **list of bills** submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(10)	General Fund	\$103,747.90
(11)	General Current Expense	\$3,545,319.36
(12)	Capital Outlay	\$4,066.02
(13)	Special Schools	\$5,086.20
(20)	Special Revenue Funds	\$6,358.38
(30)	Capital Projects Funds	\$123,832.50
(50)	Enterprise Fund	\$16,187.75
(55)	Preschool Program Fund	\$12,128.41
(60)	Trust and Agency Funds	\$40,954.76
	TOTAL	\$ 3,857,681.28

RESOLUTION F-5 APPROVAL OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT AT THE MIDDLE SCHOOL

BE IT RESOLVED that the Board approves the School Bus **Emergency Evacuation Drill Report** for all students transported to and from the Middle School.

RESOLUTION F-6 AGREEMENT FOR APPROVING NON-PUBLIC NURSE WITH BERGEN COUNTY DEPT OF HEALTH SERVICES FOR THE 2016-2017 SCHOOL YEAR

BE IT RESOLVED that The Tenafly Board of Education approves the payment and non-public nurse employed in the Non-public school listed below following the federal, county and local regulations governing said employment in accordance with Senate Bill #851 regarding a criminal history background check:

Name and Position	NP School	Hourly Pay
Amis K. Aguero Nurse	The Spring School 67 North Summit St., Tenafly, NJ	\$25 per hr.

RESOLUTION F-7 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey’s adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled “Travel and Work-Related **Expense Reimbursements**” for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

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