



**TENAFLY PUBLIC SCHOOLS
TENAFLY BOARD OF EDUCATION**

Meeting Date:

Wednesday, April 5, 2017 (rescheduled from April 4)

BOARD OF EDUCATION MEETING

OPEN SESSION

CLOSED SESSION

- **No Formal Action is Taken during the Closed Session**

OPEN SESSION

AGENDA

- **Personnel Resolutions**
- **Administration Resolutions**
- **Curriculum Resolutions**
- **Special Education Resolutions**
- **Finance Resolutions**

Public Comments (2nd Opportunity)

Adjournment



Tenafly Public Schools
Regular Public Meeting
of the Tenafly Board of Education

Wednesday, April 5, 2017

High School Media Center, 19 Columbus Drive, Tenafly, NJ 07670

Board of Education

Ms. Lynne W. Stewart, President
Ms. Eileen D. Pleva, Vice President

Mr. Mark Aronson	Ms. Sherri Rothstein
Ms. Natalie Barbanel	Mr. Edward J. Salaski
Mr. Sam A. Bruno	Ms. Jocelyn Schwarz
Ms. Janet I. Horan	

Ms. Lynn Trager, Superintendent of Schools
Ms. Barbara Laudicina, Assistant Superintendent
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Danielle Diaz, Human Resources Manager
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services
Mr. Marc Gold, Assistant to the Superintendent for Teacher Evaluation and Effectiveness

Representatives to the Board

High School Students
[2016-2017]
Erin Aslami, Senior
Angelina Haw, Junior

Administrators
Mr. Jim Morrison
Mr. John Fabbo
Ms. Brenda Yoo
Ms. Jennifer Ferrara
Mr. Brian Ross
Ms. Gayle Lander

1.	OPEN SESSION – 7:30 p.m. – Regular Public Meeting	
2.	CLOSED SESSION – Board will enter into Closed Session immediately	
3.	OPEN SESSION – 8:00 p.m.	
4.	A. Call to Order B. Adequate Notice Statement C. Roll Call D. Pledge of Allegiance	L. Stewart L. Stewart Y. Usami L. Stewart
5.	Presentation/School Showcase or Awards/Honors • Maugham Showcase “Italy – 1st graders & High Schoolers”	A. Brown B. Pelaez-Martinez J. Ferrara
6.	Approval of Minutes • Regular Public Meeting of March 18, 2017 • Closed Executive Meeting of March 18, 2017 • Special Meeting & Closed Executive Meeting of March 9, 2017 • Special Meeting & Closed Executive Meeting of March 15, 2017 • Special Meeting & Closed Executive Meeting of March 16, 2017 • Special Meeting & Closed Executive Meeting of March 22, 2017 • Special Meeting & Closed Executive Meeting of March 25, 2017	
7.	Board President’s Report	L. Stewart
8.	Superintendent’s Report	L. Trager
9.	Board Secretary’s Report • Fire and Security Drills for March	Y. Usami
10.	Student Representatives’ Reports	E. Aslami A. Haw
11.	Reports/Discussions • Air-Conditioning • Immigration Resolution	Y. Usami & L. Trager L. Stewart
12.	New Business for Discussion at Future Meetings	L. Stewart
13.	<u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
14.	Action Items	
15.	<u>Public Comments – Second Opportunity</u> Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them. <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i>	
16.	<u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly BOE is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.	
17.	Adjournment	

FIRE DRILLS & SECURITY DRILLS 2016-2017 SCHOOL YEAR						
MONTH	HIGH	MIDDLE	MACKAY	MAUGHAM	SMITH	STILLMAN
MARCH Fire Drills	Completed	Completed	Completed	Completed	Completed	Completed
MARCH Security Drills	Security Drill/ Lockdown	Security Drill/ Evacuation (Bomb Threat)	Security Drill/ Lockdown (Bomb Threat)	Security Drill/ Lockdown (Active Shooter)	Security Drill/ (Shelter-in- Place)	Security Drill/ Lockdown (Active Shooter)

MOTION TO ENTER INTO CLOSED SESSION ON APRIL 5, 2017

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District; and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public (“Closed Session”) from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such a Closed Session;

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The subject matter to be discussed is as follows:
 - HIB’s
 - Suspensions
 - Shared Services Contract
- 3.) The Board will return to Open Session at approximately 8 p.m.

No formal action will be taken.

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The following resolutions are recommended by the Superintendent of Schools:

PERSONNEL

RESOLUTION P-1	HIRES
RESOLUTION P-2	APPROVAL OF SUBSTITUTES
RESOLUTION P-3	APPROVAL OF APPLIED BEHAVIORAL ANALYSIS PROVIDER
RESOLUTION P-4	AMENDMENT OF LEAVE REPLACEMENT RATE OF PAY
RESOLUTION P-5	LEAVE OF ABSENCE FOR A TEACHER OF ENGLISH AT TENAFLY HIGH SCHOOL
RESOLUTION P-6	LEAVE OF ABSENCE FOR A TEACHER OF ENGLISH AS A SECOND LANGUAGE AT STILLMAN SCHOOL
RESOLUTION P-7	STAFF TRANSFER FOR THE 2017-2018 SCHOOL YEAR
RESOLUTION P-8	RETIREMENT AND RESIGNATION

ADMINISTRATION

RESOLUTION A-1	SECOND READING OF POLICY 5330.04, POLICY 2467, POLICY 2460, REGULATION 2460, REGULATION 2460.1, REGULATION 2460.8, REGULATION 2460.9, AND REGULATION 2460.15
RESOLUTION A-2	APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN HIB INVESTIGATIONS

SPECIAL EDUCATION

RESOLUTION S-1	APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE
RESOLUTION S-2	RESCIND THE FOLLOWING 12 MONTH PROGRAM 2016-2017
RESOLUTION S-3	RESCIND THE FOLLOWING 10 MONTH PROGRAM 2016-2017
RESOLUTION S-4	APPROVAL OF TEN MONTH PROGRAMS 2016-2017
RESOLUTION S-5	APPROVAL OF TWELVE MONTH PROGRAMS 2016-2017

FINANCE

RESOLUTION F-1	APPROVAL OF BILLS FOR MARCH 10 THROUGH MARCH 29, 2017
RESOLUTION F-2	PAYROLL FOR MARCH 2017
RESOLUTION F-3	APPROVAL OF SHARED SERVICE AGREEMENTS WITH BERGEN COUNTY REGION V COUNCIL FOR SPECIAL EDUCATION FOR THE 2017-2018 SCHOOL YEAR
RESOLUTION F-4	APPROVAL OF BID AWARD TO C&M DOOR CONTROLS, INC. FOR THE EXTERIOR DOOR REPLACEMENT PROJECT AT MAUGHAM ELEMENTARY SCHOOL
RESOLUTION F-5	APPROVAL OF BID AWARD TO HALECON, INC. FOR THE TENNIS COURT REPLACEMENT PROJECT AT TENAFLY HIGH SCHOOL
RESOLUTION F-6	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

PERSONNEL

RESOLUTION P-1 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

NAME, POSITION, LOCATION	EMPLOYMENT DATES	CLASSIFICATION AND SALARY
Lisa Rossi Standard: School Counselor Tenafly Middle School	09/01/17-06/30/18	MA, Line 6 \$65,474

RESOLUTION P-2 APPROVAL OF SUBSTITUTES

BE IT RESOLVED that the substitutes listed below with a NJ Instructional, NJ Educational Services or NJ Substitute Credential or those to serve as substitute secretaries or substitute custodians be approved by the Board of Education for the 2016-2017 school year in accordance with N.J.S.A. 18A:6-7.1b. pertaining to criminal history background check and at the district-established per diem rate as noted:

NAME	DEGREE	MAJOR(S)	CERTIFICATION	RATE
Fontana, Daniel	BA	Psychology	CEAS: Elementary & TOSD	\$100 per diem
Kim, Jee Yeon	BA	Psychology	NJ Substitute Credential	\$100 per diem
Lubatkin, Adam	BA	Elem. Ed.	CEAS: Elementary	\$100 per diem
McHale, Patricia	NJ Licensed Registered Nurse		NJ School Nurse Substitute Credential Pending Issuance	\$150 per diem
Wdowiak, Elzbieta (Substitute Leave Replacement)	BA	English	CEAS: English & TOSD	\$258.60 per diem Based on BA, Line 1

RESOLUTION P-3 APPROVAL OF APPLIED BEHAVIORAL ANALYSIS PROVIDER

BE IT RESOLVED that the Board approves the following as a Tenafly Public Schools Special Services Applied Behavioral Analysis (ABA) Provider on an as-need basis:

NAME	SERVICE	HOURLY RATE
Amanda Hayden	ABA Provider	\$35 per hour

RESOLUTION P-4 AMENDMENT OF LEAVE REPLACEMENT RATE OF PAY

BE IT RESOLVED that the Board approved the rate of pay for Sarah O’Sullivan, a Teacher of Music leave replacement at the Middle School on March 18, 2017,

BE IT RESOLVED that the Board amend the rate of pay to \$272.60 per diem (based on MA, Line 1) as Ms. O’Sullivan provided official transcripts denoting the conferral of her graduate degree.

RESOLUTION P-5 LEAVE OF ABSENCE FOR A TEACHER OF ENGLISH AT TENAFLY HIGH SCHOOL

BE IT RESOLVED that the Board, in accordance with Article VI., B and C. of the Teachers' contract, grants Teacher of English, Jessica Fox, a maternity/disability leave of absence approximately effective June 16, 2017 using accumulated sick days through June 30, 2017 (the estimated date of delivery is July 19, 2017).

BE IT FURTHER RESOLVED that Ms. Fox be placed on an unpaid child-bearing leave of absence under the Family Medical Leave Act for twelve weeks beginning approximately September 1, 2017 through November 24, 2017; followed by an unpaid leave of absence through June 30, 2018.

RESOLUTION P-6 LEAVE OF ABSENCE FOR A TEACHER OF ENGLISH AS A SECOND LANGUAGE AT STILLMAN SCHOOL

BE IT RESOLVED that the Board, in accordance with Article VI., B. of the Teachers' contract, grants, Teacher of English as a Second Language, Grace Yi, a temporary leave of absence effective August 29, 2017 using accumulated sick days through May 31, 2018;

BE IT FURTHER RESOLVED that Ms. Yi be placed on an unpaid temporary leave of absence under the Family Medical Leave Act for four (4) weeks beginning approximately June 1, 2018 through June 30, 2018.

RESOLUTION P-7 STAFF TRANSFER FOR THE 2017-2018 SCHOOL YEAR

BE IT RESOLVED that the Board approved the following change in assignment and location effective with the 2017-2018 school year:

NAME	2016-2017 ASSIGNMENT	2017-2018 ASSIGNMENT
Tiffany Stevens	Teacher of Art Mackay Elementary School	Teacher of Art Tenaflly Middle School

RESOLUTION P-8 RETIREMENT AND RESIGNATION

BE IT RESOLVED that the Board accept with regret the following retirement and resignation notice:

NAME, POSITION, LOCATION	REASON	EFFECTIVE DATE
Podgorny, Elena Teacher of Students with Disabilities Tenaflly High School	Personal	June 30, 2017
Velez-Prikazsky, Roselinda Teacher of Spanish Tenaflly High School	Retirement	June 30, 2017

ADMINISTRATION

RESOLUTION A-1 SECOND READING OF POLICY 5330.04, POLICY 2467, POLICY 2460, REGULATION 2460, REGULATION 2460.1, REGULATION 2460.8, REGULATION 2460.9, AND REGULATION 2460.15

BE IT RESOLVED that the Board of Education will have the first reading of the following Policies and Regulations:

P 5330.04 Administering an Opioid Antidote (new)

P 2467 Surrogate Parents and Foster Parents (revised)

P 2460 Special Education (revised)

R 2460 Special Education (revised)

R 2460.1 Special Education – Location, Identification, and Referral (revised)

R 2460.8 Special Education – Free and Appropriate Public Education (revised)

R 2460.9 Special Education – Transition from Early Intervention Programs To Preschool Programs (revised)

R 2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (new)

RESOLUTION A-2 APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN HIB INVESTIGATIONS

BE IT RESOLVED that the Tenafly Board of Education (hereinafter referred to as the "Board") hereby affirms the Superintendent's decisions in HIB Investigation Numbers 2016-17/12, THS-9/Y; 2016-17/11, THS-8/N; 2016-17/10, THS-7/N for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

SPECIAL EDUCATION

RESOLUTION S-1 APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE

BE IT RESOLVED by the Tenafly Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the **Settlement Agreement** and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student (#843) whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

RESOLUTION S-2 RESCIND THE FOLLOWING 12 MONTH PROGRAM 2016-2017

BE IT RESOLVED that the Board of Education rescinds the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#836	New Alliance	Private	(\$29,814.80) Withdrawn 2/28/17

RESOLUTION S-3 RESCIND THE FOLLOWING 10 MONTH PROGRAM 2016-2017

BE IT RESOLVED that the Board of Education rescinds the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#839	New Alliance	Private	(\$29,814.80) Withdrawn 2/28/17

RESOLUTION S-4 APPROVAL OF TEN MONTH PROGRAMS 2016-2017

BE IT RESOLVED that the Board of Education approves the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
# 839	Nova North Emerson	BCSS	\$ 21,842.00 Pro-rated as of 03/08/2017

RESOLUTION S-5 APPROVAL OF TWELVE MONTH PROGRAMS 2016-2017

BE IT RESOLVED that the Board of Education approves the placements for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#835	The Institute for Educational Achievement	Private	\$27,443.34 as per contract. Pro-rated as of 3/20/2017 Parent will reimburse District \$2,388.48 as per settlement agreement.

FINANCE

RESOLUTION F-1 APPROVAL OF BILLS FOR MARCH 10 THROUGH MARCH 29, 2017

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$5,169,076.77 for March 10 through March 29, 2017, as shown on [the list of bills](#) submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund Totals	
10	General Fund	\$120,216.87
11	General Current Expense	\$3,529,047.28

13	Special Schools	\$249.95
20	Special Revenue Funds	\$139,406.96
40	Debt Service Funds	\$1,152,412.13
50	Enterprise Fund	\$12,727.77
55	Preschool Program Fund	\$5,745.05
60	Trust and Agency Funds	\$32,301.12
70	Inter-Government	\$176,969.64
	TOTAL	\$5,169,076.77

RESOLUTION F-2 PAYROLL FOR MARCH 2017

BE IT RESOLVED that the regular payroll for March 2017 be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
3/15/17	\$1,932,350.82
3/31/17	\$2,001,789.76

RESOLUTION F-3 APPROVAL OF SHARED SERVICE AGREEMENTS WITH BERGEN COUNTY REGION V COUNCIL FOR SPECIAL EDUCATION FOR THE 2017-2018 SCHOOL YEAR

BE IT RESOLVED that the Tenafly Board of Education desires to enter into shared services agreements and will participate as a full member of the Bergen County Region V Council for Special Education for the 2017-2018 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates the Tenafly Board of Education Superintendent, as its representative to Region V; and empowers the Superintendent to cast all votes and take all other actions necessary to represent its interests in Region V; and

The Tenafly Board of Education further approves the joint bidding and transportation agreements for all Tenafly students who are transported through Region V; and

The Tenafly Board of Education further approves the joint bidding and/or shared services agreement; including but not limited to student evaluations, student therapies and other student support services; and

The Tenafly Board of Education further approves the joint bidding and/or shared services for non-public school services; and

The Tenafly Board of Education further approves the joint bidding and/or shared services for other services as requested to be provided by Region V component districts on as needed basis.

RESOLUTION F-4 APPROVAL OF BID AWARD TO C&M DOOR CONTROLS, INC. FOR THE EXTERIOR DOOR REPLACEMENT PROJECT AT MAUGHAM ELEMENTARY SCHOOL

WHEREAS, the Tenafly Board of Education (hereinafter referred to as the "Board") advertised for bids for the Exterior Door Replacement Project at Maugham Elementary (hereinafter referred to as "the Project"); and

WHEREAS, on March 21, 2017 the Board received bids for the Project; and

WHEREAS, C&M Door Controls, Inc. (hereinafter referred to as "C&M Door") submitted the lowest responsible bid for the Project with a base bid in the amount of \$30,500; and

WHEREAS, the bid submitted by C&M Door is responsive in all material respects and the Board is desirous of awarding the contract for the Project to C&M Door;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the bid for the Project to C&M Door, in the total contract sum of \$30,500.

BE IT FURTHER RESOLVED, that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED, that the Board Attorney is hereby directed to draft an agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for this project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

RESOLUTION F-5 APPROVAL OF BID AWARD TO HALECON, INC. FOR THE TENNIS COURT REPLACEMENT PROJECT AT TENAFLY HIGH SCHOOL

WHEREAS, the Tenafly Board of Education (hereinafter referred to as the "Board") advertised for bids for the Tennis Court Replacement Project at Tenafly High School (hereinafter referred to as "the Project"); and

WHEREAS, on March 21, 2017 the Board received bids for the Project; and

WHEREAS, the bid submitted by Sita Construction Co., Inc. (hereinafter referred to as "Sita"), was materially defective insofar as it did not indicate whether Alternate No. 1 was an "add" or "deduct" from its proposed base bid; and

WHEREAS, Halecon, Inc. (hereinafter referred to as "Halecon") submitted the lowest responsible overall bid for the Project with a base bid in the amount of \$294,155, together with Alternate No. 1 in the amount of \$7,120, for a total contract sum of \$301,275; and

WHEREAS, the bid submitted by Halecon is responsive in all material respects and the Board is desirous of awarding the contract for the Project to Halecon;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects Sita's bid from consideration for being materially defective; and

BE IT FURTHER RESOLVED, that the Board hereby awards the bid for the Project to Halecon, in the total contract sum of \$301,275.

BE IT FURTHER RESOLVED, that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED, that the Board Attorney is hereby directed to draft an agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for this project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

RESOLUTION F-6 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "[Travel and Work-Related Expense Reimbursements](#)" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable

upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).