



**TENAFLY PUBLIC SCHOOLS  
TENAFLY BOARD OF EDUCATION**

**Meeting Date:  
Tuesday, October 3, 2017**

**BOARD OF EDUCATION MEETING**

**OPEN SESSION**

**CLOSED SESSION**

- **No Formal Action is Taken during the Closed Session**

**OPEN SESSION**

**AGENDA**

- **Personnel Resolutions**
- **Administration Resolutions**
- **Curriculum Resolutions**
- **Special Education Resolutions**
- **Finance Resolutions**

**Public Comments (2<sup>nd</sup> Opportunity)**

**Adjournment**



Tenafly Public Schools  
**Regular Public Meeting**  
of the Tenafly Board of Education

**Tuesday, September 19, 2017**  
Hegelein Building, 500 Tenafly Road  
Tenafly, NJ 07670

**Board of Education**

Ms. Lynne W. Stewart, President  
Ms. Eileen D. Pleva, Vice President

Mr. Mark Aronson	Ms. Sherri Rothstein
Ms. Natalie Barbanel	Mr. Edward J. Salaski
Mr. Sam A. Bruno	Ms. Jocelyn Schwarz
Ms. Janet I. Horan	

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Dr. Geoff Gordon, Superintendent of Schools  
Ms. Barbara Laudicina, Assistant Superintendent  
Mr. Yas Usami, Business Administrator/Board Secretary  
Ms. Danielle Diaz, Human Resources Manager  
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services  
Mr. Marc Gold, Assistant to the Superintendent for Teacher Evaluation and Effectiveness

**Representatives to the Board**

High School Students

[2017-2018]

Angelina Haw, Senior  
Joyce Chung, Junior

Administrators

Mr. Jim Morrison  
Mr. John Fabbo  
Ms. Brenda Yoo  
Ms. Jennifer Ferrara  
Mr. Brian Ross  
Ms. Gayle Lander

1.	OPEN SESSION – <b>7:00 p.m.</b> – Regular Public Meeting	
2.	CLOSED SESSION – Board will enter into Closed Session immediately	
3.	OPEN SESSION – <b>8:00 p.m.</b>	
4.	A. Call to Order B. Adequate Notice Statement C. Roll Call D. Pledge of Allegiance	L. Stewart L. Stewart Y. Usami L. Stewart
5.	Approval of Minutes <ul style="list-style-type: none"> <li>• <b>Regular Public Meeting</b> of September 19, 2017</li> <li>• <b>Closed Executive Meeting</b> of September 19, 2017</li> </ul>	
6.	Board President’s Report	L. Stewart
7.	Superintendent’s Report	G. Gordon
8.	Board Secretary’s Report <ul style="list-style-type: none"> <li>• Fire &amp; Security Drills for Schools, September 2017</li> </ul>	Y. Usami
9.	Student Representatives’ Report	A. Haw J. Chung
10.	Reports/Discussions <ul style="list-style-type: none"> <li>• TMS Social/Emotional Learning</li> <li>• Safety/Slow Down Schools in Session</li> </ul>	J. Fabbo L. Stewart
11.	New Business for Discussion at Future Meetings	L. Stewart
12.	<u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
13.	Action Items	
14.	<u>Public Comments – Second Opportunity</u> Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them. <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i>	
15.	<u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly BOE is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.	
16.	Adjournment	

FIRE DRILLS & SECURITY DRILLS 2017-2018 SCHOOL YEAR						
MONTH	HIGH	MIDDLE	MACKAY	MAUGHAM	SMITH	STILLMAN
<u>SEPTEMBER</u> Fire Drills	Completed	Completed	Completed	Completed	Completed	Completed
<u>SEPTEMBER</u> Security Drills	Security Drill/ Lockdown	Security Drill/ Evacuation	Security Drill/ Evacuation	Security Drill/ (Table Top Exercise)	Security Drill/ Evacuation	Security Drill/ Evacuation (Bomb Threat)

**MOTION TO ENTER INTO CLOSED SESSION ON OCTOBER 3, 2017**

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District; and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public (“Closed Session”) from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such a Closed Session;

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The confidential subject matter to be discussed is as follows:
  - HIB and Suspensions
  - Legal Matters
  - Personnel Matters
  - Student Matters
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

No formal action will be taken.

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The following resolutions are recommended by the Superintendent of Schools:

**PERSONNEL**

RESOLUTION P-1	HIRES
RESOLUTION P-2	RESIGNATION AND RETIREMENT

**ADMINISTRATION**

RESOLUTION A-1	FIRST READING OF POLICY 5460
RESOLUTION A-2	APPROVAL OF CONTINUED SUSPENSION OF STUDENT #1
RESOLUTION A-3	APPROVAL OF CONTINUED SUSPENSION OF STUDENT #2
RESOLUTION A-4	APPROVAL OF CONTINUED SUSPENSION OF STUDENT #3
RESOLUTION A-5	APPROVAL OF THE DISTRICT EMERGENCY PLAN AND THE SUPPLEMENT TO THE EMERGENCY PLAN

**CURRICULUM**

RESOLUTION C-1	APPROVE TENAFLY MIDDLE SCHOOL EIGHTH GRADE TRIP
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**SPECIAL EDUCATION**

RESOLUTION S-1	APPROVAL OF TEN MONTH PROGRAMS 2017-2018
RESOLUTION S-2	APPROVAL OF TWELVE MONTH PROGRAMS 2017-2018
RESOLUTION S-3	APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDES 10 MONTHS 2017-2018

**FINANCE**

RESOLUTION F-1	BOARD SECRETARY'S REPORT FOR AUGUST 2017
RESOLUTION F-2	TREASURER'S REPORT FOR AUGUST 2017
RESOLUTION F-3	APPROVAL OF BILLS FOR SEPTEMBER 1 THROUGH SEPTEMBER 30, 2017
RESOLUTION F-4	PAYROLL FOR SEPTEMBER 2017
RESOLUTION F-5	APPROVE ESEA TITLE I POSITIONS AND ALLOCATIONS
RESOLUTION F-6	APPROVAL OF TUITION CONTRACT FOR ALTERNATIVE HIGH SCHOOL PROGRAM WITH THE BERGENFIELD BOARD OF EDUCATION
RESOLUTION F-7	APPROVAL OF CHANGE ORDER GC-01 FOR TENNIS COURT REPLACEMENT AT TENAFY HIGH SCHOOL
RESOLUTION F-8	APPROVAL FOR DISPOSAL OF DAMAGED LIBRARY BOOKS AT SMITH ELEMENTARY SCHOOL DUE TO A FLOOD
RESOLUTION F-9	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

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**PERSONNEL**

**RESOLUTION P-1 HIRES**

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

<b>Instructional Position</b>		
<b>NAME AND POSITION</b>	<b>EMPLOYMENT DATES</b>	<b>CLASSIFICATION AND SALARY</b>
<b>Smith Elementary School</b>		
Carlee Pagano 3 <sup>rd</sup> Grade Elementary School Teacher Leave Replacement/Non-Tenurable	10/09/17-03/16/18	CEAS: Elementary School Teacher in Grades K-6 BA, Line 1 52,074 pro rata

<b>Paraprofessional Position</b>		
<b>NAME AND LOCATION</b>	<b>EMPLOYMENT DATES</b>	<b>CLASSIFICATION AND SALARY</b>
<b>Tenafly Middle School</b>		
Stephanie Gobin	10/09/17-06/30/18	19-Hour Paraprofessional 3.8 hrs. per day \$21.71 per hour

**RESOLUTION P-2 RESIGNATION AND RETIREMENT**

BE IT RESOLVED that the Board accepts with regret the following resignation and retirement:

<b>NAME, POSITION, LOCATION</b>	<b>REASON</b>	<b>EFFECTIVE DATE</b>
Elisa Trombetta Teacher of English Tenafly Middle School	Retirement	June 30, 2018
Stephanie Ehalt 19-Hour Paraprofessional Smith Elementary School	Personal	September 29, 2017

**ADMINISTRATION**

**RESOLUTION A-1 FIRST READING OF POLICY 5460**

BE IT RESOLVED that the Board of Education will have the first reading of the following Policy:

**Policy 5460** High School Graduation (M) **(revised)**

**RESOLUTION A-2 APPROVAL OF CONTINUED SUSPENSION OF STUDENT #1**

WHEREAS, on June 27, 2017, the Tenafly Board of Education (hereinafter referred to as "Board of Education") continued the suspension of Student #1 until the next regular Board meeting;

BE IT RESOLVED that the Board of Education after reviewing the case, in consultation with the Superintendent hereby continues the suspension until the next regular Board meeting;

BE IT FURTHER RESOLVED that the Board of Education hereby determines that the student will remain in an alternative education program during the period of his continued suspension;

BE IT FURTHER RESOLVED that the student shall not be present on the Board of Education's school campus before, during and after the regularly scheduled school day during the period of his suspension, unless specifically authorized by the Superintendent;

BE IT FURTHER RESOLVED that the Board of Education hereby determines that the student shall not be permitted to participate in any athletic, co-curricular and/or extra-curricular activities sponsored by the Board of Education and shall not be present for or attend any Board of Education sponsored activities, either on campus or in any school district where the Tenafly School District is participating in the activities during the period of suspension;

BE IT FURTHER RESOLVED that the suspension shall be reviewed at every subsequent regular Board meeting to determine whether the suspension will be continued until the next regular Board meeting.

**RESOLUTION A-3 APPROVAL OF CONTINUED SUSPENSION OF STUDENT #2**

WHEREAS, on June 27, 2017, the Tenafly Board of Education (hereinafter referred to as "Board of Education") continued the suspension of Student #2 until the next regular Board meeting;

BE IT RESOLVED that the Board of Education after reviewing the case, in consultation with the Superintendent, hereby continues the suspension until the next regular Board meeting;

BE IT FURTHER RESOLVED that the Board of Education hereby determines that the student will remain in an alternative education program during the period of his continued suspension;

BE IT FURTHER RESOLVED that the student shall not be present on the Board of Education's school campus before, during and after the regularly scheduled school day during the period of his suspension, unless specifically authorized by the Superintendent;

BE IT FURTHER RESOLVED that the Board of Education hereby determines that the student shall not be permitted to participate in any athletic, co-curricular and/or extra-curricular activities sponsored by the Board of Education and shall not be present for or attend any Board of Education sponsored activities, either on campus or in any school district where the Tenafly School District is participating in the activities during the period of suspension;

BE IT FURTHER RESOLVED that the suspension shall be reviewed at every subsequent regular Board meeting to determine whether the suspension will be continued until the next regular Board meeting.

**RESOLUTION A-4 APPROVAL OF CONTINUED SUSPENSION OF STUDENT #3**

WHEREAS, on June 27, 2017, the Tenafly Board of Education (hereinafter referred to as "Board of Education") continued the suspension of Student #3 until the next regular Board meeting;

BE IT RESOLVED that the Board of Education after reviewing the case, in consultation with the Superintendent hereby continues the suspension until the next regular Board meeting;

BE IT FURTHER RESOLVED that the Board of Education hereby determines that the student will remain in an alternative education program during the period of his continued suspension; BE IT FURTHER RESOLVED that the student shall not be present on the Board of Education's school campus before, during and after the regularly scheduled school day during the period of his suspension, unless specifically authorized by the Superintendent;

BE IT FURTHER RESOLVED that the Board of Education hereby determines that the student shall not be permitted to participate in any athletic, co-curricular and/or extra-curricular activities sponsored by the Board of Education and shall not be present for or attend any Board of Education sponsored activities, either on campus or in any school district where the Tenafly School District is participating in the activities during the period of suspension;

BE IT FURTHER RESOLVED that the suspension shall be reviewed at every subsequent regular Board meeting to determine whether the suspension will be continued until the next regular Board meeting.

**RESOLUTION A-5 APPROVAL OF THE DISTRICT EMERGENCY PLAN AND THE SUPPLEMENT TO THE EMERGENCY PLAN**

BE IT RESOLVED that the Board of Education approve the District Emergency Plan and the Supplement to the Emergency Plan for the 2017-2018 school year.

**CURRICULUM**

**RESOLUTION C-1 APPROVE TENAFLY MIDDLE SCHOOL EIGHTH GRADE TRIP**

BE IT RESOLVED that the Board of Education approve the Eighth Grade Trip to Washington, D.C. and Hershey Park, Pennsylvania June 13-15, 2018.

**SPECIAL EDUCATION**

**RESOLUTION S-1 APPROVAL OF TEN MONTH PROGRAMS 2017-2018**

BE IT RESOLVED that the Board of Education approve the placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#526	Cresskill Resource Room	Public	\$2,400.00
#854	Windsor Learning Center	Private	\$28,632.60

**RESOLUTION S-2 APPROVAL OF TWELVE MONTH PROGRAMS 2017-2018**

BE IT RESOLVED that the Board of Education approve the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#814	Little Keswick	Private	\$75,000.00

**RESOLUTION S-3 APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDES 10 MONTHS 2017-2018**

BE IT RESOLVED that the Board of Education approve the one to one aides for the following pupil.



STUDENT	SCHOOL	TYPE	TUITION
# 807	Valley Program	Public	\$40,800.00

**FINANCE**

**RESOLUTION F-1 BOARD SECRETARY’S REPORT FOR AUGUST 2017**

BE IT RESOLVED that the **Board Secretary’s report** for the month of August 2017, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**RESOLUTION F-2 TREASURER’S REPORT FOR AUGUST 2017**

BE IT RESOLVED that the **Treasurer’s report** for the month of August 2017, be accepted as submitted and filed in the official minutes of this meeting.

**RESOLUTION F-3 APPROVAL OF BILLS FOR SEPTEMBER 1 THROUGH SEPTEMBER 30, 2017**

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$6,814,025.09 for September 1 through September 30, 2017 as shown on the **list of bills** submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(10)	General Fund	\$215,640.63
(11)	General Current Expense	\$6,020,671.36
(13)	Special Schools	\$1,098.38
(20)	Special Revenue Funds	\$320,618.26
(30)	Capital Projects Funds	\$6,040.14
(40)	Debt Service Funds	\$146,358.45
(50)	Enterprise Fund	\$39,429.78
(55)	Preschool Program Fund	\$11,284.42
(60)	Trust and Agency Funds	\$52,883.67
	<b>TOTAL</b>	<b>\$6,814,025.09</b>

**RESOLUTION F-4 PAYROLL FOR SEPTEMBER 2017**

BE IT RESOLVED that the regular payroll for September 2017 be and hereby is approved for payment as follows:

<b>PAYROLL</b>	
<b>Date</b>	<b>Amount</b>
9/11/17	\$1,983,087.94
9/29/17	\$2,025,676.25

**RESOLUTION F-5 APPROVE ESEA TITLE I POSITIONS AND ALLOCATIONS**

BE IT RESOLVED that the Tenafly Board of Education approves charging the salary and benefits of the following individuals to the ESEA Title I, Part A Grant, for the 2017-2018 school year, as follows:

<b>Position</b>	<b>Total Cost</b>	<b>Allocation</b>	<b>Program Funding Percentage</b>
Teacher: Charity Kenny Literacy Teacher –TMS	\$66,045.24	Salary & Benefits	100% Title I, Part A Funding
Teacher: Sofia Matzarioti Math Teacher – TMS	\$67,139.17	Salary & Benefits	80% Title I, Part A Funding

**RESOLUTION F-6 APPROVAL OF TUITION CONTRACT FOR ALTERNATIVE HIGH SCHOOL PROGRAM WITH THE BERGENFIELD BOARD OF EDUCATION**

BE IT RESOLVED that the Tenafly Board of Education approves the tuition contract for the Alternative High School Program for Student #1 in the amount \$30,000 for the 2017-2018 school year with the Bergenfield Board of Education in accordance with the long-term suspension originated on June 27, 2017.

**RESOLUTION F-7 APPROVAL OF CHANGE ORDER GC-01 FOR TENNIS COURT REPLACEMENT AT TENAFY HIGH SCHOOL**

BE IT RESOLVED that the Tenafly Board of Education approves the attached Change Order number GC-01 for the Tennis Court Replacement at Tenafly High School with Halecon, Inc. for a credit amount of \$20,000.00 for the allowance that was not used in the original contract, as specified in the attached.

**RESOLUTION F-8 APPROVAL FOR DISPOSAL OF DAMAGED LIBRARY BOOKS AT SMITH ELEMENTARY SCHOOL DUE TO A FLOOD**

BE IT RESOLVED that the Tenafly Board of Education approves the disposal of damaged library books at Smith Elementary School due to a flood.

**RESOLUTION F-9 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT**

WHEREAS, in order to be in compliance with the State of New Jersey’s adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "Travel and Work-Related **Expense Reimbursements**" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

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