



**TENAFLY PUBLIC SCHOOLS
TENAFLY BOARD OF EDUCATION**

**Meeting Date:
Tuesday, January 24, 2017**

BOARD OF EDUCATION MEETING

OPEN SESSION

CLOSED SESSION

- **No Formal Action is Taken during the Closed Session**

OPEN SESSION

AGENDA

- **Reorganization Resolution**
- **Personnel Resolutions**
- **Administration Resolutions**
- **Curriculum Resolutions**
- **Finance Resolutions**

Public Comments (2nd Opportunity)

Adjournment



Tenafly Public Schools
Regular Public Meeting
of the Tenafly Board of Education

Tuesday, January 24, 2017
Hegelein Building, 500 Tenafly Road, Tenafly, NJ 07670

Board of Education

Ms. Lynne W. Stewart, President
Ms. Eileen D. Pleva, Vice President

Mr. Mark Aronson	Ms. Sherri Rothstein
Ms. Natalie Barbanel	Mr. Edward J. Salaski
Mr. Sam A. Bruno	Ms. Jocelyn Schwarz
Ms. Janet I. Horan	

Ms. Lynn Trager, Superintendent of Schools
Ms. Barbara Laudicina, Assistant Superintendent
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Danielle Diaz, Human Resources Manager
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services
Mr. Marc Gold, Assistant to the Superintendent for Teacher Evaluation and Effectiveness

Representatives to the Board

High School Students

[2016-2017]

Erin Aslami, Senior
Angelina Haw, Junior

Administrators

Mr. Jim Morrison
Mr. John Fabbo
Ms. Brenda Yoo
Ms. Jennifer Ferrara
Mr. Brian Ross
Ms. Gayle Lander

1.	OPEN SESSION – 7:15 p.m. – Regular Public Meeting	
2.	CLOSED SESSION – Board will enter into Closed Session immediately	
3.	OPEN SESSION –8:00 p.m.	
4.	A. Call to Order B. Adequate Notice Statement C. Roll Call D. Pledge of Allegiance	L. Stewart L. Stewart Y. Usami E. Pleva
5.	Approval of Minutes <ul style="list-style-type: none"> • <u>ReOrganization Meeting/Regular Public Meeting</u> of January 5, 2017 • <u>Closed Executive Meeting</u> of January 5, 2017 • <u>Special Meeting</u> of January 9, 2017 • <u>Closed Executive Meeting</u> of January 9, 2017 	
6.	Board President’s Report	L. Stewart
7.	Superintendent’s Report	L. Trager
8.	Board Secretary’s Report	Y. Usami
9.	Student Representatives’ Report	E. Aslami /A. Haw
10.	Board Committee Reports <ul style="list-style-type: none"> • Communication Committee • Curriculum Committee 	L. Stewart E. Salaski
11.	Reports/Discussions <ul style="list-style-type: none"> • Assessment Reports -PARCC and Science -AP/SAT/ACT • HIB Grade Report • Informal BOE Cottage Parties • Should we bring changing BOE/Council Meetings to the Joint Use Committee? 	B. Laudicina/ J. Morrison B. Laudicina L. Stewart L. Stewart
12.	New Business for Discussion at Future Meetings	L. Stewart
13.	<u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
14.	Action Items	
	<u>Public Comments – Second Opportunity</u> Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them. <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i>	
15.	<u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly BOE is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.	
16.	Adjournment	

MOTION TO ENTER INTO CLOSED SESSION ON JANUARY 24, 2017

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District; and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Closed Session") from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such a Closed Session;

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The subject matter to be discussed is as follows:
 - HIB
 - Matters of Personnel
 - Shared Services Agreement
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

No formal action will be taken.

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The following resolutions are recommended by the Superintendent of Schools:

REORGANIZATION

RESOLUTION O-1	APPROVAL OF REVISED ANNUAL SCHEDULE OF BOARD MEETINGS FROM JANUARY 5, 2017 TO JANUARY 4, 2018
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PERSONNEL

RESOLUTION P-1	HIRES
RESOLUTION P-2	APPROVAL OF SUBSTITUTES
RESOLUTION P-3	APPOINTMENTS TO SPRING EXTRA COMPENSATION POSITIONS
RESOLUTION P-4	APPROVAL OF HOURLY PARAPROFESSIONALS FOR BEFORE-SCHOOL PROGRAM

RESOLUTION P-5	APPROVAL OF HOURLY PARAPROFESSIONALS FOR AFTER-SCHOOL PROGRAM
RESOLUTION P-6	LEAVE OF ABSENCE FOR SPECIAL EDUCATION TEACHER AT MAUGHAM

ADMINISTRATION

RESOLUTION A-1	SECOND READING OF POLICY 1510, POLICY 2415.30, POLICY 5116 AND POLICY 8330
RESOLUTION A-2	FIRST READING OF POLICY 2418 AND REGULATION 2418
RESOLUTION A-3	APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN HIB INVESTIGATIONS
RESOLUTION A-4	APPROVAL OF AMENDED 2017-2018 SCHOOL CALENDAR
RESOLUTION A-5	ACCEPTANCE OF GIFTS
RESOLUTION A-6	TENAFLY EDUCATIONAL FOUNDATION
RESOLUTION A-7	APPROVAL OF R-PAT SOLUTIONS, LLC TO PROVIDE SERVICES FOR A SUPERINTENDENT SEARCH

CURRICULUM

RESOLUTION C-1	APPROVE TENAFLY HIGH SCHOOL BOYS' VARSITY SOCCER PRE-SEASON CAMP TACONIC TRIP, AUGUST 22-25, 2017
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FINANCE

RESOLUTION F-1	BOARD SECRETARY'S REPORT FOR DECEMBER 2016
RESOLUTION F-2	TREASURER'S REPORT FOR DECEMBER 2016
RESOLUTION F-3	TRANSFERS FOR DECEMBER 2016
RESOLUTION F-4	APPROVAL OF BILLS FOR JANUARY 1 THROUGH JANUARY 19, 2017
RESOLUTION F-5	APPROVAL OF SECOND ADDENDUM TO THE SHARED SERVICES AGREEMENT FOR TECHNOLOGY SERVICES BETWEEN THE BOROUGH OF TENAFLY AND THE TENAFLY BOARD OF EDUCATION
RESOLUTION F-6	APPROVAL OF AGREEMENT WITH VERIZON TO UPGRADE DEDICATED INTERNET
RESOLUTION F-7	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

REORGANIZATION

RESOLUTION O-1 APPROVAL OF REVISED ANNUAL SCHEDULE OF BOARD MEETINGS FROM JANUARY 5, 2017 TO JANUARY 4, 2018

BE IT RESOLVED that the Board approves the following revised annual schedule of Board meetings from January 5, 2017 to January 4, 2018, with correction to the November meeting date.

<u>Thursday</u> , January 5, 2017	Reorganization of the Board / Regular Public Meeting
Tuesday, January 24	Regular Public Meeting
Tuesday, February 14	Regular Public Meeting
Tuesday, February 28	Budget Retreat
Tuesday, March 14	Preliminary Budget Meeting
Tuesday, April 4	Regular Public Meeting
Tuesday, April 25	Budget Hearing Meeting
Tuesday, May 9	Regular Public Meeting
Tuesday, May 23	Regular Public Meeting
Tuesday, June 13	Regular Public Meeting
Tuesday, July 18	Regular Public Meeting
Tuesday, August 29	Regular Public Meeting
Tuesday, September 19	Regular Public Meeting
Tuesday, October 3	Regular Public Meeting
Tuesday, October 17	Regular Public Meeting
<u>Monday</u> , Nov 6	Board Retreat
Tuesday, November 21 (revised)	Regular Public Meeting
Tuesday, December 12	Regular Public Meeting
<u>Thursday</u> , January 4, 2018	Reorganization of the Board / Regular Public Meeting

PERSONNEL

RESOLUTION P-1 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

NAME, POSITION, LOCATION	EMPLOYMENT DATES	CLASSIFICATION AND SALARY
Anna Rubenchik Teacher of Physics Tenafly High School	1/23/17 ¹ to 6/30/17	BA+24, Step 1 \$52,621 pro rata
Michael Mullany District Substitute Custodian	On call as needed	\$15.00 per hour for hours worked
Jonathan Sobalvarro District Substitute Custodian	On call as needed	\$15.00 per hour for hours worked
Jeffrey Jones Classroom Paraprofessional Stillman School	1/17/17 ¹ to 6/30/17	19 hours per week \$21.24 per hour
Jonathan Lee HS Musical Choreographer - Cinderella	1/30/17 ¹ -3/18/17	\$3,000 ²
Heather Fisher Accounts Payable Secretary Central Office	2/01/17 ¹ -6/2/17 Leave Replacement 6/5/17-06/30/17 Tenure Track	Secretary, Step 3 \$54,831 pro rata

¹Pending fingerprinting clearance ²Payable from the Student Organizations account.

RESOLUTION P-2 APPROVAL OF SUBSTITUTES

BE IT RESOLVED that the substitutes with N.J. teacher certification or with a County License listed below be approved by the Board of Education for the 2016-17 school year in accordance with N.J.S.A. 18A:6-7.1b. pertaining to criminal history background check and at the district-established per diem rate of \$100:

NAME	DEGREE	CERTIFICATION	MAJOR/MINOR
Sandrine Arjam	BA	NJ Substitute Credential	World Languages

RESOLUTION P-3 APPOINTMENTS TO SPRING EXTRA COMPENSATION POSITIONS

BE IT RESOLVED that the Board approves the following extra-compensation appointments for the 2016-2017 school year:

NAME	EXTRA COMPENSATION POSITIONS	STIPEND
Matthew Kougasian	Baseball Head Coach	\$9,274
Peter Toale	Baseball Asst. Coach	\$6,435
Arnold Almaguer	Baseball Asst. Coach	\$6,435
Andy Escala	Baseball Half/Time Asst. Coach	\$3,218

Ray Cottiers	Golf Coach - Girls	\$4,744
Eric Quaranti	Lacrosse - Boys Head Coach	\$9,274
Chris Patrick	Lacrosse - Boys Asst. Coach	\$6,435
Alex Vargas	Lacrosse - Boys Asst. Coach	\$6,435
Devin Feeney	Lacrosse Coach - Girls Head Coach	\$9,274
Sean Kelly	Lacrosse Coach - Girls - Asst. Coach	\$6,435
David Burns	Outdoor Track Head Coach - Spring	\$9,727
Janet Welsh	Outdoor Track Asst. Coach - Spring	\$6,435
Radon Belarmino	Outdoor Track Asst. Coach – Spring	\$6,435
Kristen Kristan	Softball Asst. Coach	\$6,435
Anthony Zorovich	Tennis Head Coach - Boys	\$6,386
Jeffrey Koehler	Tennis Asst. Coach - Boys	\$4,197
Michael Hegarty	Tennis Asst. Coach – Boys	\$4,197
Deana Salamone	Weight Training – Spring (All Sports)	\$1,292

RESOLUTION P-4 APPROVAL OF HOURLY PARAPROFESSIONALS FOR BEFORE-SCHOOL PROGRAM

BE IT RESOLVED that the following employees be approved to serve as Before-School Paraprofessionals on an hourly basis to provide support to students as noted:

NAME	CURRENT STATUS	HOURLY RATE OF PAY
Caitlyn Callahan	Teacher – Mackay School	\$21.24 per hour
Bertha Weil	Paraprofessional – Middle School	\$21.24 per hour

RESOLUTION P-5 APPROVAL OF HOURLY PARAPROFESSIONALS FOR AFTER-SCHOOL PROGRAM

BE IT RESOLVED that the following employees be approved to serve as After-School Paraprofessionals on an hourly basis to provide support to students:

NAME	CURRENT STATUS	HOURLY RATE OF PAY
Leslie Levine	Paraprofessional – Smith School	\$21.24 per hour
Laura Kostyn	Paraprofessional – Smith School	\$21.24 per hour
Pansy Lo	Paraprofessional – Smith School	\$21.24 per hour
Tina Pavlu	Paraprofessional – Smith School	\$21.24 per hour
Michelle Wheeler	Paraprofessional – Smith School	\$21.24 per hour
Leslie Breslin	Paraprofessional – Smith School	\$21.24 per hour
Teresa Viole	Paraprofessional – Smith School	\$21.24 per hour

RESOLUTION P-6 LEAVE OF ABSENCE FOR SPECIAL EDUCATION TEACHER AT MAUGHAM

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Resource Room teacher Allison Bruttomesso a maternity/disability leave of absence effective May 30, 2017 using accumulated sick days not to exceed 30 calendar days after the birth of her baby expected June 9, 2017 to be followed by an unpaid child-rearing leave of absence under the Family Medical Leave Act for no more than twelve weeks to be followed by an unpaid leave of absence through November 4, 2017.

ADMINISTRATION

RESOLUTION A-1 SECOND READING OF POLICY 1510, POLICY 2415.30, POLICY 5116 AND POLICY 8330

BE IT RESOLVED that the Board of Education will have the second reading of the following Policies:

P 1510 Americans with Disabilities Act (M) (Revised)

P 2415.30 Title I - Educational Stability for Children in Foster Care (M) (New)

P 5116 Education of Homeless Children (Revised)

P 8330 Student Records (M) (Revised)

RESOLUTION A-2 FIRST READING OF POLICY 2418 AND REGULATION 2418

BE IT RESOLVED that the Board of Education will have the first reading of the following Policies:

P 2418 Section 504 of the Rehabilitation Act of 1973 – Students (New) (Mandated)

R 2418 Section 504 of the Rehabilitation Act of 1973 – Students (New) (Mandated)

RESOLUTION A-3 APPROVAL TO AFFIRM THE SUPERINTENDENT’S DECISION IN HIB INVESTIGATIONS

BE IT RESOLVED that the Tenafly Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decisions in HIB Investigation Number 2016-17/5; ST-2/Y for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

RESOLUTION A-4 APPROVAL OF AMENDED 2017-2018 SCHOOL CALENDAR

BE IT RESOLVED that the Board approve the amended school calendar for the 2017-2018 school year.

RESOLUTION A-5 ACCEPTANCE OF GIFTS

BE IT RESOLVED that the Board accepts with thanks and appreciation the following:

DONOR	SCHOOL ALLOCATION	ITEM/AMOUNT
Maugham HSA	Maugham School	Purchase of six (6) iPad Air Amount: \$2,868.00
James Balakian (Balakian Family Foundation)	High School	Improvements to tennis courts at THS Amount: \$9,000.00

RESOLUTION A-6 TENAFLY EDUCATIONAL FOUNDATION

BE IT RESOLVED that the Board accepts with thanks and appreciation funding for the following:

School & Teacher Requesting Grant	Proposal	Amount
Maugham (Maria Casteline)	“Flexible Seating” Grants #5-8 / 2016-17”	
Mackay (Brenda Yoo, Jennifer Angerson)	(Maugham, Mackay and Smith are splitting the 2 small sets of flexible seating)	\$3,203.46
Smith (Brian Ross)		
Stillman (Gayle Lander)	(Stillman will receive one large set of flexible seating)	\$1,976.13
		\$5,179.59 Total

RESOLUTION A-7 APPROVAL OF R-PAT SOLUTIONS, LLC TO PROVIDE SERVICES FOR A SUPERINTENDENT SEARCH

BE IT RESOLVED that the Tenafly Board of Education approves the **attached agreement with R-Pat Solutions**, LLC to provide services for a superintendent search for a fee of \$8,900.

CURRICULUM

RESOLUTION C-1 APPROVE TENAFLY HIGH SCHOOL BOYS’ VARSITY SOCCER PRE-SEASON CAMP TACONIC TRIP, AUGUST 22-25, 2017.

BE IT RESOLVED that the Board approve Tenafly High School **Boys’ Varsity Soccer** Pre-season Camp Taconic trip to Hinsdale, Massachusetts, August 22-25, 2017.

FINANCE

RESOLUTION F-1 BOARD SECRETARY’S REPORT FOR DECEMBER 2016

BE IT RESOLVED that the **Board Secretary’s report** for the month of December 2016, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-2 TREASURER’S REPORT FOR DECEMBER 2016

BE IT RESOLVED that the **Treasurer’s report** for the month of December 2016, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-3 TRANSFERS FOR DECEMBER 2016

BE IT RESOLVED that the Board of Education approves transfers for the 2016-2017 school budget in a report dated December 31, 2016, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

RESOLUTION F-4 APPROVAL OF BILLS FOR JANUARY 1 THROUGH JANUARY 19, 2017

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$4,474,148.27 for January 1 through January 19, 2017 as shown on the **list of bills** submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(10)	General Fund	\$108,030.37
(11)	General Current Expense	\$3,744,511.41
(12)	Capital Outlay	\$22,820.48
(20)	Special Revenue Funds	\$109,355.91
(40)	Debt Service Funds	\$411,831.25
(50)	Enterprise Fund	\$10,535.04
(55)	Preschool Program Fund	\$5,773.98
(60)	Trust and Agency Funds	\$61,289.83
	TOTAL	\$4,474,148.27

RESOLUTION F-5 APPROVAL OF SECOND ADDENDUM TO THE SHARED SERVICES AGREEMENT FOR TECHNOLOGY SERVICES BETWEEN THE BOROUGH OF TENAFLY AND THE TENAFLY BOARD OF EDUCATION

BE IT RESOLVED that the Tenafly Board of Education approves the attached Second Addendum to the Shared Services Agreement for Technology Services between the Borough of Tenafly and the Tenafly Board of Education.

RESOLUTION F-6 APPROVAL OF AGREEMENT WITH VERIZON TO UPGRADE DEDICATED INTERNET

BE IT RESOLVED that the Tenafly Board of Education approves the attached renewal agreement with Verizon to upgrade its dedicated Internet.

RESOLUTION F-7 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "**Travel and Work-Related Expense Reimbursements**" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

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