

MINUTES OF THE REGULAR PUBLIC MEETING
OF THE TENAFLY BOARD OF EDUCATION
TUESDAY EVENING, OCTOBER 11, 2011
HELD AT THE HEGELEIN BUILDING, 500 TENAFLY ROAD, TENAFLY, NJ

DATE 10/25/11

APPROVED Scott Mondello

MINUTES OF THE REGULAR MEETING
OF THE TENAFLY BOARD OF EDUCATION
TUESDAY EVENING, OCTOBER 11, 2011
HELD AT THE HEGELEIN BUILDING, 500 TENAFLY RD., TENAFLY, NJ

The meeting was called to order at 7:00 p.m. by Board President Phyllis Perskie-Kessler who read the following statement:

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.”

In accordance with provisions of this act, the Tenafly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenafly Public Library, administrative building, in the local press and on the district's web site.

On roll call, the following Board members answered present:

| | |
|------------------|-------------------------|
| Mark Aronson | Edward J. Salaski |
| Sam A. Bruno | Lynne W. Stewart |
| Donald H. Kaplan | Jonathan M. Teall |
| Richard H. Press | Phyllis Perskie-Kessler |

The following staff members were present:

Ms. Lynn Trager, Superintendent
Ms. Barbara Laudicina, Assistant Superintendent
Mr. Louis P. Mondello, Business Administrator/Board Secretary

A motion was made by Mr. Sam A. Bruno and seconded by Ms. Lynne W. Stewart that the Board convenes in closed session. The session may include discussions of negotiations, contractual matters, litigation and personnel. Pursuant to Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. At this time that cannot be determined. When the need for confidentiality no longer exists, the minutes will be available to the public.

The motion was unanimously approved.

The meeting recessed to closed session at 7:30 p.m.

The meeting reconvened from closed session at 8:05 p.m.

The meeting was called to order at 8:05 p.m. by Board President Perskie-Kessler who read the following statement:

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.”

In accordance with provisions of this act, the Tenafly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenafly Public Library, administrative building, in the local press and on the district’s web site.

On roll call, the following Board members answered present:

| | |
|------------------|-------------------------|
| Mark Aronson | Edward J. Salaski |
| Sam A. Bruno | Lynne W. Stewart |
| Donald H. Kaplan | Jonathan M. Teall |
| Richard H. Press | Phyllis Perskie-Kesslen |

The following staff members were present:

Ms. Lynn Trager, Superintendent
Ms. Barbara Laudicina, Assistant Superintendent
Mr. Louis P. Mondello, Business Administrator/Board Secretary

The following principal representatives were present:

Dr. Dora P. Kontogiannis, Principal of High School
Dr. Ann Powell, Principal of Middle School
Ms. Darlene Markman, Principal of Stillman School

Also present:

Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services
Mr. Brian Cory, Vice Principal of High School
Mary Delouvrier, Vice Principal of Middle School

President Perskie-Kesslen opened the meeting with the Pledge of Allegiance to the flag.

APPROVAL OF MINUTES

A motion was made by Mr. Edward J. Salaski and seconded by Mr. Jonathan M. Teall to approve the Minutes of the Regular Public and Closed Executive Meetings of September 21 and September 27, 2011.

The Minutes of the Regular Public and Closed Executive Meetings of September 21 and September 27, 2011 were unanimously approved.

SHOWCASE: HIGH SCHOOL CHEMISTRY OLYMPICS

Ms. Cathy Paz, K-12 Science Supervisor, expressed thanks to Chemistry teacher Ms. Anat Firnberg for her hard work and dedication to the Chemistry program. The students who placed at the top of the Olympics program demonstrated their projects. Ms. Firnberg stated it's great that students' have posted their presentations on YouTube for all to view, including college admission staff if they wish.

BOARD PRESIDENT'S REPORT

President Perskie-Kesslen stated the following:

- A Curriculum sub-committee meeting is planned for Oct. 18 at the High School for parents to discuss the topic of weighting classes.
- A reminder was given that the Nov. 17 Bright Lights of Tenaflly dinner dance fundraiser is coming up.
- On October 10, the Board and administration interviewed five outstanding candidates, in open session, for the vacant Board seat. After deliberations, a candidate was selected.

A motion was made by Mr. Sam A. Bruno and seconded by Ms. Lynne W. Stewart to approve Resolution B-1.

(Walk-in Resolution B-1)

RESOLUTION B-1 APPOINTMENT OF TENAFLY BOARD OF EDUCATION MEMBER

BE IT RESOLVED that the Tenaflly Board of Education appoints Ms. Shana Greenblatt Janoff to fill the unexpired term of Alexandra Spyridaki effective October 11, 2011, and terminating at the next Organization Meeting of the Board.

Resolution B-1 was approved as follows (and reasons were given for Shana's nomination):

Yes - 7

Sam A. Bruno (Shana clearly demonstrated a consistent connection with her involvement in the Tenaflly public schools, and expressed her vision of what a trustee can do to assist and support the Board)

Lynne W. Stewart (Shana is very dedicated to the Tenaflly schools, as well as being knowledgeable of district issues. She is willing to devote the time needed as a Board trustee.)

Mark Aronson (Shana is very knowledgeable on many issues that the district faces and this will help make for an easy transition in the vacant seat.)

Donald H. Kaplan (Shana's knowledge and involvement with the schools stood out. Shana was an HSA president when her children were in school, and she has demonstrated her abilities many times to get things done)

Richard H. Press (Shana's 16 years of school involvement is key to helping the district fulfill its' goals)

Edward J. Salaski (Echoed the sentiments expressed by the Board, and felt that Shana's experience prepares her to address Board issues)
Phyllis Perskie-Kessler (Shana has an outstanding work ethic, is diligent, and has a sound perspective which will help her to become an asset to the Board)

Abstain - 1

Jonathan M. Teall (Mr. Teall was not present for all the candidates' interviews)

The Board also expressed thanks to all the highly qualified candidates for their citizenship and offering their community service to the Board, and hope that they stay involved with the Tenafly district.

Ms. Shana Greenblatt Janoff was sworn in by Mr. Louis P. Mondello.

SUPERINTENDENT'S REPORT

Ms. Lynn Trager announced the following:

- The 2011 Tenafly year book won an honorable mention in the Garden State Scholastic Press Association Yearbook Contest.
- Doris Welfel, a High School Spanish teacher, was recognized for exceptional teaching by Stamford University. Stamford freshmen were given the opportunity to acknowledge a former teacher who played a significant role in their intellectual, academic, social and personal development. Ms. Trager read a statement by a former Tenafly High School student who was profoundly influenced by Ms. Welfel.
- The County Executive Superintendent has formerly approved the use of the additional state aid for the district's roof project.
- On October 10, teachers and administrators engaged in professional development activities to enhance the curriculum and move the district forward in several areas.

Mr. Mark Aronson asked Ms. Trager if an analysis of the student activity fee is available. Ms. Trager replied that next week a report should be available.

STUDENT REPRESENTATIVES' REPORT

Adam Zane and Allison Starer are absent tonight, due to sports participation.

BOARD SECRETARY'S REPORT

Mr. Mondello reported that the district audit is near completion and we expect to meet with the auditor in a couple of weeks. A presentation will be made to the Board at the November Board meeting.

Also, soon the district and employees will be faced with reviewing 15 (instead of 5) state health medical plans to choose from. It is our understanding that open enrollment is on October 18. We are waiting to hear from the state what the plans are which will prove to be a process both fast and complicated, with a diverse pricing factor. Depending on the plans chosen, it may cost the district more than what was budgeted for. The state will be inundated with questions, and we may bring in a consultant on a temporary basis to help the district employees with these decisions.

Mr. Richard H. Press left the meeting at 9:10 p.m.

BOARD COMMITTEE REPORTS

Facilities Committee

Mr. Sam Bruno stated the committee met on 10/6/11, including the attendance of the district's architect Joseph DiCara, and discussed the following:

Roof Repair/Replacement

- Approval from the Executive County Superintendent to spend the additional state aid of \$563,057 on roof repair/replacement and possibly solar panels if economically feasible.
- Joseph DiCara presented a plan to repair/replace areas of the high school roof that will bring their useful life to 15 years and maximize solar revenue potential.
- Timing of the project, including the development of bids specs.

The committee's suggestion was to bid the roof by January in order to lock in a contractor at a traditionally lower bid. The solar part will be through a PPA (Power Purchase Agreement) and the bid specs. will have that as an alternative. If no bids are received on the solar, the other school roofs can be worked on.

Standby Power for IT Infrastructure (servers, etc)

- To provide continuous power to our IT infrastructure, the estimate presented ranged from \$290 to \$350K for a 125KW generator to be located at the high school.
- The generator would be either diesel or natural gas and would be located in either the front of the boiler room or the back of the building near the tennis courts.
- Other options are being explored and the results would be sent to the Finance Committee.

Alternative Revenue Committee

Ms. Lynne Stewart stated that the committee discussed the firm that helps with sponsorships and advertising, and Mr. Aronson spoke with other school districts who worked with the firm and got references. A recommendation will be presented to the Board at the next Board meeting.

Many auction items have been donated for the Bright Lights of Tenafly Dinner Dance Fundraiser, November 17th. The response so far is positive, and all are encouraged to attend.

Ms. Perskie-Kessler expressed the Board's appreciation for the volunteerism of the Tenafly community....it has been terrific.

REPORTS, PRESENTATIONS AND DISCUSSIONS

Ms. Cathy Paz gave a presentation on the K-12 Science Curriculum Alignment/ Review for the past year (video presentation can be viewed on the district website under Board of Education/Agenda of Oct. 11). Ms. Paz was also pleased to announce that Tenafly applied for and received the \$15,000 PSE&G grant (Association of NJ Environmental Educators) for North Jersey. Science programs are being expanded and will be implemented next September in Tenafly.

PUBLIC RECOGNITION-COMMUNITY COMMENTARY

President Perskie-Kessler inquired if there were any members of the audience who wished to address the Board on any item on the agenda.

No comments were made.

RESOLUTIONS

After a short discussion by the Board and Administration, Resolution P-3 Sixth Period Assignment was pulled from the agenda.

A motion was made by Mr. Mark Aronson and seconded by Mr. Sam A. Bruno to approve the following Resolutions by consent agenda: P-1, P-2, P-4, P-5, P-6, P-7; A-1; C-1, C-2; S-1; and F-1 through F-9 will be voted upon separately. (Resolution B-1 was voted upon earlier and approved)

The motion was approved by those present. Mr. Richard H. Press left the meeting at 9:10 p.m.

PERSONNEL

RESOLUTION P-1 SUBSTITUTES

BE IT RESOLVED that the substitutes with a County License or New Jersey teacher certification listed below be approved by the Board of Education for the 2010/11 school year in accordance with Senate Bill #851 regarding criminal history background check:

| <u>NAME</u> | <u>DEGREE</u> | <u>CERTIFICATION</u> | <u>MAJOR/MINOR</u> |
|---------------|---------------------------------|----------------------|--------------------|
| Timothy Swift | B.A. in education In process | County License | Physical Ed/Health |

RESOLUTION P-2 HIRE

BE IT RESOLVED that the following person be employed to fill the position listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

| <u>NAME AND POSITION</u> | <u>EMPLOYMENT DATES</u> | <u>CLASSIFICATION AND SALARY</u> |
|--|-------------------------------|----------------------------------|
| Lisa DeNorscia One hour, two days a week Special Ed Aide at After School Clubs - Mackay School | During 2011-12 School Year | \$19.04 an hour |

(RESOLUTION P-3 was pulled)

RESOLUTION P-4 APPROVAL OF EXTRA-COMPENSATION APPOINTMENTS

BE IT RESOLVED that the Board approves the following appointments to extra-compensation positions for the 2011-12 school year:

| <u>NAME</u> | <u>EXTRA-COMPENSATION POSITION</u> | <u>STIPEND</u> |
|-------------------|------------------------------------|----------------|
| Peter Enblom | HS Girls Golf | \$4,560 |
| Thomas McLaughlin | HS Boys Basketball Assistant Coach | \$6,784 |
| Patricia Lobosco | MS Science Olympiad | \$2,957 |
| Alexa Rodsan | HS Assistant Swim Advisor | \$5,110 |
| Carol Pastushok | Stock Market Club Advisor | \$ 825 |

RESOLUTION P-5 APPROVAL OF HOME INSTRUCTOR

BE IT RESOLVED that the Board approves the following as Home Instructor:

| <u>NAME</u> | <u>CATEGORY</u> | <u>CERTIFICATIONS</u> |
|-----------------|--------------------------------------|---|
| Jillian Johnson | Special Ed Teacher Maugham School | Elementary Grades K-5 Students With Disabilities |

RESOLUTION P-6 LEAVE OF ABSENCE FOR STILLMAN GRADE 4 TEACHER

BE IT RESOLVED that the Board, in accordance with Article VI, B. and C. grants Stillman School Grade 4 teacher Jennifer Shenloogian a maternity/disability leave of absence using accumulated sick days effective on or about December 5, 2011, not to exceed 30 calendar days after the birth of her baby expected January 1, 2012, to be followed by an unpaid child-rearing leave of absence under the Family Medical Leave Act for no more than 12 weeks, to be followed by an unpaid leave, if necessary through April 27, 2012.

RESOLUTION P-7 LEAVE OF ABSENCE FOR MACKAY KINDERGARTEN TEACHER

BE IT RESOLVED that the Board, in accordance with Article VI, B. and C. grants Mackay School teacher kindergarten teacher Susan Saric a maternity/disability leave of absence using accumulated sick days effective on or about December 12, 2011, not to exceed 30 calendar days after the birth of her baby expected December 24, 2011, to be followed by an unpaid child-rearing leave of absence under the Family Medical Leave Act for no more than 12 weeks, to be followed by an unpaid leave, if necessary through May 4, 2012.

ADMINISTRATION

RESOLUTION A -1 SECOND READING OF POLICY #5600 "PUPIL DISCIPLINE/CODE OF CONDUCT"

BE IT RESOLVED that the Board of Education will have its second reading of #5600 Pupil Discipline/Code of Conduct"

CURRICULUM

RESOLUTION C-1 HIGH SCHOOL VARSITY SOFTBALL SPRING TRAINING TRIP

BE IT RESOLVED that the Board of Education approve the Tenafly High School Varsity Softball Spring Training Trip March 28 to April 2, 2012 to Cocoa Beach, Florida.

RESOLUTION C-2 APPROVAL OF FUNDING TO TENAFLY NATURE CENTER ASSOCIATION FOR 2011-2012 SCHOOL YEAR

BE IT RESOLVED that the Tenafly Board of Education approve the attached Memorandum of Understanding and funding to the Tenafly Nature Center in the amount of \$8,750 for the programs and facilities they provide to the Tenafly School District for the 2011-2012 school year.

Memorandum of Understanding 2011-2012:
Tenafly Board of Education and Tenafly Nature Center Association

This letter sets forth the agreement between the Tenafly Board of Education ("BOE") and the Tenafly Nature Center Association ("TNCA") regarding services to be rendered by TNCA for the year beginning in September 2011 and ending June 2012. The non-refundable fee for the school year is \$8,750, covers the programs described in I.A through I.E and is due upon signing on October 31, 2011. The fee for any additional programs scheduled during a school year is \$125/class/hour, and will be invoiced separately and payable in arrears.

I. PROGRAMS TO BE OFFERED:

TNCA shall use its reasonable best efforts to make available to the students of the Tenafly Public Schools the following programs during a School Year (programs will not be carried over from one School Year to another School Year).

A. Kindergarten Students:

11 Classes shall each receive two one-hour programs entitled Creature Double Feature (classroom visit) and What is a Tree (field trip).

B. First Grade Students:

12 Classes shall each receive a one hour program as a classroom visit entitled Animal Adaptations.

C. Second Grade Students:

12 Classes shall each receive a one hour program at TNCA entitled Plants 2: Seed Dispersal.

D. Third Grade Students:

12 Classes shall each receive a one hour program at TNCA entitled Pond Ecology.

E. Fifth Grade Students:

12 Classes shall each receive a one hour program as a classroom visit entitled Endangered NJ.

II. SCHEDULING & COMMUNICATION:

- A. The TNCA Education Director will be the primary liaison with the BOE for the TNCA. Barbara Laudicina will be the primary liaison for the BOE. The 2011-2012 school year program calendar will be established in September 2011. TNCA will not reschedule any programs without Barbara's permission or knowledge. For subsequent school years, the liaisons will use their reasonable best efforts to establish the program calendar for a school year during the May or June preceding the start of the school year.
- B. In case it is not possible to speak with teachers directly, TNCA requests time to speak to Barbara Laudicina prior to the first program of the year in order to explain the changes for this year. Barbara will then relate the information to the principals and teachers as needed.
- C. TNCA programs are mostly taught outdoors and are held drizzle or shine. However, in the event of heavy rain or dangerous temperatures, an alternate indoor program will be substituted. If TNCA needs to reschedule or cancel a program, TNCA will contact both the principal and Barbara Laudicina.
- D. In the case of Tenafly Public Schools needing to reschedule a program, the principal or Barbara will contact TNCA 30 days in advance of the original program date with 3 new possible dates. If TPS contacts TNCA with less than 30 days notice than TPS will be responsible for a \$50 rescheduling fee. In case of a school closure on a scheduled program day, TNCA will be contacted as soon as possible and no fee will be incurred. TNCA will use reasonable best

efforts to reschedule classes. Please be advised that TNCA's spring calendar often fills up by February; meaning, there may not be available dates for the remainder of the year.

- E. TNCA will distribute program packets to teachers. Packets will include program descriptions, reminder slips for students to take home, and evaluation forms.
- F. TNCA requests follow up by the Board of Education administrators in the event there is any dissatisfaction with any TNCA programs. This will enable us to continue to improve our offerings.

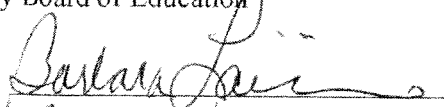
III. CLASSES & POLICIES:

- A. All programs will be led by trained and knowledgeable TNCA Environmental Educators. Each program is designed to highlight the Tenafly School Curriculum.
- B. Programs are designed for one standard classroom (up to 30 students). TNCA will not accept students from a different class/grade or siblings. At least one, and up to 4 adults/chaperones, including teachers, may accompany each class. Lessons begin and end at the times agreed upon. Please schedule transportation accordingly, and allow time for loading and unloading.
- C. TNCA must be notified in advance if any Tenafly class plans on remaining on-site after a scheduled program. This includes teacher-led walks, lunch, and snacks. Classroom, parking and pavilion space is limited.
- D. From time to time, TNCA videotapes its programs. These videotapes are used solely for internal training purposes at TNCA and for quality control; reasonable efforts are made to avoid identifying children who may be in the videotape and the videotapes are not distributed outside TNCA or used for any commercial purposes. BOE has contacted the principals so there will not be confusion on the day of; TNCA will contact the school ahead of time to request a class where all students have parental consent forms.
- E. Food: TNCA has a covered Pavilion with picnic benches for students to eating snack or lunch on-site. However, TNCA must be notified and approve such requests. We recommend lunch (45 minutes) and snacks (30 minutes) to be eaten after the scheduled program. Please remember to include time for clean-up and recycling. Food is only permitted in the Pavilion; we request no drink boxes be brought due to the plastic straw wrappers which are environmentally problematic.
- F. Clothing: TNC programs are held mostly, if not entirely, outdoors. Children must be dressed for the weather; layers are best. During the winter, they need to be dressed more warmly than if they are going out to play; it is often much colder at TNCA. For warmer weather we recommend light-colored, long-sleeved shirts and pants as protection from plants and animals (ticks, mosquitoes...). Our trails are rocky and seasonally muddy. Students should wear sneakers or boots and rain gear when applicable (no sandals or flip flops).
- G. Buses should drive into and park in the TNCA lot. For safety, students need to be loaded and unloaded in the parking lot. There is ample parking and turning space for school buses. The town prohibits parking in the circle atop Hudson Ave.
- H. Prohibitions:
 - a. Do not collect or disturb plants, animals, or fungi.
 - b. Do not smoke, including in the parking lot. A fire in the forest or buildings would be devastating.


Resource Library Available for Tenafly Teachers and Students

When not on a field trip or classroom visit, individual teachers and students may visit our Resource Library. The library is filled with professional development and reference materials on natural history, biology, classroom activities and more. Teacher extension materials are also available when requested.

Tenaflly Board of Education

By: 
Name: Barbara Laudicina
Date: 10/4/11

Tenaflly Nature Center Association

By: 
Name: Debora Davidson
Date: 10/4/11



2011-2012 Tenafly Public Schools Confirmation

**Tenafly
Nature
Center**

FT = Field trip to the nature center (busses will be needed to be scheduled)
CV = In school classroom visit from the nature center (no busses needed)

| October | | | |
|--|--|--|---|
| Maugham | Mackay | Smith | Stillman |
| | | 20th 2 nd Grade: Seed Dispersal (FT) ➤ 9:00-10:00 1 class ➤ 10:00-11:00 2 classes | |
| November | | | |
| Maugham | Mackay | Smith | Stillman |
| | | 15th 5 th Grade: Endangered NJ (CV) ➤ 9:15-10:15 1 class ➤ 10:15-11:15 1 class ➤ 11:15 – 12:15 1 class | |
| 16th 5 th Grade: Endangered NJ (CV) ➤ 9:15-10:15 1 class ➤ 10:15-11:15 1 class ➤ 11:15 – 12:15 1 class | | | 17th 5 th Grade: Endangered NJ (CV) ➤ 9:15-10:15 1 class ➤ 10:15-11:15 1 class ➤ 12:30-1:30 1 class |
| December | | | |
| No Nature Center Scheduled for this Month | | | |
| January | | | |
| Maugham | Mackay | Smith | Stillman |
| | 11th Grade K: Creature Double Feature (CV) ➤ 9:00-10:00 1 class ➤ 10:00-11:00 1 class ➤ 11:00-12:00 1 class | 11th Grade K: Creature Double Feature (CV) ➤ 9:00-10:00 1 class ➤ 10:00-11:00 1 class ➤ 11:00-12:00 1 class | 12th Grade K: Creature Double Feature (CV) ➤ 9:15-10:15 1 class ➤ 10:15-11:15 1 class ➤ 12:30-1:30 1 class |
| 12th Grade K: Creature Double Feature (CV) ➤ 9:15-10:15 1 class ➤ 10:15-11:15 1 class ➤ 12:30-1:30 1 class | | | |
| February | | | |
| No Nature Center Scheduled for this Month | | | |
| March | | | |
| No Nature Center Scheduled for this Month | | | |



2011-2012 Tenafly Public Schools Confirmation

FT = Field trip to the nature center (busses will be needed to be scheduled)
 CV = In school classroom visit from the nature center (no busses needed)

| April | | | |
|--|---|--|---|
| Maugham | Mackay | Smith | Stillman |
| | 18 th 2 nd Grade: Seed Dispersal (FT) ➤ 9:30-10:30 1 class ➤ 10:30-11:30 2 classes | | 19 th 2 nd Grade: Seed Dispersal (FT) ➤ 9:30-10:30 1 class ➤ 10:30-11:30 2 classes |
| 20 th 2 nd Grade: Seed Dispersal (FT) ➤ 9:00-10:00 1 class ➤ 10:00-11:00 2 classes | 25 th Grade K: What is a tree (FT) ➤ 9:00-10:00 1 class ➤ 10:00-11:00 1 class ➤ 11:00-12:00 1 class | 25 th Grade K: What is a tree (FT) ➤ 9:00-10:00 1 class ➤ 10:00-11:00 1 class ➤ 11:00-12:00 1 class | 26 th Grade K: What is a tree (FT) ➤ 9:00-10:00 2 classes ➤ 10:00-11:00 1 class |
| 26 th Grade K: What is a tree (FT) ➤ 10:00-11:00 1 class ➤ 1:00-2:00 2 classes | | | |
| May | | | |
| Maugham | Mackay | Smith | Stillman |
| | 25 th 5 th Grade: Endangered NJ (CV) ➤ 9:30-10:30 1 class ➤ 10:30-11:30 1 class ➤ 12:30-1:30 1 class | | |
| 29 th 3 rd Grade: Pond Ecology (FT) ➤ 9:30-10:30 2 classes ➤ 10:30-11:30 1 class | 30 th 3 rd Grade: Pond Ecology (FT) ➤ 9:00-10:00 1 class ➤ 10:00-11:00 2 classes | | 31 st 3 rd Grade: Pond Ecology (FT) ➤ 9:00-10:00 1 class ➤ 10:00-11:00 2 classes |
| June | | | |
| Maugham | Mackay | Smith | Stillman |
| | | 1 st 3 rd Grade: Pond Ecology (FT) ➤ 9:00-10:00 1 class ➤ 10:00-11:00 2 classes | 4 th 1 st Grade: Animal Adaptation (CV) ➤ 9:15-10:15 1 class ➤ 10:15-11:15 1 class ➤ 11:15-12:15 1 class |
| | 4 th 1 st Grade: Animal Adaptation (CV) ➤ 9:15-10:15 1 class ➤ 10:15-11:15 1 class ➤ 11:15-12:15 1 class | 5 th 1 st Grade: Animal Adaptation (CV) ➤ 9:15-10:15 1 class ➤ 10:15-11:15 1 class ➤ 12:30-1:30 1 class | |
| 5 th 1 st Grade: Animal Adaptation (CV) ➤ 9:15-10:15 1 class ➤ 10:15-11:15 1 class ➤ 12:30-1:30 1 class | | | |

SPECIAL EDUCATION

RESOLUTION S-1 APPROVAL OF NEW PLACEMENT 10 MONTH PROGRAM FALL 2011

BE IT RESOLVED that the Board of Education Approve the placement for the following pupils.

| STUDENT | SCHOOL | TYPE | TUITION |
|----------------|---------------------------|-------------|----------------|
| #763 | Holmstead School | Private | \$45,182.00 |
| #764 | River Dell (Park Academy) | Public | \$43,274.00 |

FINANCE

RESOLUTION F-1 APPROVAL OF BILLS FOR SEPTEMBER 2011

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$5,444,119.71 for September 30, 2011, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

| | <u>Fund Totals</u> | |
|------|---------------------------|-----------------------|
| (10) | General Fund | \$187,258.37 |
| (11) | General Current Expense | \$4,829,462.25 |
| (13) | Special Schools | \$3,283.38 |
| (20) | Special Revenue Funds | \$11,929.96 |
| (40) | Debt Service Funds | \$331,682.51 |
| (50) | Enterprise Fund | \$33,814.60 |
| (60) | Trust and Agency Funds | \$46,688.64 |
| | | |
| | TOTAL | \$5,444,119.71 |

RESOLUTION F-2 TRANSFERS FOR SEPTEMBER 2011

BE IT RESOLVED that the Board of Education approves transfers for the 2011-2012 school budget in a report dated September 30, 2011, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that this transfer list be attached to the official minutes of the Board.

RESOLUTION F-3 PAYROLL FOR SEPTEMBER 2011

BE IT RESOLVED that the regular payroll be and hereby is approved for payment as follows:

| <u>Date</u> | PAYROLL | <u>Amount</u> |
|-------------|----------------|----------------|
| 9/09/11 | | \$1,653,516.15 |
| 9/28/11 | | \$1,589,330.88 |

RESOLUTION F-4 APPROVAL TO ACCEPT TUITION FEE ADJUSTMENTS FOR FAMILIES IN THE SCHOOL AGE CHILD CARE (SACC) PROGRAM

BE IT RESOLVED that the Board approves the following families in the SACC program to receive a tuition fee adjustment:

| <u>NAME</u> | <u>Regular Monthly Fees</u> | <u>Adjusted Monthly Fees</u> |
|-----------------------|-----------------------------|------------------------------|
| Family K (2 children) | \$570.00 (\$300 & \$270) | \$300.00 a.m/p.m. |
| Family N | \$230.00 | \$115.00 p.m. |
| Family O | \$300.00 | \$150.00 a.m./p.m. |
| Family V | \$230.00 | \$115.00 p.m. |

RESOLUTION F- 5 APPROVE AGREEMENT WITH THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC) TO PARTICIPATE IN THE ALLIANCE FOR COMPETITIVE TELECOMMUNICATIONS (ACT) FOR 2011-2012

BE IT RESOLVED that the Tenaflly Board of Education approves participating in the Alliance for Competitive Telecommunications (ACT) for the 2011-2012 year through the Middlesex Regional Educational Services Commission (MRESC).

RESOLUTION F-6 APPROVE THE LAW FIRM OF FOGARTY & HARA TO REPRESENT THE TENAFLY SCHOOL DISTRICT

BE IT RESOLVED that the Tenaflly Board of Education approves the law firm of Fogarty and Hara to represent the district as Board attorney, effective October 11, 2011 through June 30, 2012, per proposal dated September 29, 2011.

Alliance for Competitive Telecommunications (ACT)
PARTICIPATION AGREEMENT FOR COOPERATIVE PURCHASING OF
TELECOMMUNICATION SERVICES

The _____ agrees to participate in the **Alliance for Competitive Telecommunications** with the Middlesex Regional Educational Services Commission (MRESC) Cooperative Pricing System 65MCESCCPS and the New Jersey Association of School Business Officials (NJASBO). The MRESC shall be the lead Agency for this program. All current and future members of the MRESC Cooperative Pricing system are invited to participate in the **Alliance for Competitive Telecommunications, which is intended to fulfill school districts obligation under 18A:55-3 and offer other co-op members a competitive pricing model.**

The Co-op Member shall provide the awarded vendor with accurate data, i.e. telephone line numbers, locations and any other appropriate information necessary for the provision of service.

The Co-op Member may accept the contract award to the successful vendor(s) for such services as may be needed if it is advantageous to do so. The Co-op Member shall not withdraw from this agreement if they award a contract to the named vendor(s).

The Co-op Member understands that the services to be provided under this cooperative purchasing agreement may include dial tone/local calls (where available), regional toll calls, long distance toll calls and voice over internet protocol (VOIP) when such option is chosen by the participating Co-op Member.

All fees for the work of the MRESC and the expenses of NJASBO will be incorporated into the price for services as provided by the successful vendor(s). A 3% fee has been established and will be incorporated in the bid specifications.

This participation agreement was approved at a regular meeting of the _____ Co-op Member held on _____, 2011 and the Co-op Member authorizes the execution of this agreement.

Name & Title

(Date)

Contact Phone No: _____

Contact Email Address: _____

**RESOLUTION F-7 APPROVAL OF TENAFLY TIGERS HOCKEY CLUB
AGREEMENT FOR 2011-2012**

BE IT RESOLVED that the Tenafly Board of Education approves the following agreement between the Tenafly Board of Education and the Tenafly Tigers Hockey Club, Inc. for the period of October 1, 2011 through June 30, 2012.

**AGREEMENT BETWEEN
TENAFLY BOARD OF EDUCATION
AND
TENAFLY TIGERS HOCKEY CLUB, INC.
OCTOBER 1, 2011 – JUNE 30, 2012**

The Tenafly Board of Education (hereinafter "Board") and the Tenafly Tigers Hockey Club, Inc. (hereinafter "Club"), agree that it is in their mutual interest to encourage and support the participation of high school age youth who are attending Tenafly High School to voluntarily participate in interscholastic ice hockey as an addition to the District's existing extra-curricular programs. In an effort to attain this objective without any additional financial cost to the Board, the Club has agreed to finance the interscholastic ice hockey program, which will be operated and managed by the School District in the same manner as other interscholastic sports. With this as the base understanding, the parties have hereby agreed to the following:

1. The Tenafly Tigers Hockey Club will ensure that all players are properly equipped for league play. The equipment must meet all State requirements and be approved by the Supervisor of Athletics.
2. The Board will have the sole and exclusive responsibility for hiring, supervising and evaluating the hockey coach.
3. The hockey program will be administered by the Board, administration and Supervisor of Athletics with any and all decisions made by the Tenafly School District. Such administration shall include, but not be limited to, the following:
 - a. Determining try-out procedures
 - b. Developing the budget
 - c. Ordering supplies, equipment, uniforms and related items
 - d. Securing practice and playing dates
 - e. Scheduling of games
 - f. Securing transportation
 - g. Scheduling of referees
 - h. Developing a program philosophy
4. The hockey program will be structured in order to adhere to all rules and regulations of the N.J.S.I.A.A. and the Tenafly High School Athletic Department. All players will adhere to all of the above-cited rules.
5. The budget for the ice hockey program will be developed by the Supervisor of Athletics. After approval by the Board, it will be presented to the Club.
6. The full amount of money necessary to meet the approved budget will be subject to a graduated payment schedule that will be devised by the Business Administrator and the Supervisor of Athletics. An initial payment of \$10,000.00 will be forwarded to the Business Administrator by November 30, 2011, with a second payment of \$10,000.00 due by January 16, 2012; and a final payment of \$10,000.00 due by February 15, 2012.

7. The Business Administrator will notify the Tenaflly Tigers Hockey Club of any deficit and the club agrees to fund any budget deficit prior to June 30th of that school year.
8. A separate account will be maintained by the Business Administrator. It will identify all receipts and expenditures for the ice hockey program and will be made available to the officers of the Club for review at their request.
9. The Tenaflly Interscholastic Hockey Program will be open to all Tenaflly High School students. No student will be precluded from participation in the ice hockey program because of inability to pay any type of required participation fee required by the Club as part of their fund-raising efforts.
10. By this agreement, the Board does not guarantee the continuation of the Ice Hockey Program. The Board may at its discretion cancel or discontinue the program.

Dated: _____

Board President

Club Officer

Board Secretary

Club Officer

RESOLUTION F-8 APPROVAL OF TENAFLY SWIM TEAM BOOSTER CLUB AGREEMENT FOR 2011-2012

BE IT RESOLVED that the Board of Education approves the following agreement between Tenaflly Board of Education and Tenaflly Swim Team Booster Club for the period of October 1, 2011 through June 30, 2012.

**AGREEMENT BETWEEN
TENAFLY BOARD OF EDUCATION
AND
TENAFLY SWIM TEAM BOOSTER CLUB, INC.
OCTOBER 1, 2011 – JUNE 30, 2012**

The Tenaflly Board of Education (hereinafter "Board") and the Tenaflly Swim Team Booster Club, Inc. (hereinafter "Club"), agree that it is in their mutual interest to encourage and support the participation of high school age youth who are attending Tenaflly High School to voluntarily participate in swimming as an addition to the District's existing extra-curricular programs. In an effort to attain this objective without any additional financial cost to the Board, the Club has agreed to finance the interscholastic swimming program, which will be operated and managed by the School District in the same manner as other interscholastic sports. With this as the base understanding, the parties have hereby agreed to the following:

1. The Tenaflly Swim Team Booster Club will ensure that all players are properly equipped for competition. The equipment must meet all State requirements and be approved by the Supervisor of Athletics.
2. The Board will have the sole and exclusive responsibility for hiring, supervising and evaluating the swim coach.
3. The Swim Program will be administered by the Board, administration and Supervisor of Athletics with any and all decisions made by the Tenaflly School District. Such administration shall include, but not be limited to, the following:

- a. Determining try-out procedures
 - b. Developing the budget
 - c. Ordering supplies, equipment, uniforms and related items
 - d. Securing practice and playing dates
 - e. Scheduling of games
 - f. Securing transportation
 - g. Scheduling of referees
 - h. Developing a program philosophy
4. The Swimming Program will be structured in order to adhere to all rules and regulations of the N.J.S.I.A.A. and the Tenafly High School Athletic Department. All players will adhere to all of the above-cited rules.
 5. The budget for the Swimming Program will be developed by the Supervisor of Athletics. After approval by the Board, it will be presented to the Club.
 6. The full amount of money necessary to meet the approved budget will be subject to a payment schedule that will be devised by the Business Administrator and the Supervisor of Athletics. A payment of \$4,666.00 will be forwarded to the Business Administrator by November 30, 2011, with a second payment of \$4,666.00 due by January 16, 2012; and a final payment of \$4,668.00 due by February 15, 2012.
 7. The Business Administrator will notify the Tenafly Swim Team Booster Club of any deficit and the club agrees to fund any budget deficit prior to June 30th of that school year.
 8. A separate account will be maintained by the Business Administrator. It will identify all receipts and expenditures for the swim program and will be made available to the officers of the Club for review at their request.
 9. The Tenafly Interscholastic Swimming Program will be open only to all Tenafly High School students. No student will be precluded from participation in the Swimming Program because of inability to pay any type of required participation fee required by the Club as part of their fund-raising efforts.
 10. By this agreement, the Board does not guarantee the continuation of the Swimming Program. The Board may at its discretion cancel or discontinue the program.

Dated: _____

Board President

Club Officer

Board Secretary

Club Officer

RESOLUTION F-9 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

Resolutions P-1, P-2, P-4, P-5, P-6, P-7; A-1; C-2; S-1; and F-1 through F-9 were approved by those present. (Resolution B-1 was approved earlier in meeting.)

Resolution C-1 was approved as follows:

| | | | |
|---------|-------------------------|-------------|-------------------------|
| Yes - 6 | Mark Aronson | No - 1 | Donald H. Kaplan |
| | Sam A. Bruno | | |
| | Edward J. Salaski | Abstain - 1 | Shana Greenblatt Janoff |
| | Lynne W. Stewart | | |
| | Jonathan M. Teall | Absent - 1 | Richard H. Press |
| | Phyllis Perskie-Kesslen | | |

ORAL COMMUNICATIONS-SECOND OPPORTUNITY

President Perskie-Kesslen inquired if there were any members of the audience who wished to address the Board on any item not on the agenda.

No comments were made.

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

Resolutions P-1, P-2, P-4, P-5, P-6, P-7; A-1; C-2; S-1; and F-1 through F-9 were approved by those present. (Resolution P-3 was pulled, and Resolution B-1 was approved earlier in meeting.)

Resolution C-1 was approved as follows:

| | | | |
|---------|-------------------------|-------------|-------------------------|
| Yes - 6 | Mark Aronson | No - 1 | Donald H. Kaplan |
| | Sam A. Bruno | | |
| | Edward J. Salaski | Abstain - 1 | Shana Greenblatt Janoff |
| | Lynne W. Stewart | | |
| | Jonathan M. Teall | Absent - 1 | Richard H. Press |
| | Phyllis Perskie-Kesslen | | |

ORAL COMMUNICATIONS-SECOND OPPORTUNITY

President Perskie-Kesslen inquired if there were any members of the audience who wished to address the Board on any item not on the agenda.

No comments were made.

TENAFLY, NEW JERSEY
TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS

REVISED-10/11

October 11, 2011

(Gas Allowance is \$.31 per mile)

TENAFLY PUBLIC SCHOOLS

This listing is an attachment to the Tenafly Board of Education Resolution regarding Registration Fees, allowable Lodging, Transportation and M&IE (Meals and Incidental Expenses) reimbursements to be made by the Tenafly Public Schools.

The following staff/Board member(s) is/are administratively approved to attend work-related events according to the following particulars:

| EXPENSES TO THE DISTRICT | | | | | | | | | |
|--------------------------|--|--|--|-----------------------|-----------------|--------------------|-----------------|-------------------|---------------|
| | NAME | CONVENTION, | LOCATION | REGIS. | LODGING | TRANSP. | MEALS & IE | TOTAL | PROF. |
| | LOCATION | SEMINAR, | & DATES | FEES | REIMB. | REIMB. | REIMB. | EXPENSES | DEVELOP. |
| | | CONFERENCE, | | | | | | | ACCOUNT |
| | | WORKSHOP | | | | | | | NUMBER |
| 1 | Nicole Abbatemarco - Stillman School | Effective Interventions for Behavior/Social Challenges | W. Nyack, NY (10/25/11) | \$125.00 | \$0.00 | \$0.00 | \$0.00 | \$125.00 | 6159 |
| 2 | Jody Adams Smith School | Continuing Contact for Reading Recovery | Newark, NJ (9/16,10/21/12/9/11, 1/27, 3/16, 5/18/12) | \$0.00 | \$0.00 | \$90.68 | \$0.00 | \$90.68 | 6049 |
| 3 | Vincent Benenati Central Office | NJSBA Workshop | Atlantic City, NJ (10/25- 10/26/11) | use service credit | \$96.00 | & tolls | \$73.50 | \$169.50 | 7679 |
| 4 | Jacklyn Covell Stillman School | Effective Interventions for Behavior/Social Challenges | W. Nyack, NY (10/25/11) | \$125.00 | \$0.00 | \$0.00 | \$0.00 | \$125.00 | 6159 |
| 5 | Felice Loffredo High School | Ace of Violence: War & Society | New Brunswick, NJ (11/18/11) | \$35.00 | \$0.00 | \$38.15 | \$0.00 | \$73.15 | 6469 |
| 6 | Elyse McDonald Middle School | NJSCA Fall Conf. | Long Branch, NJ (10/16 & 10/17/11) | \$165.00 | \$0.00 | \$0.00 | \$0.00 | \$165.00 | 6289 |
| 7 | Louis Mondello Central Office | NJSBA Workshop | Atlantic City, NJ (10/25- 10/26/11) | use service credit | \$96.00 | \$85.51 & tolls | \$73.50 | \$255.01 | 7649 |
| 8 | Christine Phommathep - (Middle/High) | Classroom Reset-2012 | Montclair, NJ (1/5/12) | \$45.00 | \$0.00 | \$10.13 | \$0.00 | \$55.13 | 6289/ 6469 |
| 9 | Ronald Schreck High School | National Science Teachers Assoc Conf. | Hartford, CT (10-27-10/29/11) | \$190.00 | \$0.00 | \$0.00 | \$0.00 | \$190.00 | 6469 |
| 10 | Faye Zarnest Middle School | Late, Lost and Unprepared | Saddlebrook, NJ (11/2/11) | \$199.00 | \$0.00 | \$0.00 | \$0.00 | \$199.00 | 6289 |
| TOTALS | | | | \$884.00 | \$192.00 | \$224.47 | \$147.00 | \$1,447.47 | |

A motion was made by Mr. Sam A. Bruno and seconded by Ms. Lynne W. Stewart to adjourn the meeting.

The motion was approved by those present.

The meeting adjourned at 9:36 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Louis P. Mondello".

Louis P. Mondello
Business Administrator/
Board Secretary